**Millington cum Givendale Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 4th June 2019 at 7.30pm in the Village Hall at Millington.

Present: Ward Cllr Rudd, Ward Cllr Hammond, Cllrs Berriman, Cargill, Burley, Cawood, Burton and Brooks. PCSO Laura Hudson and three members of the public were in attendance.

The meeting was chaired by Cllr Cargill and assisted by the clerk.

**OPEN FORUM**

Cllr Cargill welcomed the new Ward Cllr Leo Hammond.

Cllr welcomed PCSO Hudson and invited her to talk about online crime.

PCSO Hudson gave details of the types of sophisticated online scams and left leaflets for residents in the Village Hall.

She commented that the police work with ‘Action Fraud’ and advised the PC of the ‘Immobilise Scheme’ whereby you can register your property online.

She informed the PC of the ‘Community Alert’ scheme that the Police offer where residents can sign up to receive updates and alerts about information in their area. Alongside Police information, this includes updates from the Environment Agency in terms of flood warnings and updates from the Council regarding issues such as road closures.

Laura read out an email from North Yorkshire Police as follows;

*“North Yorkshire Police Economic Crime Unit was asked to speak on BBC Radio York about a new scheme which offers new protection for individuals tricked into transferring money to fraudsters – but not all banks are signed up the scheme. For full details on the scheme and which banks have signed up please visit* [*https://www.bbc.co.uk/news/business-48385426*](https://www.bbc.co.uk/news/business-48385426)*”*

She asked the PC to pass on this information to any vulnerable people who may fall victim to this type of crime and encourages all victims to report such activity.

Cllr Cargill emphasised that this type of crime occurs locally and asked if there were any Neighbourhood Watch representatives in Givendale. A resident in attendance volunteered to take on this role and passed his contact details onto PCSO Hudson. ACTION: Cllr Cawood to detail the Neighbourhood Watch representative for Givendale in the Parish Matters. ACTION: Clerk to put ‘Neighbourhood Watch’ on the agenda for the next meeting.

Cllr Cargill thanked PCSO Hudson for her time. PCSO Hudson left the meeting at this point with two members of the public.

Ward Cllr Rudd reported that ERYC are the top recycler for the 3rd year running recycling 64.5% of household waste. The national average is 44.8%.

He noted that ERYC have had an outstanding report for their Youth Offending Service.

All Councillors are undergoing training session currently including dealing with media and the code of conduct.

Cllr Cawood asked Ward Cllr Rudd to clarify what pecuniary and non-pecuniary interests are. He clarified as follows;

Pecuniary interest – financial/ personal gain relating to an agenda item.

Non-Pecuniary interest– If the Cllr is a member of another organisation, e.g., sits on the Church Committee.

**Meeting started at 7.56pm.**

**1944: Welcome and Apologies –** None.

The clerk suggested moving agenda item 1950 to this point to accommodate Shawn Smith who has applied to become a Parish Councillor.

**1950: Co-option of Councillor**

Cllr Cargill and Cllr Berriman declared a non-pecuniary interest in this.

Shawn Smiths letter of interest was passed round members of the PC. A discussion was held and Cllr Brooks proposed to co-opt Shawn onto the PC, Cllr Cawood seconded this and the remaining Cllrs agreed. Shawn handed the relevant forms to the clerk for processing. ACTION: Clerk to send these to ERYC.

**1945: Declaration of Pecuniary and Non-Pecuniary Interest** – As above.

**1946: Signing of Minutes from 7th May 2019 –** These were signed as a true and accurate record.

**1947: Matters Arising (including actions not covered elsewhere on the agenda)**

Ward Cllr Rudd noted that the planning application for the Manor House is going to the next planning committee meeting.

Cllr Brooks reported that the hedgerows on Swineridge Hill have been mowed on one side and some potholes have been filled in.

**Councillor Forms**

The clerk asked Cllr Burley for her Register of Interests Form. ACTION: Cllr Burley to send this to the clerk once completed.

**Yorkshire Water**

The clerk reported that she has resolved this matter with Yorkshire Water and they will be paying the two missing amounts directly into the bank. ACTION: Clerk to check this has happened once she has received an updated Barclays statement.

**Highways**

The clerk asked if the issue with Beacon Road had been resolved. Cllr Cawood commented that this was brought to the attention of Street Scene during the Village Walkabout. ACTION: Clerk to check with Street Scene that this is on the list of scheduled works.

The clerk has reported the state of the collapsed verges on Swineridge Hill to Andrew Addison at ERYC and she has requested a site visit. ACTION: Clerk to follow this up before the next meeting.

The clerk has asked Andy Harper to confirm ERYCs ownership of the hedgerow on Ousethorpe Corner and from Ousethorpe Corner to Swineridge Hill. ACTION: Clerk to follow this up before the next meeting.

**Dog-Fouling**

The clerk has spoken to the ERYC dog warden who has stated that ERYC do not provide the stencils or paint. The clerk asked if the PC wanted her to purchase the paint at £14.99 (for a pack of four cans) and one A3 stencil at £14.94. All agreed to this and that the campaign should last one month with the success of this to be monitored and reported back to the PC. ACTION: Clerk to order these items and send directly to Cllr Cargills address.

The clerk enquired with ERYC about placing a dog bin in the worst affected area. ERYC advised that the PC would have to pay for the bin and dispose of the waste themselves as it was not possible for the ERYC refuse service to extend their route.

**Allotment Plot**

The clerk asked the PC to remove the vacancy sign from the notice boards.

**1948: Accounts – including internet banking**

There was no bank statement so the finances could not be reconciled.

Cheques were written and signed by Cllr Brooks and Cllr Burley for the following;

Samantha O’Connor (expenses) - £16.89, cheque no.100597

Emma Fletcher (internal audit) - £166, cheque no.100598

HMRC (clerks’ tax) - £41.40, cheque no. 100599

Samantha O’Connor (salary) - £575.87, cheque no.100600

The clerk asked about the progress of internet banking. Cllr Cargill has spoken to Barclays who have sent a telephone baking mandate form to complete in the first instance. All Cllrs signed this. ACTION: Clerk to send this back to Barclays. ACTION: Clerk to source an internet banking form for Cllrs to complete at the next meeting.

**1949: Planning Applications**

19/01537/PLF Erection of single storey and two storey extensions to side and rear. Location: Shedfield Farm, Clay Lane, Millington, YO42 1TX.

A discussion was held and no objections were raised. The PC voted unanimously to support this application. ACTION: Clerk to respond to the application.

19/00546/PLF Erection of replacement dwelling with detached garage and workshop/ shed following demolition of existing dwelling, garage and workshop/ shed. Location: Sunnyside, Main Street, Millington, YO42 1TX. The clerk reported that this is now going to a planning committee hearing.

**1951: Defibrillator Update**

The clerk had included this as a rolling agenda item. It was confirmed that no further update would be given until July as previously stated. Cllr Burley confirmed that she has submitted all required forms and is waiting to hear back.

**1952: Parish Matters**

Cllr Cawood had circulated a draft prior to the meeting. She suggested adding that Cllr Smith is now a member of the Parish Council, all were in agreement.

Cllr Burley suggested any further additions, given the time constraints, could be made by Cllr Cawood without prior approval from the PC. All were in agreement.

**1953: Conservation Group**

Cllr Cargill reported that part of the results of the Village Plan highlighted that 64% of respondents are in favour of some sort of Conservation Group.

There was some discussion as to what type of conservation group was sort after and whether this should be a sub-group of the PC. Ward Cllr Rudd advised that this should be separate from the PC but that Cllrs could sit on it.

It was decided that at this point residents should be invited to the next Parish Council meeting where this will be discussed in the Open Forum section to determine what exactly is required. ACTION: Clerk to include this on the agenda. ACTION: Cllr Cawood to include this in the Parish Matters. ACTION: Cllr Burley to look at what other PCs do in regard to this.

**1954: VE Day Commemorations –** deferred.

**1955: Ash Tree at Swineridge**

Cllr Cargill noted that it had been previously minutted that ERYC advised the clerk that they would look at this tree as part of their survey. ACTION: Clerk to provide an update at the next meeting.

The clerk read out an email received from Rob Willoughby as follows;

*“A recent check of the ash trees, since the leaves have fully come out has revealed, not unexpectedly ash die back. Through Summer I’ll be removing infected trees and burning the infected branches on site. Hopefully we won’t have to lose too many. I’ll spray mark the infected trees so we can easily see the extent of the infection.”*

Cllr Berriman advised that the PC should inform the insurance company about the bonfires. ACTION: Clerk to liaise with Rob and ask that he lets us know in good time when this will happen.

**1956: Village Tea Party on 7th July – to include risk assessment**

Cllr Burton had produced a risk assessment for this event and discussed this with the PC.

Cllr Burton suggested that the PC encourage residents to hold a table-top sale. All agreed this was a good idea. It was suggested that residents make a small donation from their proceeds to the Church, all were in agreement. ACTION: Cllr Cawood to include this in the next Parish Matters. ACTION: Cllr Burton to produce a flyer for the notice board and individual houses. ACTION: Cllr Smith to collect the chairs for the event on the morning of 7th July.

**1957: Parish Council Fb Page -** deferred.

**1958: Village Plan - Results**

Deferred. ACTION: Clerk to list this item after ‘Accounts’ on the next agenda.

**1959: Highways**

Nothing reported.

**1960: Correspondence**

The clerk had circulated the internal auditors report prior to the meeting. The only recommendation was that bank statements were sent to the clerks’ home address. The clerk handed Cllr Cawood and Cllr Brooks the completed Annual Return with other relevant documentation to post on the notice boards. The clerk informed the PC that she has also published all required documents on the website.

**1961: Community Issues**

None reported.

**1962: Date of Next Meeting** – 2nd July

Cllr Cawood, Ward Cllr Rudd and Ward Cllr Hammond gave their apologies for this meeting.

**Meeting closed at 9.16 pm.**

Signed as a true and accurate record of the minutes.