**Minutes of the Parish Council Meeting held on Tuesday 6th September 2022 at 19:00 at Millington Village Hall.**

Present: Cllrs Cawood, Burley, Swanborough, Tait and Smith.

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 19:07 hrs.

**PARISH COUNCIL MEETING**

2488: WELCOME AND APOLOGIES

Cllrs Francis, Willoughby and Ward Cllr Rudd had given their apologies.

2489: DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

None.

2490: MINUTES OF THE MEETING HELD IN JULY

All agreed that these were a true and accurate record and were signed by Cllr Cawood.

2491: WARD CLLR REPORT

Not given due to Ward Cllr Rudd’s absence.

2492: MATTERS ARISING (INCLUDING OUTSTANDING ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA)

**Overgrown trees**

The clerk has chased the work requested and has had no update. The officer in charge is Andrew Addsion who has not responded.

ERYC had confirmed that the overgrowth near Millington Pastures would be attended to (I.D # 2343620).

**Water leak on Grimthorpe Hill**

Cllr Cawood confirmed that no letter had been sent to Yorkshire Water, as due to the recent weather it had all dried up. It was agreed to look at this again when the poor weather returns.

**Overhanging tree boughs**

It was confirmed that Halifax Estates have now cut these back. ACTION: Clerk to pass on the PCs thanks for the speed in which this was resolved.

2493: ACCOUNTS

The clerk had sent the accounts reconciliation, bank statements, invoices, and schedule of payments prior to the meeting. Cllr Swanborough proposed to approve the schedule of payments, Cllr Tait seconded this, and all agreed. The following payments were approved:

Adrian Roberts - £19 (Parish Matters printing contribution)

Samantha O’Connor – Clerk salary (August)

Samantha O’Connor – £5.63 (clerk travel expenses)

A schedule of payment and invoice dated 8th August for the clerks July salary was also signed.

Cllr Swanborough reviewed and signed the bank statements.

2494: BONFIRE NIGHT INCLUDING RISK ASSESSMENT

Cllr Cawood volunteered to speak to Rob Willoughby about the organisation of the event. A discussion was held, and it was agreed that ticket prices would be decided based on last years costings. The expected cost would be £6 per adult and £3 for children under 16. It was decided that it will be held on the 5th November with a possible raffle afterwards in the pub.

2495: CHRISTMAS CELEBRATIONS

It was agreed that it would be beneficial to set up a working group outside of the meeting. ACTION: Sub-committee to draw up ideas and plans for Christmas celebrations for approval at the next meeting.

2496: SHORT TERM HOLIDAY LETS CONSULTATION

A discussion was held, and it was agreed that as there were no current concerns regarding any in the parish, it was not appropriate to comment.

2497: PARISH MATTERS

Cllr Cawood read out the list of items for publication. Cllr Tait suggested including a short piece on the Ukrainian families who stayed, all agreed. ACTION: Cllr Cawood to draft the document and get this distributed after the next meeting.

2498: YORK BUS FORUM MEMBERSHIP

The clerk had sent an email from Ward Cllr Hammond asking the PC if they were interested in joining. The objective of the Forum is to improve transport services and would cost an annual fee of £15. All Cllrs agreed that as the parish has no bus service, this would not offer any benefits.

2499: CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Cawood has been informed that the adult defibrillator pads need replacing. The clerk noted that she would check her supplier and compare costs. It was agreed that whichever was the cheapest, the clerk would order from there. ACTION: Clerk to order defibrillator pads.

2500: DATE OF NEXT MEETING

The next meeting will be on 4th October, 7pm in the Village Hall. Cllr Cawood sent her apologies in advance for that meeting.

There being no further business, the meeting closed at 20:10 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_