**Millington cum Givendale Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 11th January at 7pm in Millington Village Hall.

Present: Cllrs Cawood, Willoughby, Francis, Burley, Tait, Swanborough and Smith. Ward Cllr Rudd and one member of the public were also present.

The meeting was chaired by Cllr Cawood and assisted by the clerk.

**OPEN FORUM**

Tree Grant - Rob Willoughby reported that he had been liaising with foresters regarding the best species of tree to plant. The PC have a choice of Hazel, Crab Apple, Beech, Birch, and Wild Service trees. He proposed to plant a ring of seven Birch trees to commemorate the Queens Platinum Jubilee. For the other tree planting, it was suggested that these are planted in clumps of mixed trees allowing a line of sight to the firework/ bonfire location. Costings are yet to be sought and the cost of hiring a mini digger will need to be considered. All members of the PC were happy with these proposals. Rob Willoughby confirmed that he would order the trees by the end of January.

**Meeting started at 7.13pm**

**2373: Welcome and Apologies** – No apologies, all Cllrs were present.

**2374: Declaration of Pecuniary and Non-Pecuniary Interests** – None.

**2375: Ward Cllr Report**

The damage at Millington Pastures has been reported to ERYC and he is waiting for a response. ACTION: PC to follow this up before the next meeting.

The on-going flooding issue has also been reported but no progress has been made yet.

Covid statistics for Humber, Coast and The Vale up to 7th January are as follows:

* 99% of care workers and residents have had both vaccinations and the booster
* 78% of 16–17-year-olds have had both vaccinations
* East Riding of Yorkshire have one of the lowest Covid rates in the country and delivered 400,000 booster vaccinations during December.

ERYC are keen to recruit private foster carers and urge anyone who is interested to contact ERYC on 01482 395500 or go to [www.erscp.co.uk/](http://www.erscp.co.uk/)

ERYC have various grants open for applications including grants in Art, Health, Community and Jubilee.

ERYC are currently preparing for setting the budgets and determining the council tax, these will be decided in February.

**2376: Signing of Previous Minutes**

Cllr Tait proposed that there were a true and accurate record, Cllr Willoughby seconded this, and all agreed. ACTION: Clerk to get the minutes signed at the next meeting as this was overlooked during the meeting.

**2377: Matters Arising (including actions not covered elsewhere on the agenda)**

**Thank you letters for Yorkshire Day**

Cllr Cawood confirmed that these had been sent.

**Wildflower Initiative**

Cllr Smith confirmed that he has spoken to a resident who will assist with this project. He proposed to focus on a small area initially and use the cut-offs to pollinate further areas. This work will be carried out in Spring. ACTION: Clerk to look at possible grants to fund this.

**Accounts**

The Barclays ‘contact us’ service is still under maintenance. As such, the clerk will not put any payments onto Barclays until after approval in the meeting.

ACTION: Clerk to check the progress of payment authorisation process with Barclays.

**No Parking Signs in Village**

Cllr Smith has contacted residents regarding displaying a ‘no- parking’ sign on their property but has not gained any interest. The consensus is that people will not take notice of a sign. No further action required.

**Emergency Plan**

The clerk had brought two copies of the emergency plan for the box in the village hall and the one at the shoot barn. A discussion took place, and it was agreed that neither location needed a box as no one has free access to either location. ACTION: Clerk to remove the ‘emergency box location’ section from the plan and re-send to ERYC and publish on the website.

The clerk removed the out-dated plan from the emergency box in the village hall. ACTION: Cllr Cawood to remove the plan from the shoot barn. Both boxes with their items will remain at each site.

It was suggested that the ‘emergency organisation contact details’ be displayed on the noticeboard as these are focal points in each village. ACTION: Clerk to draw up a list and send to Cllrs.

**Accounts**

The clerk had brought all relevant paperwork outstanding for signatures and these were signed by the relevant Cllrs.

**Response to Road Closure**

Cllr Cawood noted that the clerk did not send the information requested by Ward Cllr Rudd as she had previously sent this. She has been liaising with Ward Cllr Hammond who has reported that ERYC and Yorkshire Water are still trying to determine whose responsibility it is.

**2378: Accounts**

The clerk had circulated the accounts spreadsheet, bank statement, invoice to be paid and the schedule of payments prior to the meeting. Payments were approved by Cllr Swanborough, seconded by Cllr Willoughby, and agreed by all as follows:

Samantha O’Connor – Clerks salary via BACS

All invoices relating to the fireworks/ bonfire event were signed by Cllr Swanborough and Cllr Tait.

The bank statement was reconciled with the accounts spreadsheets and signed by Cllr Willoughby.

**2379: Planning Applications**

21/04562/PLF Installation of roof lights to front and rear to allow for loft conversions, and alterations to doors and windows to rear. Location: Manor Cottage, Main Street, Millington, YO42 1TX

A discussion was held, and Cllr Cawood proposed to support the application, Cllr Willougby seconded this, and all agreed. It was noted that although the PC supported the application, they were concerned about the potential additional vehicles this may bring to the site, and therefore these parking-safety issues were asked to be highlighted in their response. ACTION: Clerk to respond accordingly to ERYC.

21/04490/PLF Demolition of agricultural buildings and conversion of two barns to two dwellings with associated works/ infrastructure and erection of a detached garage and car port. Location: Grimthorpe Manor, Givendale Road, Great Givendale, YO42 1TS.

A discussion was held, and Cllr Francis proposed to support the application, Cllr Burley seconded this, and all agreed. ACTION: Clerk to respond to ERYC accordingly.

**2381: Queens Jubilee Community Fund**

This item was moved to here as Cllr Burley needed to leave early.

Cllr Burley asked the PC if they wanted to apply for the grant and for what type of event. A discussion was held, and it was agreed that the PC would like to hold an event like Yorkshire Day and therefore would like to apply for £500 for street decorations and a commemorative gift for all parishioners. ACTION: Cllr Burley and Willoughby to take this forward.

**8.05 pm Cllr Burley left the meeting**

**2380: Budgets and Setting of Precept**

The clerk had prepared and circulated a precept and budget report prior to the meeting. All Cllrs agreed to keep the following budgets for 2022/23 at the same value as the current financial year:

Salary and expenses - £2650

Running Costs - £1200

One-off items/ contingency - £700

Defibrillator - £150

The clerk advised that the PC keep the precept at £4700 which will see a -2.26% difference on a band D property. In 2020/21, the charge was £45.54 for a band D and in 2022/23 this will go down to £44.51. The clerk noted that this is not the full council tax amount, this is the portion that the precept will make up as part of the complete council tax bill.

Cllr Swanborough proposed to keep the precept at £4700, Cllr Willoughby seconded this, and all agreed. Cllr Cawood and the clerk signed the relevant paperwork. ACTION: Clerk to send the form back to ERYC before the deadline of 21st January.

**2382: Village Street Signs**

Cllr Tait asked why some of the streets have no signs. A discussion was held, and no one had any history of why they were unmarked. Cllr Willoughby suggested that an article in the Parish Matters might gauge interest in looking into this further. ACTION: Cllr Cawood to ask residents if this is something thy would be interested in the PC investigating.

**2383: Future Meetings and Devolution of Powers**

The clerk asked the PC if they were happy to carry on meeting face-to-face or if they wanted to devolve powers to the clerk. All Cllrs were happy to continue meeting physically.

Ward Cllr Rudd reported that Sir Gregg Knight is continuing to lobby Government about giving PCs the ability to hold both face-to-face and remote meetings.

**2384: Tree Planting**

This had been covered in the open forum.

**2385: Damage to the Pastures**

This had been covered in the open forum.

**2386: Correspondence and Community Issues**

The clerk had received results from an ERYC traffic survey undertaken and asked Cllrs if they were aware of this survey. No one had any knowledge of this. The results were that there were no speeding concerns at Greenwick Lodge, Millington. ACTION: Clerk to ask ERYC why this was conducted.

Cllr Cawood noted that she would need topics for the Parish Matters. ACTION: Cllr Cawood to include the jubilee event, tree planting update, village street name signs, private fostering information, ERYC rights of way survey and completion of work on the dew pond.

**2387: Date of Next Meeting –** 1st February 2022, at 7pm in the village hall.

**Meeting closed at 8.35 pm.**

Signed as a true and accurate record of the minutes.