**Millington cum Givendale Parish Council**

Minutes of the Annual Parish Meeting (APM) and the regular Parish Council Meeting held on Tuesday5th April 2022 at 7pm in Millington Village Hall.

Present: Cllrs Cawood, Burley, Tait, Smith, Willoughby Francis and Swanborough. Ward Cllr Rudd and one member of the public were also present.

The meeting was opened by Cllr Cawood and assisted by the clerk.

**APM started at 7.05pm**

**ANNUAL PARISH MEETING**

1. **Signing of the minutes of the last Annual Parish Meeting held in April 2021.**

It was agreed that these were a true and accurate record and were signed by Cllr Cawood.

1. **The Chair invites questions/ comments from members of the parish**

A member of the public (MOP) asked the PC about the location of the wildlife initiative they are taking forward. She was concerned that if they were to be developed on the verges, that they would be destroyed by vehicles. The PC confirmed that no location had been identified yet but that they had considered this and will be located where this would not be an issue within the parish.

The issue of damaged verges was also discussed. Cllr Cawood informed the member of the public that the PC have been liaising with ERYC and Natural England regarding the damage to the Pastures and this is on-going.

In response to the installation of street name signs query posted in the Parish Matters, the MOP stated that she would not be in favour of these. Cllr Willoughby also noted that three parishioners had informed her that they would not want these, as they would spoil the aesthetics of the village and were not needed.

1. **The Chairman’s annual report**

I would like to start the report by thanking all the Parish Council members for the work they have done for the Parish this year and also for the support they have all shown to me as Chairman. It was a new role for me, and I was apprehensive but the support I have had is very much appreciated and made the job a pleasurable one. I would also like to thank our clerk, Sam who has always been on hand to guide and give advice when needed. Internet Banking has been established and our records, accounts and responsibilities to the Parish have run efficiently and smoothly throughout the year through the work Sam has done for us.

Face to face meetings resumed in June 2021 with social distancing in place.

 Throughout the year the council has worked on various conservation projects. A grant of £1500 was obtained to replant with trees areas at the Swineridge view picnic site. A huge thanks to Rob Willoughby for not only applying for the grant but also undertaking the initial plantings and his continued work in maintaining the site. A new hedge was also planted around one of the allotments and additional trees planted in the village by Councillor Smith. Wildflower verges are also being investigated. All the village allotments have tenants and are in good order.

A Yorkshire Day tea party was held in August. It was great to see residents once again coming to together after such a long period of isolation for many due to the pandemic.

A community grant of £650 was obtained through ERYC to enable the council to put on a spectacular Firework display and food on the 5th of November to celebrate Bonfire Night. Many residents helped with this event, and it was very well supported. Thank You to Councillor Burley for applying and obtaining the grant.

The Parish Matters magazine has gone out regularly throughout the year and kept residents informed of events and general parish updates and activities. Many thanks to Adrian Roberts for publishing and printing the magazine and to councillors for distributing it so efficiently. The website and Facebook pages continue to be amended and updated regularly.

The council continues to face challenges with damage to Millington Pastures, water leaks across roads, potholes, and parking problems in and around the village. These issues do not go unnoticed and are repeatedly reported to the relevant authorities.

Finally, going forward we look forward to a Queens Platinum Jubilee Party in Millington Village on Sunday 5th June preceded by the lighting of a beacon on the 2nd of June. Another opportunity for the Parish to come together.

Thanks were given to Cllr Cawood for her work as Chair to-date.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

**Meeting started at 7.17pm.**

**2420: Welcome and Apologies –** All present.

**2421: Declaration of Pecuniary and Non-Pecuniary Interest** – Ward Cllr Rudd declared his interest in all planning application on agendas due to him sitting on the Planning Committee.

**2422: Minutes of the Meeting Held on 1st March**

It was agreed that that these were a true and accurate record and were signed by Cllr Cawood.

**2423: Ward Councillor Report**

Ward Cllr Rudd reminded the PC of the £150 council tax vouchers available for properties in Bands A-D.

In October, the Government will be offering everyone a £200 loan, payable at £40 per year for five years, to help with the rise in cost of living.

ERYC have seen a good uptake on residents offering homes for Ukrainian refugees.

After Easter, ERYC schools will be offering children between 5 and 11 years old the covid vaccination.

The ERYC Community Payback scheme is now open and open for community projects such as graffiti removal.

**2424: Matters Arising (including actions not listed on agenda)**

**Damage to the Pastures**

Cllr Cawood has spoken to Natural England and given further information as requested. She has not received any update yet. ACTION: Keep on as a rolling action for an update.

**Wildflower Initiative**

ACTION: Cllr Burley to look for a suitable grant.

**Accounts**

The Barclays ‘contact us’ service is still under maintenance. ACTION: Clerk to keep checking and make contact once this is online regarding dual authorisation.

**Millington Woods**

Cllr Burley reported that ERYC are responsible for the management of the woods and are working towards a 20-year plan to remove the dead ash trees. There are no plans to replant any trees once they are removed as they are hoping for natural re-generation. ACTION: Cllr Burley to circulate the ERYC wood management plan to all Cllrs.

**2425: Accounts**

The clerk had circulated the bank statement, accounts spreadsheet, schedule of payments and invoices to be paid prior to the meeting.

The schedule of payments was sent as follows:

Samantha O’Connor - £5.63 (travel expenses)

Samantha O’Connor - £229.36 (clerks salary March)

Samantha O’Connor - £44.96 (back dated pay award from NALC)

ERNLLCA – £279.16 (membership fees)

Millington Village Hall - £20 (meeting rental x 2)

Robert Willoughby - £57.90 (repayment of garden tool purchase)

Robert Willoughby - £1053.20 (repayment of trees purchase)

Cllr Smith proposed to approve these payments, Cllr Tait seconded this, and all agreed.

The clerk noted that the tree grant for £1111.10 had been received.

**2426: Annual Allotment Inspection**

The clerk asked for a date for the inspection so she could give notice to the tenants. ACTION: Clerk to send the last letter to Cllrs to give an idea of how much notice to give. ACTION: Cllr Smith to give the clerk a date.

**2427: Village Walkabout – List of Issues**

The clerk asked the PC for a list of issues to send to ERYC prior to the walkabout. The following areas of concern were mentioned:

* Overhanging tree boughs at the lower end of Givendale Lane
* Pothole at Spring Cottages in Millington
* The on-going running water issue on Grimthorpe Hill
* Loose kerb stones on Main Street near Thulla House
* Potholes on The Bence

Cllr Cawood and Tait volunteered to attend the walkabout scheduled for Thursday 21st April at 9.45am outside the Gait Inn.

**2428: Village Public Toilet**

Cllr Cawood noted that a resident had reported their field being used as a toilet by visitors to the village. A discussion was held, and it was agreed that contact with ERYC should be made to see if a port-a-loo could be installed at Millington Woods to alleviate the problem. ACTION: Clerk to contact the ERYC Countryside Access Team and make enquiries. ACTION: Cllr Francis to report back to the PC regarding what the church at Givendale are doing regarding installing an organic toilet.

**2429: Planning Application**

22/00806/TELCOM installation of 14m high pole-style mast, with a 12-port antenna, installation of 2 equipment cabinets, a satellite dish on tripod within compound surrounded by 1.2m high fence. Location: Millington Heights, Green Balk, Millington.

EE have notified the PC of this application and the deadline has passed. This is for resident information purposes only.

**2430: Jubilee Celebrations Update**

Cllr Willoughby confirmed that the PC have been successful in the grant application. A discussion was held regarding the size of marquee. It was agreed that approval be sought for purchasing this, up to a maximum of £500. ACTION: Cllrs Tait and Smith to investigate a suitable marquee. All agreed with this proposal. The clerk noted that reimbursement for the marquee did not need to wait until the next meeting, if the invoice is submitted to the clerk, payment will be made immediately.

The type of present was discussed, and Cllr Cawood volunteered to make enquiries into a suitable commemorative gift for the children, with a maximum spend of £10 per child.

The parish flyer was discussed. ACTION: Cllr Burley to liaise with a parishioner about producing this and she will bring these to the next meeting for distribution.

**2431: Village Ukraine Group**

Cllr Burley reported that there has been a good response to this, and some residents have already offered to home refugees with visas currently being processed. Other residents have offered to help with logistics during their stay, such as transport. The group would be grateful for any further offer of support from parishioners.

**2432: Smaller Council Committee Letter**

The clerk had circulated a letter from NALC regarding issues the PC face for consideration at their next committee meeting. Cllr Willoughby read out the current list that the NALC have identified. No other issues were raised by the PC.

**2433: Swineridge View – Planting and Clearing**

Summary of action to date, provided by Robert Willoughby

All trees have now been planted. They are predominantly in the area to the Eastern side of the cut grass area with some birch to the top end of the Western side and a single tree near the large, felled ash.

The Mountain Ash and Crab-apple are half standard trees at approx. 2 – 2.2m high with stems of approx. 3-4cm. The remainder being Birch, Beech and Service trees which are much smaller at approx. 1m high. All trees are already coming into leave and will soon have a much greater demand for water.

The smaller trees should cope quite well unless there is a prolonged dry period, but the Ash and Crab-apple will have a much greater need for water as they establish a root system. This will require supplementary watering. Plastic tubing will be laid down to the roots for these trees through which they can be watered directly to the roots rather than just onto the surface – much more efficient.

Watering.

This is essential if the trees are to survive (the situation can be monitored regarding the smaller trees). The larger trees will need watering twice a week for the first few weeks with at least 5 litres (I gall) each at each watering. This should take no more than 30mins.

A source of water at the site will be needed as it is not possible to transport 100 litres to site each time. A 1000L IBC container which can be filled off site as required and set up on pallets on site should be sourced. Some form of rota will need to be agreed to ensure consistent watering.

He is currently felling the dead ash from the area whilst keeping some for wildlife habitats and to build the beacon for the Queens Jubilee. Cllr Willoughby asked the PC to approve Rob removing any excess wood for his own use. All agreed to this and thanked Rob for his hard work clearing the area.

**2434: Correspondence and Community Issues**

The clerk informed the PC of the current ERYC Design Guide Consultation. This invites residents to share their thoughts about where they live which will go towards creating new design guidance for future planning developments. The consultation closes on the 19th April. The clerk handed the PC the flyer for display in the noticeboards.

**2435: Date of Next Meeting –** 3rd May 2022, APCM at 7pm followed by the regular PC meeting, both to be held at Millington Village Hall. Cllr Francis gave his apologies in advance for the meeting.

**Meeting closed at 20:31**

Signed as a true and accurate record of the minutes.