**Millington cum Givendale Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 7th September 2021 at 7pm in Millington Village Hall.

Present: Cllrs Cawood, Burley, Tait, Francis, Swanborough and Willoughby. Ward Cllr Rudd was also present.

The meeting was opened by Cllr Cawood and assisted by the clerk.

**OPEN FORUM**

Nothing was discussed here.

**Meeting started at 7.04pm**

**2318: Welcome and Apologies** - Cllrs Smith.

**2319: Declaration of Pecuniary and Non-Pecuniary Interests** – None.

**2320: Ward Cllr Report**

Workers are starting to return to County Hall after a period of working from home. ERYC are looking into the possibility of hybrid working for their staff.

99% of care home workers and residents have been double vaccinated as well as 97% of health workers across East Riding. This includes all care homes.

ERYC have settled one Afghanistan family to-date and have the potential to rehome 9 - 11 further families in the coming weeks.

The ERYC Local Pan is still open for consultation and details can be seen on the website.

ERYC are in the process of challenging developers who wish to build new houses on The Swanlands and The Balk. An update will be provided once this has been resolved.

The ERYC Covid local support grant is open until 30th September.

**2321: Signing of Previous Minutes**

Cllr Willoughby proposed to accept these as a true and accurate record, Cllr Tait seconded this, and all agreed. Cllr Cawood signed the minutes.

**2322: Matters Arising (including actions not covered elsewhere on the agenda)**

**Accounts**

Cllr Tait signed the July schedule of payments and invoices. ACTION: Clerk to ask Cllr Smith to counter-sign these at the next meeting.

Cllr Swanborough and Willoughby signed the June schedule of payments and invoices.

**Community Tree Planting Fund**

Cllr Willoughby noted that Rob Willoughby has applied for this grant and will take the lead on this. Cllr Cawood thanked Rob for his work so far.

**2323: Accounts**

The clerk had circulated all accounts spreadsheets, invoices to be paid and the schedule of payments prior to the meeting. Payments were approved by Cllr Swanborough, seconded by Cllr Tait, and agreed by all as follows:

Samantha O’Connor – Clerks salary via BACS

Samantha O’Connor - £5.63 via BACS (travel expenses)

Bank statements were reconciled with the accounts spreadsheets and signed by Cllr Willoughby and Burley.

The clerk noted that two payments were made outside of the meeting under the RFO powers detailed in the Financial Regulations. Payments were made as follows:

21/07/2021 Adrian Roberts - £10 (donation towards printing costs of Parish Matters). This was signed by Cllrs Swanborough and Tait.

03/09/2021 Emma Fletcher - £168 (internal audit). This was signed by Cllrs Willoughby and Tait.

ACTION: Clerk to contact Barclays regarding the online authorisation process.

Cllr Cawood presented the receipt for Yorkshire Day sundries totalling £33.25. This was proposed to be paid by Cllr Burley and seconded by Cllr Willoughby, all agreed. ACTION: Clerk to pay Cllr Cawood and produce a schedule of payment to be signed off at the next meeting. ACTION: Clerk to ask Cllr Willoughby and Burley to sign the receipt.

**2324: Bonfire Preparation including Risk Assessment for Insurance Company**

The 6th of November was set for this event. Cllr Burley reported that the grant would go before a panel at the end of September. ACTION: Clerk to send Cllr Burley the Risk Assessment (RA) for the last bonfire for her to complete.

Cllr Willoughby suggested that tickets should be issued to try and control numbers, all agreed.

It was agreed that select Cllrs would hold a bonfire meeting to organise the completion of the RA and other plans prior to the PC meeting in October. ACTION: Clerk to agenda this item for the next meeting.

**2325: Grant Application Progress**

This was covered in agenda item 2324.

**2326: Allotment Vacancy**

One of the tenants has given notice to quit the allotment and has found another resident to take over. The clerk asked if the PC were happy with this arrangement, all agreed. ACTION: Clerk to contact the current tenant.

**2327: Yorkshire Day Debrief**

Cllr Cawood reported that the day was a success and enjoyed by those in attendance. Cllr Cawood has written to those who were key participants in organising this, thanking them for their time. Cllr Cawood issued a further thanks in the meeting to all who took part in organising the day.

**2328: ERYC Road Closures**

Cllr Cawood reported that two weeks ago, the road was closed at the foot of the hill for four days with no warning or diversion signs. This caused several issues for local businesses and a resident who needed to get to an appointment. The road closure was due to the known water leak and was actioned by Yorkshire Water.

Ward Cllr Rudd suggested writing a letter to Paul Belotti regarding this matter. ACTION: Clerk to draft a letter.

Cllr Cawood noted that the reported road sign that was smashed has still not been repaired. ACTION: Clerk to report this via the portal.

**2329: Lighting of the Beacons for the Queen’s Platinum Jubilee**

Cllr contact details were clarified. ACTION: Clerk to express an interest with Cllr Willoughby taking the lead.

**2330: Correspondence and Community Issues**

The clerk had circulated an email from the clerk at North Dalton. She is trying to arrange a cross-ward cluster meeting between Parish Councils. Cllr Burley noted that she will already be attending this in her role at ERYC. ACTION: Clerk to respond to the email.

Cllr Cawood asked for any items to be included in the Parish Matters ASAP. The deadline for print will be 11th October.

**2331: Date of Next Meeting –** 5th October 2021 at 7pm in the village hall.

**Meeting closed at 8.17 pm.**

Signed as a true and accurate record of the minutes.