**Minutes of the Parish Council Meeting held on 7th March 2023 at 19:00 at Millington Village Hall.**

Present: Cllrs Burley, Willoughby, and Smith. Ward Cllr Rudd and one member of the public were also present.

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 19:04 hrs.

**PARISH COUNCIL MEETING**

2023.14 WELCOME AND APOLOGIES

Cllr Cawood and Swanborough had sent their apologies prior to the meeting. Cllr Willoughby chaired the meeting in Cllr Cawood’s absence. The newly co-opted Cllr was not present and had informed the PC prior to the meeting that she no longer wanted to be a Cllr. ACTION: Clerk to enquire with electoral services regarding the vacancy procedure given that no forms were signed.

2023.15 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Ward Cllr Rudd declared an interest on all planning applications discussed as he sits on the ERYC planning committee.

2023.16 MINUTES OF THE MEETING HELD IN FEBRUARY

All agreed that these were a true and accurate record and were signed by Cllr Willoughby.

2023.17 WARD CLLR REPORT

The Council Tax has been raised by 4.99%, 2.99% is towards general expenditure and the remaining 2% is for adult social care. The Humberside Fire services have raised theirs by 5.5% and the Police have raised theirs by 5.9%. The full amounts for the residents in the parish are as follows:

Band A £1406.54

Band B £1640.96

Band C £1875.38

Band D £2109.81

The ten recycling teams across ERYC are due to receive a defibrillator with full training.

ERYC have opened their Community Payback Scheme.

There is a Business Day event being held at Bridlington Spa on Friday 9th June. Tickets can be purchased through the Spa box office.

**Cllr Tait arrived at 19:12 hrs**

2023.18 MATTERS ARISING (INCLUDING OUTSTANDING ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA)

**Tree grant for Swineridge**

Cllr Willoughby noted that The Humber Forest Commission have stated that they are willing to offer advice on tree planting but there will be no funds available. Robert Willoughby will focus on getting the trees established that were planted last year and will review the situation next year.

**Overgrown trees on Swineridge Hill**

The clerk noted that Ward Cllr Hammond had asked ERYC to look at this but as the work hasn’t been carried out, ERYC will have assessed the issue and likely decided it doesn’t need doing. The clerk asked the PC how they would like this progressing. All agreed that a site visit needs to be carried out with an ERYC tree officer. ACTION: Clerk to ask Ward Cllr Hammond to progress this.

**Kings Coronation**

Cllr Cawood has applied for the grant and spoken to the landlords of the pub regarding holding an event there.

2023.19 ACCOUNTS

The clerk had sent the accounts reconciliation and schedule of payments prior to the meeting. The following payments had already been made with prior approval:

Samantha O’Connor – Clerk salary (February)

ICO - £35 (Data protection renewal fee)

Samantha O’Connor - £5.63 (clerks’ expenses for February)

Samantha O’Connor - £5.63 (late payment of clerks’ expenses for February)

Cllrs Smith and Willougby reviewed and signed the invoices and schedule of payments.

Cllrs Tait reviewed and signed the bank statements.

Cllr Willoughby noted the clerk’s previous email regarding the auditor. After several unsuccessful attempts at corresponding with the new auditor, the clerk feels that the PC should not use their services as communication is excellent with the original auditor. The clerk noted that she had not signed any agreements with Elkerlodge so would continue to use last year’s auditor. All agreed with this.

2023.20 PLANNING APPLICATION

23/00341/PLF Erection of shed to rear. Location: Crows Nest, Givendale Road, Great Givendale, YO42 1TS

The PC discussed this and agreed to support the application. ACTION: Clerk to respond to the application accordingly.

2023.21 CLERK JOB SPECIFICATION

The clerk had produced a tailored specification as part of her appraisal objectives. This had been sent to all Cllrs prior to the meeting. Cllr Tait suggested adding detail about working unsociable hours. All were happy with this and to adopt the document once this had been added. ACTION: Clerk to make the addition and file this in the clerk folder.

2023.22 MEETING SCHDULE FOR 2023/24

The clerk had sent out the schedule prior to the meeting. The clerk noted that given the May elections, the May meeting has been moved back to the following week, all agreed. ACTION: Clerk to send out/ publish the amended the schedule.

2023.23 REQUEST FOR WILKINSONS ANNUAL REPORT FOR 2022/23

ACTION: Clerk to request annual report from trustee member

2023.24 ANNUAL REVIEW OF CO-OPTION POLICY

The clerk noted that there had been no updates or amended versions. All happy to republish. ACTION: Clerk to re-publish on the website.

2023.25 ALLOTMENT RENTAL AMOUNT REVIEW

The clerk had sent the pricing options to Cllrs prior to the meeting. All agreed to raise the rents by 5%. ACTION: Clerk to get allotment contracts and letters out by end of March.

2023.26 YORKSHIRE DAY

The subcommittee informed the PC that Yorkshire Day will be held next year in light of the Kings Coronation event. A piece in the parish matters will go out explaining this.

2023.27 REPLACEMENT TREES FOR ASH DIE BACK REMOVAL

ACTION: Cllr Smith to ask the Wilkinson’s Trust if there is funding available for tree planting.

2023.28 CORRESPONDENCE AND COMMUNITY ISSUES

The sub committee reported that it had been agreed that the PC would hold a village tea party in an all-weather venue for the Coronation. More details will follow once they have been finalised. ACTION: Agenda this for the April meeting.

2023.29 DATE OF NEXT MEETING

Cllr Willoughby reminded Cllrs to complete their election packs.

The next meeting will be on 4TH April 2023, 7pm in the Village Hall.

There being no further business, the meeting closed at 19:45 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_