**Minutes of the Parish Council Meeting held on Tuesday 7th November 2023 at 7pm in Millington Village Hall.**

Present: Cllrs Cawood, Willoughby, Morgan and Burley. One member of the public and Ward Cllrs Hammond and Carey were also in attendance.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Robert Willougby gave a report on the bonfire event. He thanked Claire Garside for the pallets donated for the bonfire, Martyn Nesom for the hay bail and John Burley for launching the fireworks.

The event sold out with 115 adults attending and 35 children. The event has turned a profit again this year which leaves a surplus of £981.16. It was agreed that this could be used towards the D-DAY event should one go ahead.

Cllr Willoughby thanked all those who were involved in the catering.

Cllr Cawood extended her thanks to Robert Willougby for his organising the event every year for the past twenty years.

**Meeting started at 19:08**

2023.112 WELCOME AND APOLOGIES

Cllr Swanborough had given her apologies at the last meeting.

2023.113 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST– None.

2023.114 MINUTES OF THE MEETING HELD IN OCTOBER

It was agreed that that these were a true and accurate record and were signed by Cllr Cawood.

2023.102 WARD COUNCILLOR REPORT

Ward Cllr Hammond noted that any resident who is affected by the flooding near Spring House should write a letter of complaint to Yorkshire Water. He has already sent one on behalf of ERYC.

Ward Cllr Carey noted that he will be taking on the portfolio of Mental Health and Wellbeing in rural areas. He now sits on the Health and Wellbeing Scrutiny board.

Cllr Cawood reported that the large pothole on Grimthorpe Hill has now been filled.

Cllr Morgan reported that the road sign at Givendale has been damaged by a tree. Ward Cllr Hammond noted that he would report this.

2023.116 MATTERS ARISING (topics not covered elsewhere on the agenda)

Loose kerbstones

Ward Cllr Hammond noted that the loose kerbstones have now been repaired.

The state of The Bence

Cllr Burley noted that some repairs had been carried out, but she would investigate further.

2023.117 ACCOUNTS

The clerk had sent the accounts reconciliation, schedule of payments and bank statements, prior to the meeting.

Safelincs – Defibrillator pads - £77.39

Samantha O’Connor – Clerk expenses - £5.63 (October)

Samantha O’Connor – Clerk salary (October)

Cllrs Burley and Morgan reviewed and signed the invoices and schedule of payments.

Cllr Willoughby reviewed and signed the bank statements and accounts reconciliation.

2023.118 EMERGENCY PLAN REVIEW

The clerk had sent the plan to all Cllrs prior to the meeting. All were happy for this to be republished as no amendments were made. ACTION: Clerk to republish the plan and send to ERYC.

2023.119 HR POLICIES ANNUAL REVIEW

The clerk had sent all relevant policies to Cllrs prior to the meeting. These are the most up-to-date documents. It was agreed by all to republish these. ACTION: Clerk to republish documents on website.

2023.120 FINANCIAL REGULATIONS ANNUAL REVIEW (including financial standing orders)

The clerk had sent these to Cllrs prior to the meeting. These are the most up-to-date documents. All agreed to republish them. ACTION: Clerk to republish the documents.

2023.121 D -DAY EVENT

ACTION: Keep on the agenda until after Christmas.

2023.122 UPDATED VILLAGE MAP

ACTION: Cllr Cawood to speak to resident for an update on its progress.

2023.123 PLANNING APPLICATION

*23/02849/PLF Erection of a portal framed building to store tools, machinery, and mowing*

*Equipment. Location: Crow’s Nest, Givendale Road, Great Givendale, YO42 1TS*

A brief discussion was held, and it was agreed to support the application given that it wouldn’t be seen, and there is currently a similar building at the premises.

2023.124 ANNUAL SNAPSHOT OF ROUGH SLEEPERS

The clerk noted that the night of the 9th of November is being observed. Exact details are required, e.g., ethnicity, age, gender, time, location, etc. The clerk will return a nil value if no one informs her otherwise.

2023.125 CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Morgan reported that the Givendale notice board had been damaged in the recent storm. A brief discussion was held, and it was agreed that Cllr Cawood and Morgan would ask local joiners for a quote.

Cllr Cawood stated that Shawn Smith had expressed an interest to re-join the PC. ACTION: Clerk to put ‘co-option of Cllr’ on Decembers agenda. At this point, the time of the meeting was also discussed, and all agreed that meetings will start at 7.15pm from now on.

Cllr Morgan noted that the Christmas event has now sold out. Plans are underway but the table plan needs confirming. It was agreed that this would be discussed at a social event.

Cllr Cawood asked members what they thought about purchasing another tree this year for the village. It was agreed that Cllr Cawood would ask the resident’s whose garden it is installed in and then purchase the tree.

2023.126 DATE OF NEXT MEETING

5TH December at 7.15pm in the Village Hall.

**Meeting closed at 19:50**

Signed as a true and accurate record of the minutes.