**Minutes of the Parish Council Meeting held on Tuesday 4th October 2022 at 19:00 at Millington Village Hall.**

Present: Cllrs Willoughby, Swanborough, Francis and Smith. Ward Cllr Rudd and three members of the public were also in attendance.

**OPEN FORUM**

The members of the public were invited to speak about agenda item number 2509. Concerns were raised regarding the height of the property, access down the single-track lane, and the inaccuracies of the plans sent by ERYC. All these issues have been formally lodged with ERYC.

Cllr Willoughby thanked the parishioners for their time.

Meeting started at 19:30 hrs.

**PARISH COUNCIL MEETING**

2501: WELCOME AND APOLOGIES

Cllrs Cawood, Burley and Tait had given their apologies.

2502: DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Ward Cllr Rudd declared his interest in all planning applications due to him sitting on the Planning Committee.

It was agreed by all to move agenda item number 2509 here so that members of the public could hear the PCs discussion.

2509: PLANNING APPLICATIONS

21/03091/PLF Erection of 2 dwellings with associated access, parking, and infrastructure following demolition of existing commercial buildings. Location: Glen Lodge, Main Street, Millington, YO42 1TX.

A discussion was held, and the following concerns raised:

* The proposed height of the builds and their impact on surrounding properties
* Access is not viable, and the ingress marked on the ERYC plans does not exist. In addition, the house names on the plan are incorrect.

A vote was held, and the PC unanimously voted to object to the application. ACTION: Clerk to notify ERYC of the decision and request that is goes to the planning committee if the intention is to approve it.

22/01988/PLF Erection of a two-storey extension to the rear following demolition of existing single storey extension. Location: The Manor, Main Street, Millington, YO42 1TX. The decision by ERYC to approve the application has been received.

2503: MINUTES OF THE MEETING HELD IN SEPTEMBER

All agreed that these were a true and accurate record and were signed by Cllr Willoughby.

2504: WARD CLLR REPORT

The Community Tree Planting fund is now open with grants of up to £5,000 available. The Humber Forest is also offering grants for tree planting. Cllr Willoughby noted that the PC had already received a grant from the ERYC fund. Ward Cllr Rudd confirmed that the PC would be able to apply for another grant. ACTION: Cllr Willoughby to speak to Rob Willoughby.

ERYC have received a national award for the best service team for waste and recycling management.

In 2021, there were 41 road deaths and 434 serious injuries in the East Riding and Humber region.

The ERYC Census showed that the population has risen by 2.4% and in 2021, 51% were females and 49% males.

The Police Crime Commissioner Community Safety fund is now open, with grants of up to £35,000 available.

ERYC are currently reviewing the cost-of-living crisis.

2505: MATTERS ARISING (INCLUDING OUTSTANDING ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA)

**Overgrown trees**

Cllr Willoughby reported that the overgrowth near Millington Pastures has now been dealt with. Cllr Smith reported that there are some trees boughs on Swineridge Hill near the substation that require cutting back. ACTION: Clerk to report this to ERYC.

2506: ACCOUNTS

The clerk had sent the accounts reconciliation, bank statements, invoices, and schedule of payments prior to the meeting. Cllr Willoughby proposed to approve the schedule of payments, Cllr Smith seconded this, and all agreed. The following payments were approved:

Fridaythorpe PC - £40 (part payment of clerks ILCA training) This invoice was agreed to be split between all the clerk’s parish councils to keep costs down.

Samantha O’Connor – Clerk salary (September)

Samantha O’Connor – £5.63 (clerk travel expenses)

A schedule of payment and invoice dated 6th September for the defibrillator pads was also signed.

Cllr Smith and Francis reviewed and signed the bank statements.

2507: ANNUAL REVIEW OF CLERK CONTRACT

The clerk had sent an amended version to include a date for the annual appraisal/salary review and a set date of the 6th of each month for salary payments. All were happy for this to be adopted and was signed by the clerk and Cllr Willoughby.

2508: BONFIRE NIGHT RISK ASSESSMENT FOR INSURERS

ACTION: Clerk to send Cllrs the electronic copy from 2021.

2510: NEW ALLOTMENT TENANCY

The clerk has received notice from one of the allotment tenants. They have notified her that a new family would like to take over the plot in Spring 2023. All were happy for this to go ahead. ACTION: Clerk to contact the new tenants in early 2023.

2511: BONFIRE AND CHIRSTMAS CELEBRATIONS

A sub committee meeting has been held and jobs have been allocated for the bonfire event.

The Christmas event will take place on the 2nd December and will be a meal in the pub. The possibility of a grant was raised, and the clerk noted that she would send the details for this. A discussion was held surrounding the advertising of the meal so that numbers could be obtained. Tickets will be sold for the event, and they will be subsided if a grant is successful. ACTION: Cllr Willoughby to organise a poster for the notice boards. ACTION: Agenda ‘finalising numbers’ for the meeting in November.

2512: CORRESPONDENCE AND COMMUNITY ISSUES

The clerk had sent an email relating to commemorative ‘Tommy’ figures for Remembrance Day. A discussion was held, and it was agreed to purchase the 4ft one for £175 + £25 delivery. ACTION: Clerk to purchase the figure and ask Highways if it can be placed on the grass section on Main Street.

All approved the planning training for Cllr Tait. ACTION: Clerk to notify Cllr Tait so she can book this.

Cllr Francis reported the state of Givendale Lane as it has started sinking in places. There are some notices for works erected by contractors, but ERYC have not issued anything. ACTION: Clerk to contact Highways regarding this.

2513: DATE OF NEXT MEETING

The next meeting will be on 1st November, 7pm in the Village Hall.

There being no further business, the meeting closed at 20:26 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_