**Millington cum Givendale Parish Council**

Minutes of the remote Annual Parish Meeting (APM) and the regular Parish Council Meeting held on Tuesday6th April 2021 at 7pm via Zoom.

Present: Cllrs Burley, Cawood, Francis and Swanborough. Ward Cllr Rudd, Ward Cllr Hammond and two members of the public were also present.

The meeting was opened by Cllr Burley and assisted by the clerk.

**ANNUAL PARISH MEETING**

1. **Signing of the minutes of the last Annual Parish Meeting held in April 2019.**

It was agreed that these were a true and accurate record and have been put aside for signing once face-to-face meetings resume.

1. **The Chair invites questions/ comments from members of the parish**

A member of the public asked about tree planting in the village. She works with the Pocklington Tree Planting Group which cover a 10-mile radius. Cllr Burley confirmed that no trees would be planted on the historical area of farming previously mentioned but that the PC have been involved in the planting of several trees during the year. Cllr Burley thanked the member of public for their attendance.

A parishioner asked the PC to consider additional parking at the top near the Church when deciding on projects for the National Lottery grant. It was agreed that this would be discussed further in the PC meeting.

1. **The Chairman’s annual report**

I was somewhat surprised when I realised that we did not have an APM in Millington in 2020. The lock down restrictions had just begun in March and the PC was given the instruction that no APM should be held.

However, the work of the PC has continued on Zoom local technology allowing. The most important element of any PC is its members who give their time as volunteers. Thanks, must also go to Ali Cargill who left the council after a very effective period as chairman to pursue her PHD in early 2020. More recently Katie Burton left the council, and we must thank her for her contribution as councillor and her offer to continue to maintain the defibrillator and look after the village face book page. We have also welcomed several new councillors Shaun Smith, Jackie Willoughby and Lynda Swanborough.

The business of the council has continued, and we hope that we have not only continued with routine business but also to contribute positively to the community via various projects. A grant was obtained and a defibrillator has been installed on the wall of the Gait Inn for our village. Councillor Cawood has continued to publish and help distribute the newsletter Parish Matters. Hopefully, residents have found it informative on many subjects.

While the PC has not been able to run community events in 2020 it has turned its attention to some conservation work. Councillors Cawood and Smith have replanted the allotment hedge on the crossroads near the church. Councillor Smith has secured and planted two trees on the two junction triangles on the top road. In addition, a number of local landowners have cut back trees and vegetation at road junctions in the village. Finally, maintenance work has continued at Swineridge with the removal of an ash tree affected by ash dye back and replacement trees will be planted soon.

During the difficult time of covid and meetings by Zoom in an area not noted for its broad band connectivity, I would like to thank all councillors who create a great team of individuals' who are kept in order professionally by our clerk.

We look forward to the resumption of face-to-face meetings but most importantly the PC are hopeful of organising a parish Yorkshire day on Sunday 1st August as a much-needed celebration.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

**Meeting started at 7.17pm.**

**2248: Welcome and Apologies –** Cllr Willoughby and Cllr Smith. Cllr Smith was having difficulties logging on.

**2249: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**2250: Approval of Minutes of Last Meeting**

Cllr Francis proposed that these were a true and accurate record, Cllr Cawood seconded this, and all agreed.

**2251: Matters Arising (including actions not listed on agenda)**

**7.25pm Cllr Smith joined the meeting.**

**Manhole Cover at Givendale**

Cllr Cawood had confirmed prior to the meeting that this has been replaced with a metal cover.

**T-Junction Marking**

Ward Cllr Hammond noted that he has had no response from ERYC, but he has visited the location and believes that the road markings are correct. ACTION: Ward Cllr Hammond to chase this with ERYC and provide a definitive answer at the next meeting.

**Grit Bin**

The clerk asked if the spilt salt still needed clearing. It was confirmed that ERYC had not cleared it but there was no prospect of it being cleared now as it has dissolved too much to pick up.

**Barclays**

The clerk reported that all forms have now been signed and are with Barclays to be processed. ACTION: Clerk to report any update on this at the next meeting. The clerk noted that she still does not have any statements and the Annual Return is due to be completed next month. ACTION: Cllr Burley to chase the statements.

**Noticeboard Access**

Cllr Willoughby had confirmed prior to the meeting that she has been able to unlock the notice board, so no further action is required.

**Damaged Grass Verges in Givendale**

The clerk has written to the farm manager but has received no response to date.

**Cleaning of Roads by Fenstones**

The clerk reported the state of the roads to Fenstones again and they informed her that a road sweeper had been booked.

**2252: Accounts**

The clerk had circulated the accounts spreadsheet, schedule of payments and invoices to be paid prior to the meeting. She informed the PC that she is unable to reconcile all finances as there are several statements outstanding. The clerk confirmed that considering all invoices paid that the bank balance should be £3538.71.

The schedule of payments was sent as follows:

Samantha O’Connor – cheque no. 100650 (clerks’ salary)

ERNLLCA - £268.80, cheque no. 100680

Fridaythorpe Parish Council - £15, cheque no. 100681 (three months use of Zoom license)

Cllr Cawood proposed to approve these payments, Cllr Swanborough seconded this, and all agreed. ACTION: Clerk to send cheque book to Cllr Burley for her to sign some more cheques.

**2253: Ward Cllr Report**

Ward Cllr Hammond reported that he attended Swineridge regarding the running water issue. ERYC believe that the culvert under Givendale Hill is blocked with sediment which makes the ditch overflow when it rains. ERYC are going to dig out the ditch and place a camera into the culvert to investigate further.

The water leak on Grimthorpe Lane was believed to be from the Yorkshire Water substation but Yorkshire Water have stated that it is not leaking. The leak could be due to the heavy rain and high water levels. If this does not subside when the weather improves, ERYC will speak to Yorkshire Water again and potentially connect a culvert.

Cllr Cawood thanked Ward Cllr Hammond for all his hard work in resolving these issues.

Ward Cllr Rudd reported that he has been asked to pass on useful information from the NHS to do the following: -

\* please do not contact the NHS to seek a vaccine, the NHS will contact you.

\* please be patient but know no one will be excluded from the vaccination programme.

\*when the NHS contacts people, they ask that people attend booked appointments.

\*encourage everyone to continue to follow all the current guidelines to control the virus and save lives-even if you have had the Conid-19 vaccine.

There was some debate as to whether the PC should be posting this information. It was agreed that if the wording was changed to emphasise that this was NHS guidance then it could go onto the PC Fb page. ACTION: Cllr Burley to write a post for Fb.

Ward Cllr Rudd has attended an ERYC scam seminar, and he noted that there are currently several scams in operation. He has a list of useful numbers for residents if they feel they fall victim of a scam. ACTION: Clerk to publish this list on the PC website.

**2254: Letter from Sir Greg Knight Regarding Future Provision for Virtual Meetings**

The clerk had circulated the letter prior to the meeting. The letter stated that the power to hold virtual meetings expires on 7th May 2021 and any feedback about the continuation of this power would be useful. The clerk noted that she had received a questionnaire on the same subject from ERYC which needs completing by the 17th June. ACTION: All Cllrs to complete the questionnaire and forward this to Cllr Burley. ACTION: Clerk to agenda this for the next meeting. ACTION: Clerk to agenda ‘return to face-to-face meetings in June’ for May’s meeting.

**2255: Community Project Plan for National Lottery Grant**

A discussion was held about additional car parking and it was agreed that the clerk should investigate what the grant covers before costings are sought. ACTION: Clerk to research the grant and return with more information in May.

**2256: Conservation**

It was agreed that there does not need to be a formal structure for conservation works. The PC do not have the capacity to set up a separate Conservation group and no members of the parish have come forward to volunteer. The PC will continue to carry out conservation works in the parish as and when they are needed.

**2257: Review and Approval of Allotment Tenancy Agreements and Rental Amounts**

A discussion was held, and Cllr Francis proposed to raise the rent for 2022/23 by 5%, Cllr Swanborough seconded this and all agreed. ACTION: Clerk to get the contracts and rent increase letters sent out.

**2258: Scheduling of Allotment Inspection**

The clerk asked that given the current situation, whether the inspection would go ahead this year. Cllr Cawood has already been to the allotments and reported that they were all tidy so no inspection was necessary. All agreed.

**2259: APCM to be Rescheduled to May**

The clerk noted that the APCM has to be held in May so it will be scheduled prior to the regular PC meeting on the 4th May. Cllr Burley asked Cllrs to consider nominations for Chair at the meeting.

**2260: Community Issues**

None.

**2261: Correspondence**

The clerk received an email from a member of the public asking about the fenced area on Wood Gate Road and what its purpose was. After a discussion, it was determined that it used to be a spring owned by Yorkshire Water but is now privately owned. Cllr Burley noted that it used to be the old pumping station for the village water. ACTION: Clerk to respond to the member of the public accordingly.

**2262: Date of Next Meeting –** 4th May 2021, APCM at 7pm followed by the regular PC meeting via Zoom unless otherwise stated on the agenda.

**Meeting closed at 8.30pm.**

Signed as a true and accurate record of the minutes.