**Millington cum Givendale Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 3rd September 2019 at 7.30pm in the Village Hall at Millington.

Present: Ward Cllr Rudd, Cllrs Berriman, Cawood, Burley, Smith, Burton and Brooks.

The meeting was chaired by Cllr Brooks and assisted by the clerk.

**OPEN FORUM**

Ward Cllr Rudd informed the PC that ERYC have set up a ‘Health and Wellbeing’ website called happyandwell.me. This provides information on local services surrounding multiple health topics such as dementia, giving up smoking and keeping fit.

There has been a 65% GCSE pass rate across East Riding using the new grading system 1-9 which replaced the old A-G grades. 45% received Grade 5 and 48% received Grade 8.

The world championships for para-cycling is coming to East Riding on the 21st September. It will start in Beverley and finish in Harrogate.

**Meeting started at 7.35pm.**

**1982: Welcome and Apologies –** Cllr Cargill.

**1983: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**1984: Signing of Minutes from 2nd July 2019 –** These were signed as a true and accurate record.

**1985: Matters Arising including actions not covered elsewhere on the agenda**

**Councillor Forms**

The clerk has not received Cllr Burley’s form yet. ACTION: Cllr Burley to email this to the clerk.

**Yorkshire Water**

The clerk informed the PC that she has spoken to Yorkshire Water who have apologised for the two missed payments and will organise this to be paid in the next week. ACTION: Clerk to raise an invoice for Yorkshire Water as requested.

**Highways**

The clerk had sent an email from Andrew Addison stating that Swineridge Hill is part of ERYCs capital works programme and should be patched in 2020, with full surface dressing to happen in 2021.

The clerk has had an email confirming that ERYC do own the hedgerow on Ousethorpe Corner and from Ousethorpe Corner to Swineridge Hill and will be cutting it late September/ early October.

**Barclays**

ACTION: Cllr Cargill to update the PC regarding that status of internet baking at the next meeting.

**Leaking Spring**

The clerk has spoken to ERYC who have requested further information so that they can send a team out to determine if this is something they will carry out.

Cllr Smith and Berriman confirmed that this Spring was originally to provide the village with drinking water. It is located on Main Street opposite the pub. In the 1970s ERYC contracted Kennedys to install a sewerage pipe and this is when the leak occurred as the clay pipe was broken. ACTION: Clerk to contact ERYC Highways with this information.

**1986: Accounts**

The bank statement and reconciliation was signed by Cllr Brooks.

Cheques were written and signed for the following;

Samantha O’Connor - £8.12, cheque no. 100604 (purchase of a USB stick). Signed by Cllrs Berriman and Burley. ACTION: Cllr Burley to sign the cheque stub as this was missed.

Samantha O’Connor - £387.40, cheque no. 100606 (clerk salary). Signed by Cllrs Berriman and Burley. ACTION: Cllr Burley to sign the cheque stub as this was missed.

The clerk had sent two emails with invoices prior to the meeting regarding unclaimed holiday pay for her first year as clerk (Jan – Dec 18) and for her second year to the end of August (Jan- Aug 19). Cllr Brooks and Berriman had sought advice from ERNLLCA without knowledge of other Council members and advised that it was unlawful to claim holiday for leave not taken. The clerk maintained that leave had been taken but that she had only been made aware recently by ERNLLCA that she was allowed to claim for these periods. Both Cllr Brooks and Berriman refused to honour these invoices and subsequently no vote was held as to whether these invoices should be paid. ACTION: Cllr Burley to organise the resolution of this with Cllr Cargill upon her return.

Cllr Brooks and Berriman went on to advise the PC that the clerk was not entitled to claim mileage to meetings as this was illegal. The clerk noted that her usual place of work is home, as listed in her contract and that the PC had agreed before she took on her position that they would pay her mileage. Cllr Burley added that the PC had in fact agreed to this. Ward Cllr Rudd agreed that this should be paid but Cllr Berriman refused to sign the cheque. Cllr Burley proposed to sign the cheque. Cllr Brooks stated that on this one occasion he would sign it but that this would need discussing further.

Samantha O’Connor - £11.26, cheque no. 100605 (clerks’ expenses). Signed by Cllr Burley and Brooks. ACTION: Cllr Brooks to sign the invoice as this was missed in the meeting. ACTION: Cllr Brooks and Burley to sign the cheque stub as this was missed. ACTION: Cllr Burley to seek further advice from ERNLLCA.

**1987: Memorial Bench**

Cllr Brooks thanked both Cllr Cawood and her husband for their hard work in clearing the site of the bench after it was recently hit by a lorry during harvest. Cllr Cawood noted that she has been liaising with ERYC and they have confirmed that they will replace the bench before the relatives are over on the 21st September.

**1988: Dog Fouling Campaign Update**

Cllr Burton noted that her and Cllr Cargill have used the chalks and stencils throughout the village but the paint does not last long with it being biodegradable. Cllr Burton suggested a dog-fouling sign near the car park. ACTION: Clerk to contact dog warden for lamppost sign and to ask about a dog bin. The clerk did advise that she had done this previously and ERYC have noted that the PC would have to purchase the bin and organise the emptying of this themselves.

**1989: Conservation Group**

Cllr Burley informed the PC that she had spoken to several PCs with conservation areas and these usually consist of sub-committees. There is the potential to develop the tip. An article had been previously placed in the Parish Matters asking those interested to attend a PC meeting, but no one attended. ACTION: Cllr Cawood to publish an article in the Parish Matters stating that due to lack of interest, this hasn’t progressed. Cllr Burley added that the PC will continue to carry out litter picks.

**1990: Village Plan Data**

The clerk had produced a draft plan and sent to all Cllrs prior to the meeting. Cllr Burley suggested some additions to the plan. ACTION: Clerk to amend the plan and put this on the next agenda for approval.

**1991: Web site Presentation**

Cllr Brooks informed the PC that this would be deferred until Cllr Cargill was present. ACTION: Agenda for next meeting. ACTION: Projector and laptop to be brought to the next meeting.

**1992: Allotment Inspection**

Cllrs Brooks, Berriman and Smith had carried out the inspection prior to the meeting and there were no issues to report.

**1993: Neighbourhood Watch**

Cllr Cawood noted that the Givendale WhatsApp group works well but perhaps Millington should use the newly created Fb page for this purpose. After some research, Cllr Cawood discovered that there is an active Neighbourhood Watch group in Millington but was not allowed the details of the person in charge due to data protection. ACTION: Cllr Cawood to progress this further. ACTION: Clerk to agenda this for the next meeting.

**1994: Ash Tree at Swineridge**

Cllr Smith brought a quote to the meeting and all Cllrs looked through this. The clerk noted that the PC needed to obtain three quotes before proceeding with the work. ACTION: Cllr Cawood and Brooks to obtain two other quotes. ACTION: Clerk to agenda for October.

**1995: Defibrillator Update**

Cllr Burley informed the PC that application is going before a panel in September but that she is filling out a second application in the meantime.

Cllr Cawood voiced her frustration at how slowly this is progressing and volunteered to lead with this. Cllr Burley stated that if the current application does not progress then she is happy for Cllr Cawood to take over. Cllr Brooks thanked Cllr Burley for her hard work so far.

**1996: VE Day Commemorations**

Deferred. ACTION: Put on October agenda.

**1997: Parish Council Fb Page**

Cllr Burton has set this page up and has invited people that she is friends with on Fb so far. She asked the PC to send her a friend request so that they can join the page. ACTION: Cllr Cawood to include in the Parish Matters that this is now live. ACTION: Clerk to agenda this for the next meeting. ACTION: Cllr Cawood and Burton to liaise with each other to progress this further.

**1998: Bonfire Night Preparation Including Risk Assessment**

It was agreed to have the bonfire on either the 2nd or 9th November dependant on Rob Willoughby’s availability. ACTION: Clerk to ask Cllr Cargill to liaise with Rob on her return.

**1999: Correspondence**

None.

**2000: Community Issues**

None.

**2001: Date of Next Meeting** – 1st October at 7.30pm. Ward Cllr Rudd gave his apologies for this meeting.

**Meeting closed at 9.13 pm.**

Signed as a true and accurate record of the minutes.