**Millington cum Givendale Parish Council**

This is a monthly update of the Parish Council in lieu of the meeting which was scheduled to be held on Tuesday 5th May 2020.

This report has been prepared by the clerk on the 4th May and has been circulated to all Councillors.

**2134: Covid-19 Updates**

**Notices in Givendale**

It has been brought to the PCs attention that several posters have been displayed in the Givendale area telling people to keep away because they are breaking the law by parking or walking in the area. After a change in Government guidance, this advice is no longer correct. The PC want to clarify that they have not put up these notices.

**PC voting via email**

The clerk has received guidance that remote meetings are the only way a vote can be held and classed as lawful. In the absence of this process, the clerk and Chair will make decisions.

**2135: Matters arising and outstanding actions**

**Hazardous conditions on Givendale Hill**

The clerk has received an update on 9th April stating that ERYC have looked along Givendale Hill and could not see any signs of a culvert. They identified a stream on the downhill side of the road, but no sign of any culvert entering, so it is suspected that the water is coming off the fields. ERYC went on to say that some water will run along the edge of the road which will cross over at this point and they will investigate and look to install new drainage grips to try and prevent this. ACTION: Keep this on as a rolling agenda item to track the progress of this.

**Overhanging tree boughs on Givendale Lane**

The clerk is unable see any reports on the ERYC portal prior to the new financial year so is unable to determine what action ERYC initially took. The clerk has asked Cllr Francis if this still needs addressing. ACTION: Clerk to progress this upon Cllr Francis’ instruction.

**Ash tree at Swineridge**

The clerk is waiting to hear back from Cllr Smith and Francis as to whether the contractors are still working during lockdown. A decision will be made after this is determined. ACTION: Keep this on as a rolling item.

**Accounts**

The addition of bank signatories and obtaining online banking is now on hold. ACTION: Keep this as a rolling item.

**Gaps in church fence**

The PC are waiting to hear from the PCC as to what their course of action will be. ACTION: Keep as a rolling item.

**Road closure for Yorkshire Day**

There are no further updates on this so at present the situation is still on hold. ACTION: Keep as a rolling item.

**Dog fouling campaign**

Cllr Cargill and Burton to reschedule this. ACTION: Keep as a rolling item.

**Allotment**

The clerk has now received all rental payments. The outstanding issue of the hedges needs addressing and the clerk has investigated applying for a grant. Further details are noted in the corresponding section of this report. ACTION: Keep as a rolling agenda item.

**Defibrillator update**

The defibrillator has now been delivered and is being stored in Cllr Burleys garage until installation has been arranged. ACTION: Clerk to notify the insurance company after installation.

**2136: Accounts including insurance renewal**

The bank statement and reconciliation will need to be signed at the next meeting.

The clerk has received a remittance from ERYC confirming payment of the £4700 precept.

The insurance policy is up for renewal on the 6th June. The PC previously signed up to a long-term agreement so the annual renewal will be £349.94.

The schedule of payments was sent to all Cllrs on the 4th May and will need signing at the next meeting.

Cllr Burley and Cargill had pre-signed cheques in order that invoices could be paid during the period of the PC being unable to meet.

Cheques were written for the following:

ERNLLCA - £230.96, cheque no. 100629 (membership fees)

Samantha O’Connor – cheque no. 100630 (April salary)

HMRC – cheque no. 100631 (April PAYE for clerk)

Came & Company – £349.94 cheque no. 100632 (insurance renewal)

Samantha O’Connor - £30.98, cheque no. 100633 (flowers)

**2137: Planning Applications**

20/00957/PLF Erection of single storey extensions to front. Location: Clay Cottage Martin Lane Millington East Riding of Yorkshire YO42 1TX

The deadline for a response is the 14th May. The Chair has asked Cllrs to give any feedback on the application for consideration alongside resident’s objections that the PC have received. The planning decision will be made by the Chair and clerk in the absence of a remote meeting.

**2138: Application for a community tree grant**

The clerk has investigated the viability of using this grant to replant the trees near the Church and alongside the allotment. Unfortunately, the fund does not support projects that are required to be undertaken under other obligations (e.g. relating to planning conditions, felling license restocking requirements, etc.). The current hedgerow at the allotment would fall under this exemption.

**2139: Annual Return update**

PKF Littlejohns have sent communication regarding the new legislation in response to Covid-19.

In response to the Coronavirus pandemic the Ministry for Housing, Communities and Local Government (MHCLG) has issued two new Statutory Instruments (SI) as follows:

• SI 2020/392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 This SI will give most local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings. Please note, however, this new legislation does not cover parish meetings so as it stands parish meetings are still required to hold physical meetings. This SI was issued on 2 April and is effective from 4 April 2020. There are no changes in the requirements for wet signatures on the AGAR. These will need to be added in the same order as previous years and the AGAR will need to be passed between the relevant individuals for signature.

• SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 This SI amends the deadline by which the Annual Governance Statement and Statement of Accounts of the Annual Governance and Accountability Return (AGAR) together with any certificate or opinion issued by the local auditor must be published from 30 September 2020 to 30 November 2020. Previously there was a requirement for all smaller authorities to have a common period for the exercise of public rights, being the first 10 working days of July. Under the new regulations there is no requirement for a common period for the exercise of public rights. Smaller authorities are still required to set a period for this purpose, but the only requirement is that the 30-working day period for the exercise of public rights should start on or before the first working day of September, i.e. on or before 1 September 2020. This SI was issued on 7 April and is effective from 30 April 2020.

**2140: VE Day commemorations at the library**

The ERYC library service is holding a virtual commemoration of VE Day which can be found on their web site.

**2141: End of year reports**

The clerk has produced the financial report for 2019/20 and has published this alongside this meeting update. The Chair’s report is outstanding. ACTION: Chair to produce a report for publication.

**2142: Correspondence**

**Village spring**

A resident has mentioned the leaking spring again and has asked that the PC address this issue this year. The clerk has responded stating that this will be looked into when lockdown measures have relaxed, and normal services resume at ERYC. ACTION: Keep on as a rolling agenda item.

**Maypole storage**

If any one has any spare storage space for the village may pole, please can you contact the clerk on milllingtonpclerk@outlook.com

**Article in the Goole Times**

The clerk has received correspondence relating to a recently published article in the Goole Times entitled ‘The Happy Wanderer & places to visit’. This article encourages people to visit Millington Pastures even in this period of lockdown describing various routes around the pastures and wood. It advises people to park in the car park opposite the church and gives the opening times of the Gait Inn pub. The PC clarify that they were not aware of such an article.

**2143: Community Issues**

None.

**2144: Date of next meeting** – The next scheduled meeting is June 2nd. Until lockdown measures are reassessed, the PC cannot determine if the next meeting will be held in person or remotely. The noticeboard will be updated nearer the date of the meeting.