**Millington cum Givendale Parish Council**

Minutes of the remote Parish Council Meeting held on Tuesday 6th October 2020 at 7pm via Zoom.

Present: Cllrs Burley, Willoughby, Cawood, Francis, Burton and Swanborough. Ward Cllr Hammond and one member of the public were also present.

The meeting was chaired by Cllr Burley and assisted by the clerk.

**OPEN FORUM**

The member of the public in attendance reported that residents were letting their dogs off the lead and they were entering areas with livestock. She asked if this could go in the next Parish Matters. Cllr Cawood confirmed that she had tried to get this into the recent edition but that there was not space. In addition, she has spoken to the farmer who owns the livestock and has acknowledged that they are aware of the problem.

Ward Cllr Hammond informed the PC that Swineridge Lane is due to be resurfaced on the 13th October.

Ward Cllr Hammond has spoken to the team involved with the investigation of the village spring and they have advised that they will be sending a camera though the pipe on 9th October. ACTION: Ward Cllr Hammond to report back in November with an update. He confirmed that he has contacted Land Registry to ascertain who owns the land that requires the vegetation to be cut back in order to improve the flow of water. Action: Ward Cllr Hammond to update the PC with the progress of this in November.

**Meeting started at 7.08pm.**

**2166: Welcome and Apologies –** Cllr Smith had given his apologies to Cllr Cawood prior to the meeting.

**2167: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**2168: Approval of Minutes of Last Meeting**

It was agreed that these were a true and accurate record.

**2169: Matters Arising (including actions not listed on agenda)**

**Change of use of two paths to ‘restricted byway, and to ‘bridleway’**

Cllr Burley confirmed that she had drafted a letter and will send this onto the clerk to forward. ACTION: Clerk to send the correspondence upon receipt.

**Replacement trees at Swineridge**

This was not discussed. ACTION: Carry over to the next meeting.

**Allotment boundary hedge**

Cllr Cawood informed the PC that the replacement hedges will costs 75p each plus 48p each for the cane and they will be planted 30cm apart. ACTION: Cllr Cawood, Cllr Smith, and the allotment tenant to meet and measure up to determine how many plants are needed.

**Increase of cyclist through the village**

The clerk had spoken to ERYC prior to the meeting and confirmed that there was nothing that could be done to enforce safer cycling through the village.

**Overgrown hedges at the crossroad junction**

Cllr Cawood confirmed that one side had been cut back. ACTION: Cllr Burley to speak to the other landowner and remind them to cut back their hedge.

**Potholes on Millington Hill**

It was confirmed that the area was not called Millington Hill, it was in fact Swineridge Hill which is getting resurfaced in the next week.

**2170: Accounts (including backdating of pay award and Zoom license)**

The clerk had notified all Cllrs of the NALC annual pay ward which has increased in her hourly rate. The clerk asked for consideration to be given to backdating this award to April 1st when the new pay scales were introduced. The PC agreed unanimously agreed to approve the back pay.

The clerk had circulated the accounts spreadsheet and invoices to be paid prior to the meeting. She informed the PC that she still has not received an up to date statement so was unable to reconcile the finances. The schedule of payments was also sent as follows.

Samantha O’Connor – cheque no. 100653 (clerks’ salary)

Samantha O’Connor – cheque no. 100654 (clerks’ backdated pay award)

Cllr Burton proposed to approve these payments, Cllr Francis seconded this, and all agreed.

The clerk had informed the PC that ERNLLCA advice is that PCs should meet remotely until at least May 2021. Considering this, the PC should consider a Zoom license at £119.90 for the year. One of the clerks other Parish Councils have already approved the purchase of a license and after speaking to ERNLLCA, the clerk suggested that Millington adopt a pay-as-you-meet fee per meeting of £5, payable to the other PC, so that they can use their license. Cllr Willoughby proposed to accept this, Cllr Swanborough seconded this, and all agreed that this would be a financially sound plan. The clerk confirmed that the next meetings would be hosted using the other PCs license and that they would invoice them per meeting.

**2171: Damage to Public Footpath at Sylvan Dale**

A resident reported the poor state of the footpath near ‘the pond’s through Sylvan Dale. She informed the clerk that she had reported this to ERYC and further asked that the PC also report the issue. ERYC have since responded stating that they have liaised with the landowners who reported that they would be moving thecattle during October. As the land is an SSSI site, cattle must graze there but that they will continue to monitor and manage the route going forward. The clerk asked the PC how they wanted to proceed with this.

Cllr Cawood noted that the area in question is outside of this Parish boundary and belongs to Warter Parish. The consensus from Cllrs was that this area was accessible but that poor weather did make the area muddy.

Cllr Burley noted that this has been raised before but that there was little that could be done. The clerk advised that even if the area was in this Parish, ERYC have stated that nothing can be done so this cannot be progressed further. ACTION: Clerk to respond to the resident.

**2172: Service of PC Strimmer**

Cllr Willoughby advised that the strimmer needs servicing and she has had a quote for £60 which includes stripping the carburettor. Cllr Cawood offered to obtain two further quotes in line with the PC Financial Regulations. She suggested that the PC decide in this meeting that the maximum they will spend on the service is £60 so that this can be progressed. Cllr Willoughby proposed to go ahead with the £60 quote unless Cllr Cawood obtains a cheaper one, Cllr Swanborough seconded this, and all agreed.

**2173: Village Spring Update**

This had been covered during the Open Forum.

**2174: Election of Vice Chair**

Cllr Burley notified the PC that Cllr Willoughby was keen to take up this role and asked for proposers. Cllr Cawood proposed, Cllr Burton seconded this, and all agreed. Cllr Burley welcomed Cllr Willoughby as Vice Chair.

**2175: Community Issues**

None.

**2176: Correspondence**

The clerk had forwarded an email from ‘Envirofriendly-recycling’ asking if the PC would be interested in helping fund some textile banks in the parish. Cllrs noted that there were already banks in the pub car park and did not feel that these were needed. ACTION: Clerk to respond accordingly.

**2177: Date of Next Meeting –** 3rd November, 7pm via Zoom unless otherwise stated on the agenda.

**Meeting closed at 7.31 pm.**

Signed as a true and accurate record of the minutes.