**Millington cum Givendale Parish Council**

Minutes of the remote Parish Council Meeting held on Tuesday 7th July 2020 at 7pm via Zoom.

Present: Cllrs Burley, Smith, Cawood, Burton and Swanborough. Ward Cllr Hammond and two members of the public were also present.

The meeting was chaired by Cllr Burley and assisted by the clerk.

**OPEN FORUM**

A resident approached the PC about correspondence they had received from The Byways and Bridleways Trust, who have made an application to ERYC to change the path which goes through her garden into a 'restricted byway’ and the path on the other side of the gate into a bridleway. She went on to explain why this was being objected to and how it is not suitable for horses or vehicles and would cause a safety concern.

A discussion was held and none of the Cllrs supported the application. Cllr Smith suggested that the PC write a letter stating the PCs position. All agreed that this should be done. ACTION: PC to send a letter to ERYC with their objections.

A member of the public raised the issue of the village spring not working., The clerk noted that during the meeting of the PC on the 5th November, a previous Cllr had stated that the village spring was working so it had been agreed that the action be closed. Considering this information, it was agreed that contact will be made with ERYC again. ACTION: Clerk to contact the officer at ERYC that she had been dealing with previously, and report back at the next meeting.

Cllr Burley thanked both parishioners for their comments.

**Meeting started at 7.16pm.**

**2138: Welcome and Apologies –** Cllr Francis had sent his apologies prior to the meeting.

**2139: Declaration of Pecuniary and Non-Pecuniary Interest**

None.

**2140: Approval of Minutes of Last Meeting**

Cllr Swanborough proposed to accept these as a true and accurate record, Cllr Burton seconded this and all agreed.

**2141: Matters Arising (including actions not listed on agenda)**

**Vacancy**

The clerk reported that a vacancy notice has now been posted on the noticeboard for the remaining vacancy. ERYC have also been informed.

**Replacement Trees at Swineridge**

The clerk has asked ERYC for a list of suitable trees to plant in this area but has not heard back yet. ACTION: Clerk to agenda this for the next meeting to decide on what trees to plant.

**2142: Accounts**

The clerk had circulated the bank statement and reconciliation prior to the meeting. The schedule of payments was also sent as follows.

Samantha O’Connor - £10.95, cheque no. 100637 (stamps)

The Tree Fella - £600, cheque no. 100638 (ash tree works)

Samantha O’Connor - £7.61, cheque no. 100639 (Hermes collection for audit pack)

Samantha O’Connor – cheque no. 100640 (Clerks salary June)

HRMC - £43.20, cheque no. 100641 (Clerks PAYE June)

Cllr Cawood voiced her frustration as to how the tree surgeon had left the site at Swineridge. It was understood that whilst the tree cuttings would be left, that they would be done so in a tidy manner. Cllr Burley informed the PC that two parishioners had approached her already and offered to tidy the site up. Cllr Cawood proposed that the large trunks be left untouched for wildlife but that the remaining wood could be cut up for firewood, Cllr Smith seconded this and all agreed.

**2143: Allotment Boundary Hedge**

The clerk had received an email from one of the allotment owners about the replanting of the hedge as agreed by the PC. A discussion was held, and Cllr Cawood proposed to plant the replacement hedge in Autumn, all agreed with this. ACTION: Cllr Cawood to organise the purchase of the plants needed, and the installation of the new hedge.

**2144: The Byways and Bridleways Trust Application for Change of Two Paths to ‘Restricted Byway’ and to ‘Bridleway’**

This had been covered during the Open Forum.

**2145: Parish Matters**

Cllr Cawood asked when the next edition should be distributed. Cllr Burton noted that the PC were waiting to decide on Yorkshire Day so that this could be included. A brief discussion was held about the possibility of the event taking place. Cllr Burley suggested postponing the event until 2021 and picking up the 2-year cycle from then. Cllr Burton proposed to postpone this until 2021, Cllr Cawood seconded this and all agreed. Cllr Cawood advised the PC that she would include this in the next edition and will send out the content she has so far.

**2146: Defibrillator Update**

Cllr Burley reported that the defibrillator cabinet has been installed and the electricity supply is now live. The machine has also been registered with the Yorkshire Ambulance Service. ACTION: Cllr Burley to place the defibrillator machine inside the cabinet. ACTION: Clerk to add this to the asset register.

Cllr Burton confirmed that she would start the weekly checks once the machine is in place.

**2147: Yorkshire Day Decision**

This had been discussed under agenda item no. 2145.

**2148: Village Spring**

Cllr Smith reported that a resident had approached him about potential flooding on their property. ACTION: Cllr Burley to liaise with another parishioner about who owns this field so thar contact can be made with the correct authority.

**2149: Felling of Ash Tree**

Confirmation of works carried out been covered under agenda item no. 2142.

**2150: Election of Vice Chair**

Cllr Burley asked Cllrs to consider themselves for this role. No one volunteered so this will be deferred until the next meeting.

**2151: Community Issues**

The clerk had received an email from ERYC about their Outbreak Management Plan as follows.

STEP 1 Prevent:

* Keep you distance
* Wash your hands

STEP 2 Notice:

* Be aware of COVID-19 symptoms

STEP 3 Act:

* Get tested
* Stay home

Further details of the plan can be found at [www.eastriding.gov.uk/3stepstosafety](http://www.eastriding.gov.uk/3stepstosafety)

The clerk noted that she would be taking annual leave from 20th July to 3rd August. No one had any objections to this.

**2152: Date of Next Meeting –** 1st September, 7pm via Zoom unless otherwise stated on the agenda.

**Meeting closed at 7.44 pm.**

Signed as a true and accurate record of the minutes.