**Millington cum Givendale Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 1st February at 7pm in Millington Village Hall.

Present: Cllrs Cawood, Willoughby, Burley, Swanborough and Smith. Ward Cllr Rudd and one member of the public were also present.

The meeting was chaired by Cllr Cawood and assisted by the clerk.

**OPEN FORUM**

Lynn Berriman requested that the PC consider persons for the clerk and trustee vacancies for the Wilkinson’s Trust. This should be elected at each Annual Parish Meeting but has not been present on the agenda since 2018. ACTION: Clerk to add this to the PC diary of events and tasks to ensure this is rectified, and to obtain an annual report.

The clerk position has been vacant since the pandemic and Lynn has now served her term as a trustee so has had to step down. Cllr Smith noted that he would be interested in becoming a trustee. Lynn offered to carry out the clerk role in the interim, for a maximum of four years to allow the PC to find a permanent clerk. Cllr Cawood asked Lynn to write a short article for the Parish Matters to advertise the clerk’s role. ACTION: Clerk to put the Wilkinson Trust on the next agenda for further consideration.

Lynn also noted that there was serval out-of-date information on the website. ACTION: Clerk to amend the website.

**Meeting started at 7.28pm**

**2388: Welcome and Apologies** – Cllrs Francis and Tait.

**2389: Declaration of Pecuniary and Non-Pecuniary Interests** – None.

**2390: Ward Cllr Report**

Vulnerable 5–11-year-olds are now being offered Covid vaccinations.

ERYC are offering grants to all residents for assistance with energy bills. The grant opened on the 10th January and beneficiaries do not have to be on benefits. Grants of between £28-£49 are available.

**2391: Signing of Previous Minutes**

All agreed that these were a true and accurate record and were signed by Cllr Cawood. The clerk presented the minutes from December that had been approved but not signed, these were also signed by Cllr Cawood.

**2392: Matters Arising (including actions not covered elsewhere on the agenda)**

**Damage to the Pastures**

Cllr Cawood has taken photos of the damage and spoken to a former parishioner who works for the Yorkshire Wildlife Trust. The damage can be reported to Natural England given the areas SSI status to try and progress this.

Cllr Cawood noted her frustration at the lack of assistance from Highways and how difficult it is to contact anyone to progress this.

**Wildflower Initiative**

The clerk gave no update on grants available as she could not find any relevant funding sources. ACTION: Clerk to progress this with ERYC prior to the next meeting.

**Accounts**

The Barclays ‘contact us’ service is still under maintenance. As such, the clerk will not put any payments onto Barclays until after approval in the meeting.

ACTION: Clerk to check the progress of payment authorisation process with Barclays.

**2393: Accounts**

The clerk had circulated the accounts spreadsheet, bank statement and the schedule of payments prior to the meeting. Payments were approved by Cllr Willoughby, seconded by Cllr Cawood, and agreed by all as follows:

Samantha O’Connor – Clerks salary via BACS

Millington Village Hall - £40 via BACS (meeting rental x 4)

Samantha O’Connor - £5.63 (travel expenses for January)

The bank statement was reconciled with the accounts spreadsheets and signed by Cllr Willoughby.

**2394: Allotment Tenancy Agreement Review**

The clerk had sent the tenancy agreement template for all Cllrs to review prior to the meeting. A discussion was held, and Cllr Swanborough proposed to raise the annual rent by 5% to commence in April 2023, Cllr Smith seconded this, and all agreed. ACTION: Clerk to amend the agreements and send out letters to all tenants before 1st April.

**2395: Yorkshire Wildlife Trust News for Millington Village and Pastures**

Cllr Cawood has had confirmation that the recently completed Dew Pond is not accessible to the public. She has been given a map of all dew ponds in the area which she will publish in the Parish Matters.

Cllr Cawood informed the PC of the ‘Chalkshire’ project which will have a range of community-generated projects that will promote participation and enjoyment of the local chalk landscape. With strong

community backing and cross-sectoral interest, the aim is to bring significant investment into the area

through an ambitious programme of work that will support the priorities set out in the Government’s

Environment and Agriculture Bills.

‘Chalkshire’ is the flagship project of the Hull and East Riding Catchment Partnership, which is part of a

national network of Defra-sponsored partnerships that promote a catchment-based approach to river

management and is hosted by the Yorkshire Wildlife Trust with the East Yorkshire Rivers.

For more information about the catchment partnership, please visit the website:

<https://catchmentbasedapproach.org/get-involved/hull-east-riding/>

Cllr Cawood noted that ERYC have previously created nature reserves on verges in the area. The PCs interest in creating a wildflower verge has been passed onto the sustainable development team to get some assistance with this project.

**2396: Articles for Parish Matters**

Cllr Cawood read through the list of articles to be included. No other items were added.

**2397: Queens Jubilee Update and Plans**

Cllr Burley noted that it had been agreed that the beacon would be lit on the Thursday and the PC will organise an afternoon tea for the Sunday. She had briefly looked at costings for commemorative gifts for each resident but found this to be costly. A brief discussion was held, and it was agreed that commemorative gifts be given to the children only. ACTION: Cllr Burley to contact Fangfoss pottery to obtain costings of commemorative mugs.

Cllr Burley had obtained costings for a gazebo and the PC confirmed that a 3m x 6m gazebo would be suitable. ACTION: Cllr Willougby and Burley to progress the planning for this event.

ACTION: Cllrs Willoughby and Burley to apply for grant.

The PC confirmed they would not require the use of the village hall for this event.

**2398: ERYC Enhanced Bus Partnership Plan and Scheme**

The clerk had sent this prior to the meeting. The PC did not raise any comments.

**2399: OFCOM Review of Postal Regulations**

The clerk had sent this prior to the meeting. It was discussed and agreed that the PC were not able to comment on this.

**2400: Planning Applications**

21/04562/PLF Installation of roof lights to front and rear to allow for loft conversions, and alterations to doors and windows to rear. Location: Manor Cottage, Main Street, Millington, YO42 1TX. The clerk noted that she had received an update from ERYC stating that the application did not need formal consent and so the application had been withdrawn.

**2401: Correspondence and Community Issues**

Cllr Swanborough raised the issue of traffic to the village and the problems with parking. She has been approached by a resident requesting permission to erect a no parking sign on their property. A discussion was held, and it was agreed that as these homes are private, this is not a PC matter and the residents should approach ERYC for further clarity.

**2402: Date of Next Meeting –** 1st March 2022, at 7pm in the village hall.

**Meeting closed at 8.22 pm.**

Signed as a true and accurate record of the minutes.