**Minutes of the Parish Council Meeting held on Tuesday 6th February 2024 at 7.15pm in Millington Village Hall.**

Present: Cllrs Willoughby, Burley, Morgan, Swanborough and Smith. One member of the pubic was also in attendance.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

**Meeting started at 19:15**

2024.14 WELCOME AND APOLOGIES

Cllr Cawood and Ward Cllr Carey had given their apologies prior to the meeting.

2024.15 CO-OPTION OF COUNCILLOR

A member of the public had expressed an interest in joining the PC. A vote was held, and Cllr Morgan proposed to co-opt Hassan Kheirbani, Cllr Smith seconded this, and all agreed. Cllr Kheirbani was informed of the decision and invited to sit on the PC. Cllr Kheirbani signed the declaration of acceptance form and the clerk counter-signed this. The clerk handed Cllr Kheirbani the register of interest form to complete and give back to her. ACTION: Cllr Kheirbani to complete the register of interest form. ACTION: Clerk to send the declaration of acceptance form to ERYC.

2024.16 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST– None.

2024.17 MINUTES OF THE MEETING HELD IN JANUARY

It was agreed that that these were a true and accurate record and were signed by Cllr Willoughby.

2024.18 WARD COUNCILLOR REPORT

Nothing was discussed here.

2024.19 MATTERS ARISING (topics not covered elsewhere on the agenda)

Pothole outside of the Village Hall

The clerk noted that ERYC had phoned to confirm that they did not deem it necessary to repair this in this financial year. It would be reviewed during the next one. The clerk noted that she would update the actions log and close this action for now.

Repairs on The Bence

The clerk has not received any update from Ward Cllr Hammond yet. ACTION: Clerk to ask for a progress update.

Damage to noticeboard at Givendale

Cllr Morgan confirmed that the noticeboard has been repaired and re-installed.

Potholes at the entrance to Millington Woods

ACTION: Clerk to ask LH for an update.

Updated Village map

Cllr Morgan noted that she had completed this with Cllr Smith. She will send this to Jill and will let everyone have a copy once this is completed.

Verges on Givendale Lane and Pocklington Lane

Cllr Smith noted that the verges have still not been repaired by ERYC. ACTION: Clerk to ask Ward Cllr Hammond to progress this.

2024.20 ACCOUNTS

The clerk had sent the accounts reconciliation, schedule of payments and bank statements, prior to the meeting.

Samantha O’Connor – Clerk salary (January)

Samantha O’Connor – Clerk expenses, £5.63 (January)

Cllrs Smith and Morgan reviewed and signed the invoices and schedule of payments.

Cllrs Swanborough reviewed and signed the bank statement and accounts reconciliation.

2024.21 ALLOTMENT TENANCY AGREEMENT AND RENT REVIEW

The clerk had sent all Cllrs the current contract template. All were happy to use this one going forward as no changes had been made.

A discussion was held regarding the rental amounts, and it was proposed by Cllr Morgan to raise all rents to £12 per year, Cllr Smith seconded this, and all agreed. ACTION: Clerk to send out all contracts before the end of March with covering letter.

The clerk noted that the PC is still owed the rental amount from one the tenants for 2023/24. The contract is also still outstanding. The clerk has sent an email asking for confirmation if they still want the plot.

Cllr Smith noted that all allotment hedges needed cutting back before March to allow for any nesting birds. ACTION: Clerk to email all tenants asking for them to be cut as per their contract.

2024.22 D -DAY EVENT

Cllr Swanborough reported that she had spoken to the resident who had offered to display their vintage vehicles for the day. The resident is going to confirm details with Cllr Swanborough.

Rob Willoughby has suggested residents could carry torches to the beacon and could sponsor these with all money going to charity. He also suggested that the PC have red, white and blue smoke to go alongside the lighting of the beacon. All Cllrs were happy with these plans. Cllr Willoughby noted that for the torches and smoke, it would cost approximately £70.

2024.23 CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Smith reported subsidence on the road to Pocklington from the bottom of Grimthorpe Hill towards The Mile. ACTION: Clerk to progress this through Ward Cllr Hammond.

ACTION: Agenda ‘Yorkshire Day’ for the next meeting.

2024.24 DATE OF NEXT MEETING

5th of March 2024 at 7.15pm in the Village Hall.

**Meeting closed at 20:12**

Signed as a true and accurate record of the minutes.