**Millington cum Givendale Parish Council**

Minutes of the Council meeting held on Tuesday 5th February 2019 at 7.30pm in the Village Hall at Millington.

Present: Ward Cllr Rudd, Cllrs Berriman, Francis, Cargill and Brooks.

The meeting was chaired by Cllr Cargill and assisted by the clerk.

**OPEN FORUM**

Ward Cllr Rudd noted that ERYC are holding their budget meeting on 7th February to set the budgets and Council Tax. There is likely to be an increase to the Council Tax as a result of adult social care demand, children services and the increasing population of East Riding.

He made the PC aware of the Chairman’s Awards where the PC can nominate outstanding work. ACTION: Clerk to chase the pack before the next meeting.

Street Scene have won three awards as well as being finalists in the Street Lighting category. The awards were for Highway Maintenance, Environmental Innovation and Grounds Maintenance.

**Meeting started at 7.38pm.**

**1852: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**1853: Apologies** – Cllr Burley and Cawood.

**1854: Minutes of the Meeting held on the 8th January 2019 –**The minutes were signed by Cllr Cargill as a true and accurate record.

**1855: Matters Arising (not covered elsewhere on the agenda)**

**Bonfire Site**

Cllr Cargill informed the PC that the combination to the lock has now been changed but given the recent poor weather there has been no bonfire as yet to remove the remaining wood. ACTION: Clerk to get update on this at the next meeting.

**Jubilee Board Repairs**

Cllr Francis stated that this was now with the person who will be repairing it. ACTION: Clerk to obtain an update at the next meeting.

**1856: Accounts**

The last bank statements given in the previous meeting were signed as they had been reconciled by the clerk. There were no new bank statements.

Cheques were written and signed by Cllr Brooks and Cllr Berriman for the following;

Samantha O’Connor (items purchased for the emergency boxes) - £73.95, chq no. 100588

**1857: Allotment Tenancy Agreement Review**

The clerk had brought a copy of the tenancy agreement reviewed last year, all were happy for this to be sent out to tenants. The rent rates were discussed, and Cllr Francis proposed to increase them in line with the 2.1% inflation, Cllr Cargill seconded this motion. ACTION: Clerk to calculate what the new rents will be and bring this to the next meeting. ACTION: Clerk to prepare the tenancy agreements based on the calculations and send them out after agreement at the March meeting.

Cllr Berriman asked if we had received payment from Yorkshire Water. The clerk noted that so far this year, nothing has been received. ACTION: Clerk to check the finance records for 2017/18 to see if it was paid in that period.

**1858: Print and Distribution Date for Parish Matters**

It was agreed that the 22nd February be set for the copy deadline and a distribution date be set of 18th March. ACTION: Clerk to let Cllr Cawood know these dates.

**1859: Recycling Scheme**

Cllr Francis had sent a link to members of the PC prior to the meeting. The scheme is called the Lush Green hub scheme and you can send soft plastic bottles tops to them for recycling, the products are then turned into play equipment for children. For further information follow the link; https://disposalknowhow.com/lush-plastic-bottle-tops/

**1860: Defibrillator Maintenance Costs**

This was deferred until next meeting for Cllr Burley to provide an update. ACTION: Clerk to agenda this for March.

**1861: Village Tea Party**

This was put on the agenda to ensure the date is included in the Parish Matters. ACTION: Clerk to agenda this for May’s meeting.

**1862: Website Working Party Update**

Cllr Brooks gave an update on the outcome of the working party meeting. The monthly rolling calendar is on the front page and the parish information page is almost complete. Cllr Cawood is to collect the Givendale Church information for inclusion.

The business section needs to be looked into further in order for the PC to decide what businesses are included. ACTION: Clerk to agenda this for Aprils’ meeting.

Cllr Brooks will send out a report to all Cllrs and Ward Cllr Rudd detailing the outcome of the meeting. Cllr Berriman commented that there were several out-of-date links on the ‘Council Information’ section. ACTION: Clerk to update ‘Council Information’ pages.

**1863: Village Plan – Update and Results**

Deferred until next meeting for Cllr Burley to provide an update. ACTION: Clerk to agenda this for March.

**1864: Highways**

Cllr Brooks reported a large pothole in the middle of the highway on Ousethorpe Road on the corner. ACTION: Clerk to report this to ERYC.

Cllr Francis asked what can be done about the levels of mud on the highways left by agricultural vehicles. Ward Cllr Rudd advised that the first course of action would be to approach the farmer responsible and ask that the roads be cleaned. ACTION: Cllr Francis to contact the farmer.

**1865: Councillor Vacancy**

The clerk noted that there is a councillor vacancy that will remain on the agenda until the elections in May as it is too late in the year to co-opt anyone on.

**1866: Correspondence**

None received.

**1867: Community Issues**

None reported.

**1868: Date of Next Meeting** – 5th March 2019.

**Meeting closed at 8.39pm.**

Signed as a true and accurate record of the minutes.