**Millington cum Givendale Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 7th January 2020 at 7.30pm in the Village Hall at Millington.

Present: Ward Cllr Rudd, Cllrs Cargill, Cawood, Burton, Francis, Burley, Swanborough and Smith.

The meeting was chaired by Cllr Cargill and Francis and assisted by the clerk.

**OPEN FORUM**

Ward Cllr Rudd noted that ERYC are holding their budget meetings from the 9th January. ERYC will set the council tax and budgets on the 13th February.

Pocklington leisure centre has won the ‘best performing leisure centre 2019’ award.

ERYC are working in partnership with Hull University Teaching Trust in Castle Hill to provide a discharge suite for hospital outpatients to recover.

ERYC have launched the ‘happyandwell.me’ website where information can be found on how to reduce the risk of cancer.

Cllr Francis commented that Francis Scaife swimming pool is now offering permanent weekly swimming sessions for cancer patients.

**Meeting started at 7.48pm.**

**2071: Welcome and Apologies –** None.

**2072: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**2073: Signing of Minutes from 3rd December 2019.**

The minutes were signed as a true and accurate record.

**2074: Matters Arising (including actions not covered elsewhere on the agenda)**

The clerk has received costings from ERYC for an additional grit bin on Givendale Lane. The bin and installation will cost £357 + VAT in addition to two to three annual site visits for filling and maintenance, costing £42 + VAT each visit. A discussion was held, and it was agreed that the root of the problem needed to be addressed. There is water running on the road caused by excess water from the field owned by Halifax Estates. Cllr Francis suggested that the ditch needed re-instating on the right-hand side. ACTION: Cllr Cawood to send photos of the area to the clerk. ACTION: Clerk to write a letter to the estate manager requesting a site visit with Cllr Francis to discuss the issue and work required.

The clerk had sent a draft of the ‘new residents’ information’ document prior to the meeting. The missing information was completed during the meeting. ACTION: Clerk to amend the document and publish on the website.

The clerk has had a response from a member of the Village Hall Committee (VHC) stating that they have investigated disabled access at the hall. The clerk suggested updating the PC village plan stating that the VHC are in the process of dealing with this and the PC can take no further action. All were happy with this. ACTION: Clerk to update the plan accordingly. ACTION: Clerk to agenda ‘Village Plan’ for further updates in February.

Cllr Francis reported that he is in the process of arranging a site visit with another contactor to assess the ash tree at Swineridge. ACTION: Cllr Francis to update the PC with a quote at the next meeting. The clerk stated that she had received confirmation from ERYC that the PC were permitted to carry out the necessary works.

The clerk reported that ERYC had informed her that the dangerous tree down Givendale Lane had been rectified.

Cllr Smith asked if there was any update on the leaking spring. The clerk noted that this had been addressed in a previous meeting whereby Cllr Cargill commented that it appeared to be working properly. It was agreed by all that if the issue arises in the future that the PC will investigate further.

**2075: Accounts**

The progress of the bank mandate change was discussed. ACTION: Cllr Cawood to get her i.d. verified at Barclays and forward to the clerk. ACTION: Clerk to contact Barclays and request online access.

**2076: Precept**

The clerk had prepared a report prior to the meeting and circulated this to all Cllrs. The clerk suggested that the PC raise their precept to £3500 to cover the running costs. The clerk noted that a PC can have twice the precept in reserves however the PC currently have less than one. A discussion was held surrounding the upcoming PC projects. These included the ash tree at Swineridge, costs incurred for road closure during Yorkshire Day, new gate at Swineridge and a nominal fee for defibrillator costs. Cllr Burley proposed to raise the precept to £4700 to cover these projects given that the PC do not have much in reserves. Councillor Smith seconded this, and all agreed. The clerk noted that this would see an increase of £16.80 on a band D property in line with the tax base.

**2077: Defibrillator Update**

Cllr Burley noted that she had been contacted by Yorkshire Ambulance Service (YAS) who reported that her application had been lost due to a member of staff going on maternity leave. YAS are holding an extraordinary meeting to expedite the application. ACTION: Cllr Burley to update the PC in February.

**2078: Village Action Day**

Cllr Cawood confirmed that Mr Cawood has agreed to collect the hardcore when it’s needed. It was agreed by all that Mr Cawood, Cllr Smith and Cllr Francis would liaise with each other to find the most suitable date. Cllr Cawood will then notify all Cllrs so a notice can be put up in the noticeboard for additional volunteers. Cllr Burton stated that she would put the date on Fb.

**2079: Approval of New Gate at Swineridge**

Cllr Smith had noted in agenda item 76 that a rough estimate for a new gate would be £200, the PC had already agreed to include this cost in the precept. This will be installed on the action day.

**2080: Village Task Force Satisfaction Survey**

Cllr Cawood was tasked with completing the survey as she was present on the walkabout. ACTION: Cllr Cawood to complete the survey and send back to ERYC by the 15th January 2020.

**2081: Risk Assessment for Yorkshire Day 2020**

Cllr Cargill informed the PC that a full risk assessment would be required for this event. Cllr Burton offered to produce this after a list of events had been agreed upon. ACTION: Clerk to agenda ‘Yorkshire Day’ for February.

**2082: Review of Clerk’s Contract**

The clerk was asked to leave the room at this point. The clerk was then invited back and informed that the Cllrs had discussed the contract and were happy to sign the revised version. Cllr Cargill and the clerk signed the document.

**2083: VE Day Commemorations**

Cllr Cargill had received correspondence from a parishioner in respect of members of the parish served and could be included in the commemorations. A discussion was held, and it was agreed that the PC would organise a commemorate event on. ACTION: Cllr Cargill to respond to the resident with the PCs plans. ACTION: Clerk to agenda ‘VE Day Commemorations Plans’ for February.

**2084: Correspondence**

None.

**2085: Community Issues**

Cllr Cargill reported that one of the allotments had recently been vandalised. There have also been reports of drug paraphernalia left at Swineridge. The PC encourage residents to report any such incidents to the Police.

Cllr Cargill informed the PC that Mr and Mrs Hadley are the new Neighbourhood Representatives.

**2086: Date of Next Meeting** – 4th February at 7.30pm.

**Meeting closed at 9.11 pm.**

Signed as a true and accurate record of the minutes.