**Millington cum Givendale Parish Council**

This is a monthly update of the Parish Council in lieu of the meeting which was scheduled to be held on Tuesday 7th April 2020.

This report has been prepared by the clerk on the 6th April and has been circulated to all Councillors.

**2128: Covid-19 Updates**

**Devolution of Powers to Clerk**

A notice has been posted on the noticeboards informing residents of the devolution of powers to the clerk in conjunction with Chair under the Local Government Act 1972, section 101. This process was done via email by the Cllrs and following advice from ERNLLCA. This emergency power allows the clerk to make payments and decisions in the absence of a meeting.

**Deferred Annual Parish Meeting and Annual Parish Council Meeting.**

Regulations in force from 4th April 2020 remove the requirement for Town and Parish Councils to hold an AGM in March /April /May 2020. The regulations also provide that where any appointment would be made at an annual meeting of the council, such a meeting continues until the next annual meeting of the authority or until the authority determine. Therefore, appointments of chairs, mayors etc will continue until the Council next meets either in person or remotely. The PC can still hold an AGM but are not required to do this in April or May of this year.

The regulations apply only up until the 7th May 2021 so at that point the legal position reverts to as it is now and the PC will have to hold the 2021 annual meeting ( if the PC have not already held it ) in May 2021.

**Referral for Vulnerable Persons**

The clerk has received information from Humberside Police regarding referral forms for communities who identify vulnerable persons who may need assistance. If anyone knows of any resident who would qualify for this, then the clerk should be contacted, and the referral request can be made. The clerk will need the residents name, address, telephone number, vulnerability and who the referral is being made by.

**Closure of Millington Car Park**

The Parish Council have received several requests that they close the car park bear the Church. The PC would like to reiterate that they have no powers to do so. There has been a measured reaction by concerned residents who have put up signs asking for people to respect the villagers need for safe daily exercise. It is not the PCs role to do anything further.

**2129: Signing of Minutes from 3rd March 2020**

A slight amendment to the wording of the defibrillator sticker was made and these were signed by the clerk as a true and accurate record.

**2130: Matters Arising and Outstanding Actions**

**Hazardous Conditions on Givendale Hill**

The clerk has emailed Andrew Addison and asked if ERYC can look at the issue. ACTION: Keep this as a rolling item.

Cllr Francis reported that the tree boughs on Givendale Lane have still not been cut. ACTION: Clerk to check the I.D number of the original report and chase this and copy Ward Cllr Rudd into the email.

**Ash Tree at Swineridge**

Cllr Francis has obtained a second quote for £600 including VAT. The first quote is for the same amount. ACTION: Clerk to ask Cllr Smith and Francis to contact the contractors and ask if they are still operating and if so, when the work can be carried out.

**Accounts**

The addition of bank signatories and obtaining online banking is now on hold. ACTION: Keep this as a rolling item.

**Gaps in Church Fence**

The PC are waiting to hear from the PCC as to what their course of action will be. ACTION: Keep as a rolling item.

**Conservation Group**

The clerk has written to the resident explaining that Millington does not fit the criteria for conservation status set out by Historic England.

**Road Closure for Yorkshire Day**

The clerk has not progressed this and considering the current situation has been advised by the Chair to put this on hold. The clerk has confirmed that ERYC need the forms completing 6 weeks prior to the event if the situation changes. ACTION: Keep as a rolling item.

**Village Plan**

The Village Hall has been awarded a £8570 grant to convert the steps for disabled access.

The clerk has provided Cllrs with a summary of progress to-date. ACTION: Cllr Cawood to include this in the next Parish Matters.

**Dog Fouling Campaign**

Cllr Cargill and Burton to reschedule this. ACTION: Keep as a rolling item.

**Allotment**

The clerk has received three contacts back with two rental payment, one payment is outstanding. The resident who has recently taken over the allotment plot as of April 1st has included a caveat in his contract (on the advice of the clerk) stating that this year’s rent will be not be required and that the PC will rectify the dead hedgerow during the next twelve months. Cllr Cawood has since confirmed that the nursery where the hedges were to be sourced from is now shut due to the Coronavirus pandemic. This will need addressing again in Autumn as it will be too late to plant anything now. ACTION: Keep as a rolling agenda item.

**Adoption of Co-option Guidance**

The clerk has published the document on the PC web site.

**Town and Parish Council Charter Consultation**

The clerk has completed the survey and will report back to the PC with any feedback.

 **Approval of Meeting Dates**

These have been published on the website along with a side note stating that meetings at this point will not be held in person.

**Defibrillator Update**

The clerk has sent the weekly log spreadsheet to Cllr Burton to complete once the defibrillator has been installed. ACTION: Clerk to notify the insurance company after installation.

**VE Day Commemorations**

This event has now been cancelled.

**2131: Accounts**

The bank statement and reconciliation will need to be signed at the next meeting.

The schedule of payments was sent to all Cllrs on the 6th April and will need signing at the next meeting.

Cllr Burley and Cargill had pre-signed cheques in order that invoices could be paid during the period of the PC being unable to meet.

Cheques were written for the following:

Millington Village Hall - £60, cheque no. 100624 (meeting rentals)

Samantha O’Connor – £10.57, cheque no. 100625 (stamps)

Samantha O’Connor – expenses, cheque no. 100626

Samantha O’Connor – salary, cheque no. 100627

HMRC - £26.40, cheque no. 100628

**2132: Correspondence**

None

**2133: Community Issues**

None.

**2127: Date of Next Meeting** – The next scheduled meeting is May the 5th which would be the Annual Parish Council Meeting. At this time, it cannot be confirmed if this will be going ahead. An update will be provided by the clerk if the PC are unable to meet and the meeting may be held remotely following guidance from ERNLLCA.