**Millington cum Givendale Parish Council**

Minutes of the Council meeting held on Tuesday 8th January 2019 at 7.30pm in the Village Hall at Millington.

Present: Ward Cllr Rudd, Cllrs Berriman, Francis, Cargill, Brooks and Cawood.

The meeting was chaired by Cllr Cargill and assisted by the clerk.

**OPEN FORUM**

Ward Cllr Rudd informed the PC that ERYC are currently setting the budgets and the council tax rate will be set on the 20th February.

The Tour de Yorkshire is coming in 2019 on the 2nd May until the 4th. It is running between Doncaster and Selby and the Pocklington sprint will be on the 2nd. There will be no road closures.

Local elections will be held on the 2nd May.

Ward Cllr Rudd has reported the disabled access discussed at the last meeting and is waiting for further information from ERYC.

ERYC have repaired 34,998 potholes since the start of 2018.

Ward Cllr Rudd informed the PC that currently ERYC have the highest rate of recycling in the country. Cllr Francis asked that ‘Recycling’ be put on the agenda for the next meeting as there are some types of lids and plastic films that cannot be recycled. He has been informed of a scheme where a charity collects these from the Post Office for recycling and the end product is used to make children’s play equipment. ACTION: Clerk to agenda this for the next meeting.

**Meeting started at 7.45pm.**

**1835 Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**1836: Apologies** – Cllr Burley.

**1837: Minutes of the Meeting held on the 4th December 2018 –**The minutes were signed by Cllr Cargill as a true and accurate record.

**1838: Matters Arising (not covered elsewhere on the agenda)**

**Open Forum**

The clerk contacted Chris Mills from NHS Health Watch but has had no response as yet. ACTION: Clerk to chase this before the next meeting.

**Removal of Metals from Bonfire Site**

Cllr Cargill confirmed that these items have now been removed.

**Commonwealth Canopy Campaign**

Cllr Brooks confirmed that the sapling is a Rowan Tree and that Cllr Cargill is temporarily growing it at her house to allow it to pot on before it is decided where this will be planted.

**Document Detailing Annual Events and Other Important Tasks**

Cllr Berriman noted that she has started the welcome letter but will finalise it once the website is completed as she feels it would be a good place to direct new residents to. Cllr Francis will send the dates of the bin collections for Givendale as they differ from Millington.

At this point Cllr Berriman stated that there was more rubbish left at the bonfire site. Cllr Cargill confirmed that it was wood. Cllr Berriman responded noting that the insurance policy states that all materials should be cleared and the land levelled after a bonfire. Further material should only be deposited for the next bonfire two weeks prior to the event. Cllr Brooks suggested highlighting this issue in the Parish Matters and Cllr Cargill suggested changing the lock combination again. Cllr Brooks proposed to change the lock combination, Cllr Berriman seconded this and all were in agreement. ACTION: Mike Cargill is to liaise with Robert Willoughby regarding the removal of wood still on the bonfire site.

Cllr Berriman noted that the telephone number of St Mary’s school in the Emergency Plan was incorrect and should be 01759 303287. ACTION: Clerk to amend this.

Cllr Berriman asked if the money had been paid in for the memorial bench. The clerk checked the latest statements handed to her at the start of the meeting and confirmed that it had been deposited.

Cllr Cawood noted that the emergency location for Givendale should be ‘The Shoot Barn’. ACTION: Clerk to amend this and add a contact for the keyholder in the emergency contacts list.

**1839: Accounts**

The last bank statements given in the previous meeting were signed as they had been reconciled by the clerk. The latest bank statements were not signed as they were handed to the clerk at the beginning of the meeting. ACTION: Clerk to bring outstanding bank statements to be signed at the next meeting.

The clerk asked if the PC would approve the items needed for both emergency boxes, all were happy for her to go ahead and purchase these. Cllr Francis noted that a clockwork radio would be better than a battery one. ACTION: Clerk to check costings of this.

Cheques were written and signed by Cllr Brooks and Cllr Cargill for the following;

Millington Village Hall - £30, chq no. 100587

**1840: Defibrillator Maintenance Costs**

The clerk noted that Cllr Burley had the costings of this so this would be carried over until February. In terms of affecting the precept, the clerk thought the maintenance costs wouldn’t come into effect until the following year depending on when the machine is purchased. ACTION: Clerk to agenda this item for the next meeting.

**1841: Precept**

The clerk had sent an email prior to the meeting detailing all expenditure and the level of spending by the PC. She recommended that given the overspend, the PC should raise the precept demand to £3000, the clerk asked the Cllrs for their thoughts. After some discussion it was proposed by Cllr Cargill and seconded by Cllr Cawood that the precept be raised. A vote was held of those who were in agreement, all remaining Cllrs agreed with the motion with the exception of Cllr Berriman who abstained from the vote. The form was signed by both the clerk and Cllr Cargill.

**1842: Jubilee Board Repairs**

Cllr Francis informed the PC that he has the board and will be contacting a resident who may be able to supply the posts at no cost. If this is not possible then he will bring this matter back to the next meeting to approve costings. ACTION: Cllr Francis to provide an update at the next meeting.

**1843: Parish Matters**

Cllr Cargill invited all Cllrs to have a more involved role in producing this publication. Cllr Cawood offered to take over the collection of material from Cllr Cargill and it was agreed that once the Parish Matters is complete, the electronic copy be sent to Cllr Brooks for him to publish on the web site. Cllr Cargill will liaise further with Cllr Cawood in terms of a handover.

**1844: Website Working Party**

Cllr Brooks felt it necessary to establish a working group to structure the website further towards being more community focussed. It was agreed that Cllr Cargill, Burley, Cawood and Brooks would form the party and they would meet on the 29th January at 7.30pm at Cllr Cargills house.

**1845: Calendar of Events**

Cllr Berriman asked the PC if they would be holding an event in place of Yorkshire Day this year. Cllr Brooks suggested a tea party and a date was set for the 7th July. Cllr Berriman suggested advertising the date in the next Parish Matters. ACTION: Clerk to agenda ‘Tea Party’ for the next meeting.

**1846: Village Plan – Update and Results**

Cllr Cargill gave Cllr Francis the questionnaires for distributing in Givendale. ACTION: Clerk to agenda this for February’s meeting for Cllr Burley to provide the update.

**1847: Highways**

Cllr Brooks commented that there were yellow road markings on Swineridge Bank near the pumping station so there potentially could be a road closure to resurface the road there.

**1848: Councillor Vacancy**

The clerk noted that there is a councillor vacancy that will remain on the agenda until the elections in May as it is too late in the year to co-opt anyone on.

**1849: Correspondence**

The clerk has been contacted by Full Sutton and Skirpenbeck PC regarding the new extended plans for the prison in Full Sutton. The clerk invited the PC to respond but all were in agreement that it would have no impact on the parish, so they felt there was no need to comment.

**1850: Community Issues**

Nothing was reported.

**1851: Date of Next Meeting** – 4th February 2019.

**Meeting closed at 9.03pm.**

Signed as a true and accurate record of the minutes.