**Millington cum Givendale Parish Council**

Minutes of the remote Parish Council Meeting held on Tuesday 1st December 2020 at 7pm via Zoom.

Present: Cllrs Burley, Willoughby, Cawood, Francis, Swanborough and Smith. Ward Cllr Hammond and one member of the public were also present.

The meeting was opened by Cllr Burley and assisted by the clerk.

**OPEN FORUM**

The member of the public drew attention to issues she was having accessing the PC website. The clerk noted that ERYC had migrated the site to a more accessible one a few months ago and that she had no trouble accessing the site. Cllrs Cawood and Burley also commented that they had no difficulty accessing the site and suggested that the member of the public should check her computer settings. The clerk offered to contact ERYC and ask if there was anything they could suggest. ACTION: Clerk to contact ERYC and update the parishioner.

**Meeting started at 7.09pm.**

**2194: Welcome and Apologies –** Cllr Burton

**2195: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**2196: Approval of Minutes of Last Meeting**

Cllr Burton had sent some minor changes to the location of the standing water. These were discussed and Cllr Smith proposed that these were a true and accurate record, Cllr Willoughby seconded this and all agreed.

**2197: Matters Arising (including actions not listed on agenda)**

**Overgrown hedges at the crossroad junction**

Cllr Burley informed the meeting that she had been told that the hedge had been cut back. Cllr Smith commented that it had in fact not been trimmed and offered to cut it back. Cllr Burley thanked Cllr Smith for his kind offer and asked him to deal with it when his time allowed.

**Accounts**

Cllr Burley is yet to speak to Barclays about adding and removing signatories. ACTION: Cllr Burley to update the PC in January with her progress.

**2198: Accounts**

The clerk reported that she has now run out of cheques and has posted the cheque book to Cllr Burley to sign and return before the January meeting.

The clerk had circulated the accounts spreadsheet and invoices to be paid prior to the meeting. She informed the PC that she still has not received an up-to-date statement so was unable to reconcile the finances again and has not done so since June. Cllr Burley confirmed in the November meeting that she has a statement for June to the end of September, but the clerk has not received this yet. The schedule of payments was sent as follows:

Samantha O’Connor – cheque no. 100659 (clerks’ salary)

Fridaythorpe Parish Council - £5, cheque no. 100660 (use of Zoom license)

Cllr Willoughby proposed to approve these payments, Cllr Swanborough seconded this, and all agreed.

**2199: Ward Cllr Report**

Ward Cllr Hammond has reported the standing water issue on the back lane of the village and confirmed that ERYC will dig out the soakaways by the end of the financial year.

He has reported the water running across Givendale Road and ERYC have stated that they will clear the culvert to alleviate this issue. ERYC will also write to all relevant residents asking them to ensure their ditches are kept well maintained. Cllr Burley noted that the culvert used to be regularly cleaned out by a parishioner but is not any longer. She commented that this needs to be regularly cleared going forward.

Ward Cllr Hammond has no further update on the ownership of land near the spring but ultimately the spring is now working following the clearing works.

Cllr Cawood reported that following on from the road repairs at Millington, a section of the new road was dug back up to fix a ridge that had formed. Cllr Cawood queried if the new work carried out was the finished job as there is now a hole at one side. ACTION: Ward Cllr Hammond to liaise with the ERYC Highways team and update the PC.

Cllr Cawood asked Ward Cllr Hammond if he could find out what is happening with the overhanging trees that have been spray-painted red. ACTION: Ward Cllr Hammond to investigate this and update the PC.

**2200: Allotment Hedge Replacement**

Cllr Smith informed the PC that himself and Dave Cawood would spend two days planting the new hedges and removing dead stumps from the site. The allotment tenant has been updated on the situation. Cllr Burley thanked Cllr Smith and Dave Cawood for carrying out this work. Cllr Swanborough volunteered to help if required. Cllr Burley suggested that an article of thanks be published in the next Parish Matters, all agreed to this.

**2201: Reinstating the Boundary at Swineridge**

Cllr Willoughby noted that there is a large gap in the boundary left by the removal of the ash tree and asked if the boundary could be reinstated. Cllr Smith suggested planting a beech tree to fill the gap, all agreed to this.

Cllr Smith asked the PC if they were happy for him to plant a beech tree on the green triangle at the top of Givendale Road and on the green triangle opposite the church. All were happy for this to go ahead. Ward Cllr Hammond advised that the PC should contact ERYC Highways initially. ACTION: Clerk to contact ERYC to progress this.

Cllr Smith noted that he would purchase a beech tree for Swineridge when he collects the allotment hedges.

**2202: Planning Application**

20/03690/TELECOM Installation of a 14.97m high lattice tower with a tri-sector antennae, installation of 3 equipment cabinets, a 1.2 m satellite dish and a power generator within compound surrounded by a 1.8m high fence, and construction of access track. Location: Land South of High College Farm, Main Road, Millington, YO42 1UD

The clerk had circulated this before the 30th November deadline and asked Cllrs if they wished to discuss it further then she would ask for an extension. From the responses that she received; an extension was not requested.

**2203: Budgets for 2021/22**

The clerk had produced a report and circulated this to all Cllrs prior to the meeting. It was noted that the clerks contracted hours need reviewing considering the past three years expenditure. It was agreed that Cllr Burley would form a HR subcommittee to discuss this prior to the precept meeting in January. ACTION: Cllr Burley and two Cllrs to meet to review the clerk’s hours and report back In January.

The clerk asked all Cllrs to consider any future projects for 2021/22 which will impact on the budgets and precept planning. Cllr Burley noted that she would like to hold Yorkshire Day in 2021. ACTION: Cllrs to consider any future works and bring any costings to the January meeting.

**2204: Village Plan – Parking**

The installation of yellow lines to prevent parking on the narrow part of the road near the Ramblers Rest was discussed. Ward Cllr Hammond noted that ERYC are not keen on installing yellow lines in rural settings and it was unlikely that this would be approved. Cllr Burley also commented that this had been broached with ERYC before and they had stated that Millington was too small for the installation of yellow lines.

A ’no parking’ sign was suggested as an alternative and all were happy that this be investigated further. Cllrs agreed to send photos of busy parking periods to the clerk for evidence. ACTION: Clerk to request a ‘no parking’ sign on Main Street where the road narrows near the village green and Ramblers Rest.

**2205: Village Spring Update**

This was covered in the Ward Cllrs Report.

**2206: Community Issues**

The clerk has been informed by ERYC that the broken drain cover slab has been reviewed and they do not feel it needs replacing. A discussion was held, and it was agreed that the clerk should liaise further with the Highways engineer. Cllrs felt that the slab is not strong enough as it has cracked so quickly after being replaced. There is also an issue with livestock who pass near the drain and if they were to become injured then this may have financial implications for ERYC. ACTION: Clerk to liaise with the Highways engineer.

Cllr Willoughby raised the state of the roads leading towards the A166 out of Millington. She feels that this is a safety issue due to the amount of dust and sludge created by Fenstone quarry lorries. In Winter, this will be dangerous once it freezes. Cllr Smiths wife has contacted Fenstones about this matter previously and they informed her that the road is cleaned once a month. Cllr Smith does not agree that it is. Ward Cllr Hammond noted that ERYC will enforce the cleaning of the roads if it is part of Fenstone’s contract. ACTION: Ward Cllr Hammond to report this to the ERYC enforcement office.

Cllr Cawood asked that in addition to ERYC contacting Fenstone, the PC also write a letter to show it is affecting the local communities. ACTION: Clerk to draft a letter and circulate to all Cllrs before sending.

The clerk noted that she would be on paid annual leave from the 19th December to the 27th inclusive, there were no objections to this. The clerk further asked that Cllrs ensure that they send any items they want to discuss at the next meeting by 27th Dec at the latest.

**2207: Correspondence**

The clerk has received a letter from East Riding Food Poverty Alliance (ERFPA) asking if the PC require any food parcels for vulnerable residents. A brief discussion was held, and it was agreed that these were not needed in the parish.

A parishioner has updated the clerk that ERYC will be improving the pathway into Sylvandale early next year.

A resident has emailed asking if any parishioners would be willing to be interviewed to gain historical events information for a project for the Pocklington History Group. Cllr Burley stated that she would speak to two parishioners who were involved in the Heritage project at the Church. The clerk noted that if any parishioner is keen on taking part in this project to contact her on millingtonpclerk@outlook.com and she will pass on their details.

**2208: Date of Next Meeting –** 5th January 2021, 7pm via Zoom unless otherwise stated on the agenda.

**Meeting closed at 8.11 pm.**

Signed as a true and accurate record of the minutes.