**Minutes of the Parish Council Meeting held on Tuesday 5th December 2023 at 7pm in Millington Village Hall.**

Present: Cllrs Willoughby, Morgan, Swanborough and Burley. One member of the public was also in attendance.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

**Meeting started at 19:03**

2023.127 WELCOME AND APOLOGIES

Cllr Cawood and Ward Cllr Hammond had given their apologies at the last meeting.

2023.127 CO-OPTION OF COUNCILLOR

Cllr Swanborough proposed to co-opt Shawn Smith back onto the Parish Council. Cllr Willoughby seconded this, and all agreed. Cllr Smith signed the declaration of acceptance of office form, and this was counter-signed by the clerk.

2023.129 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST– None.

2023.130 MINUTES OF THE MEETING HELD IN NOVEMBER

It was agreed that that these were a true and accurate record and were signed by Cllr Willoughby.

2023.131 WARD COUNCILLOR REPORT

Nothing was discussed here.

2023.132 MATTERS ARISING (topics not covered elsewhere on the agenda)

Pothole outside of the Village Hall

It was noted that whilst several potholes had been filled in around the village, this one had been missed. ACTION: Clerk to ask Ward Cllr Hammond to chase this.

The state of The Bence

Cllr Morgan noted that most repairs had been carried out, but there is one pothole remaining. ACTION: Clerk to report pothole at bottom end of The Bence towards A166.

Damage to noticeboard at Givendale

Cllr Cawood emailed all members prior to the meeting stating that the Church warden has asked Lord Halifax to look at getting it repaired. A resident is also to liaise with her as he could also do the job.

Christmas tree

Cllr Cawood has purchased a tree, and it is being installed in the coming days. ACTION: Clerk to pay invoice.

2023.133 ACCOUNTS

The clerk had sent the accounts reconciliation, schedule of payments and bank statements, prior to the meeting.

Samantha O’Connor – Backdated pay award

Samantha O’Connor – Clerk salary (November)

Samantha O’Connor – Clerk expenses £5.63 (November)

Cllrs Smith and Morgan reviewed and signed the invoices and schedule of payments.

Cllr Morgan reviewed and signed the bank statements and accounts reconciliation.

Cllr Morgan noted that there was a £152.50 surplus from the Christmas event. It was discussed and agreed that these funds would be transferred into the PC savings account and ringfenced for use on community events. ACTION: Clerk to transfer funds once these are in the account.

2023.134 D -DAY EVENT

ACTION: Keep on the agenda until after Christmas.

2023.135 UPDATED VILLAGE MAP

ACTION: Keep on the agenda until after Christmas.

2023.136 CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Willoughby thanked Dan and Harriet at The Gait Inn for a fantastic Christmas dinner event. A good time was had by all. It was discussed and agreed to set the 2024 Christmas event for the 6th of December so that Harriet could book Sam Turner again.

Cllr Swanborough noted that the Tommy figure has now been taken down and is being stored for next year.

2023.137 DATE OF NEXT MEETING

The clerk noted that due to her annual leave from 14th – 31st December inclusive, the next meeting will be scheduled for the 9th of January 2024 at 7.15pm in the Village Hall.

**Meeting closed at 19:27**

Signed as a true and accurate record of the minutes.