**Minutes of the Parish Council Meeting held on Tuesday 1st November 2022 at 19:00 at Millington Village Hall.**

Present: Cllrs Cawood, Tait, Burley, Willoughby, Swanborough and Smith.

**OPEN FORUM**

There were no members of the public present.

Meeting started at 19:04 hrs.

**PARISH COUNCIL MEETING**

2514: WELCOME AND APOLOGIES

Cllr Francis and Ward Cllr Rudd had given their apologies.

2515: DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

None.

2516: MINUTES OF THE MEETING HELD IN OCTOBER

All agreed that these were a true and accurate record and were signed by Cllr Cawood.

2517: WARD CLLR REPORT

None was given as Ward Cllr Rudd was absent.

2518: MATTERS ARISING (INCLUDING OUTSTANDING ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA)

**Community Tree Planting Fund**

Cllr Willougby noted that Rob Willoughby had looked at both the grant available from ERYC, and the funding from the Humber Forest, and advised that the Humber Forest would be the best one to progress. ACTION: Cllr Willougby to keep the PC updated with the progress.

**Overgrown trees**

The clerk has reported the tree boughs on Swineridge Hill near the substation that require cutting back (I.D# 2478505). The PC confirmed that this had not been actioned yet. ACTION: Clerk to chase the progress of this.

**‘Tommy’ Figure**

The PC have received the item but are not happy with the quality of the material used. ACTION: Cllr Cawood to organise sending this back for a refund.

**Givendale Lane**

The clerk has spoken to Ward Cllr Hammond and ERYC Highways regarding this. There are works scheduled but the officer who is responsible for authorising the road closure is on sick leave so this has delayed the work. No timescales were given to the clerk.

2519: ACCOUNTS

The clerk had sent the accounts reconciliation, bank statements, invoices, and schedule of payments prior to the meeting. All payments had pre-approval so did not need a vote to authorise. The following payments were listed:

RBLI - £200 (commemorative ‘Tommy’ figure)

ERNLLCA - £24 (planning training for Cllr Tait)

Samantha O’Connor – Clerk salary (October)

Samantha O’Connor – £5.63 (clerk travel expenses)

Cllr Willoughby and Tait reviewed and signed the bank statements.

2520: EMERGENCY PLAN ANNUAL REVIEW

Cllr Cawood asked that her email address be corrected. No other amendments were made. ACTION: Clerk to make the amendment and publish a redacted version on the PC website.

2521: REVIEW OF HR POLICIES

The clerk noted that the current versions were the most up to date. ACTION: Clerk to re-publish these on the PC website.

2522: REVIEW OF FINANCIAL REGULATIONS

The clerk noted that the current version was the most up to date. ACTION: Clerk to re-publish this on the PC website.

2523: PLANNING TRAINING FEEDBACK

Cllr Tait had sent the slides she had received during her training. The key points she noted were that more powers will be devolved to PCs and the request for extensions to consider applications may be denied in future.

2524: ERYC CCTV FUNDING

The clerk informed the PC of an ERYC grant available for CCTV to target violence against women and girls, in addition to general crime and disorder. A discussion was held, and it was agreed that this was not something the parish needed.

2525: ANNUAL SNAPSHOT OF ROUGH SLEEPERS

The clerk has received the annual request for rough sleepers. She noted that the night that the numbers are recorded is the 14th November, and she will return a 0 value unless she has reports otherwise. ACTION: Clerk to respond to the survey.

2526: FINALISING CHRISTMAS EVENT NUMBERS

Details were discussed to finalise the cost of tickets, distribution of funds, flyers, and the itinerary. ACTION: Distribute flyers in the week commencing 7th November.

2527: CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Burley confirmed that the insurance for the bonfire event has been confirmed. The PC must adhere to a list of conditions that both Cllr Burley and Rob Willoughby have reviewed.

Cllr Cawood thanked Rob Willoughby for the event signs that have been made and erected in the village.

2528: DATE OF NEXT MEETING

The next meeting will be on 6th December, 7pm in the Village Hall.

There being no further business, the meeting closed at 20:43 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_