**Millington cum Givendale Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 3rd December 2019 at 7.30pm in the Village Hall at Millington.

Present: Ward Cllr Rudd, Cllrs Cargill, Cawood, Burton, Francis and Smith. One member of the public was in attendance.

The meeting was chaired by Cllr Cargill and Francis and assisted by the clerk.

**OPEN FORUM**

Ward Cllr Rudd noted that ERYC are reminding residents not to put batteries in the wheelie bins. A fire started in a wheelie bin in Bridlington which had been caused by batteries. Batteries should be taken to supermarkets who collect these to dispose of.

ERYC have been awarded top recycling for the third year in a row. The national figure is 45.1% and ERYC achieved 64.8% which is an increase of 0.3% from the previous year.

The Beverley Christmas Festival is taking place on Sunday 8th December and there will be a Park and Ride from Westwood. 60,000 people attended the event in 2018.

Ward Cllr Rudd confirmed that people don’t need their polling cards when voting, they can supply their name and address if they are without it.

**Meeting started at 7.47pm.**

**2053: Welcome and Apologies –** Cllr Burley.

**2054: Co-Option of Councillor**

Lynda Swanborough had expressed an interest in joining the Parish Council prior to the meeting.

Cllr Cargill asked the PC for any comments and if they were in favour of Lynda being co-opted. All were in favour. Cllr Cargill welcomed Cllr Swanborough onto the PC.

The clerk handed the ‘Declaration of Acceptance’ form to Cllr Swanborough to complete. ACTION: Clerk to send Cllr Swanborough the ‘Register of Interests’ form to complete. ACTION: Clerk to send both forms to ERYC.

It was agreed to move ‘2058: Accounts’ to this section so that Cllr Cargill could leave the meeting after the cheques had been approved and signed.

**2058: Accounts – including bank mandate**

The bank statement and reconciliation were signed by Cllr Cawood.

The schedule of payments was signed by Cllr Cargill.

The clerk noted that as Cllr Burley was not present, that left only one signatory to sign the two cheques. The clerk commented that cheques had been processed by Barclays before using only one signatory and asked that the PC vote on whether this would be acceptable in this instance. Cllr Francis proposed that the cheque be signed, Cllr Burton seconded this, and all were in agreement.

Payments were made for the following:

Samantha O’Connor – expenses, cheque no. 100614

Samantha O’Connor – salary, cheque no. 100615

The bank mandate for signatories was not discussed. ACTION: Clerk to ask Cllrs who would be willing to act as signatory and send the list to Cllr Cargill so that she can process the changes.

Cllr Cargill asked if any Cllr wished to Chair the rest of the meeting in her absence. Cllr Francis volunteered to do this.

Cllr Cargill left the meeting at 19:50. Cllr Francis took over the meeting at this point.

**2055: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**2056: Signing of Minutes from 5th November 2019.**

Cllr Cawood proposed that these been signed as a true and accurate record, Cllr Smith seconded this, and all agreed.

**2057: Matters Arising (including actions not covered elsewhere on the agenda)**

Cllr Francis noted that he had checked the levels of most of the grit bins and that the parish had adequate grit. He queried when the piles of grit would be dropped off. Both the clerk and Ward Cllr Rudd stated that the installation of the green bins superseded this practice. Cllr Francis commented that there was a need for a grit bin down Givendale Lane towards Bishop Wilton. ACTION: Clerk to request this from ERYC and copy Ward Cllr Rudd into the correspondence.

Cllr Francis passed round the U3a brochure as mentioned in the last meeting. He stated that he would discuss this further in January.

The clerk had brought the final copies of the emergency plan for inclusion in the emergency boxes. Cllr Francis requested that The Shoot Barn be listed as a rest centre. ACTION: Clerk to make amendments and bring to the next meeting.

**2059: Parish Matters – inclusion of thanks**

Cllr Cargill had handed the final copies to Cllr Cawood at the start of the meeting. A discussion was held regarding distribution of these. Cllr Francis thanked Cllr Cawood and Adrian Roberts for their work in producing this.

**2060: Bonfire Report**

A copy of the accounts and a brief report had previously been circulated to all Cllrs. The clerk noted that the report highlighted that some small pieces of metal needed removing from the site. Robert Willougby had stated that the entrance to Swineridge View needs addressing and that Fenwick Quarry have offered some hardcore if the PC collect it. ACTION: Cllr Cawood to organise collection of this. Cllr Smith suggested that a village action day be organised to clear and level the site as well as laying the hardcore. Cllr Smith also noted that the gate needs replacing. ACTION: Clerk to agenda ‘Village Action Day for Swineridge View’ for January’s meeting. ACTION: Agenda ‘Approval of New Gate’ for the next meeting.

**2061: Response to ‘Strengthening Police Powers to Tackle Unauthorised Encampments’ Consultation**

This had been circulated to all Cllrs by the clerk prior to the meeting. A brief discussion was held, and it was agreed that it does not affect the parish. No response required.

**2062: NALC Smaller Committee Votes for Parish Council Members**

This had been circulated to all Cllrs by the clerk prior to the meeting. A brief discussion was held, and it was agreed that no nominations be put forward.

**2063: Risk Assessment for Yorkshire Day 2020**

Deferred until Cllr Cargill is present. ACTION: Clerk to put this on the next agenda.

**2064: Review of Clerk’s Contract**

Deferred until Cllr Cargill and Burley are present. ACTION: Clerk to put this on the next agenda.

**2065: Village Plan**

A discussion was held around the village plan and the following was agreed;

Welcome pack for residents – post information on the website and noticeboard rather than produce a pack. ACTION: Clerk to pull together key information and circulate to all Cllrs before the next meeting.

Installation of bin near Church – Cllr Cawood has had approval from ERYC for the siting of the bin and confirmed that they would install one early in 2020.

Communal recycling bins – it was agreed that these were not needed. Cllr Cawood suggested putting a recycling reminder to residents in Parish Matters and including the positive statistics for ERYC recycling rates. Cllr Francis noted that the review date be pushed back to December 2020.

Disabled access improvements – it was agreed that the Village Hall should be approached and asked if they intend on installing any access. ACTION: Clerk to contact Cllr Cargill to progress this.

ACTION: Clerk to update the plan accordingly.

**2066: Ash Tree at Swineridge**

Cllr Francis met with Halifax Estates who confirmed that they would not be able to carry out the work. ACTION: Cllr Francis to contact another contractor and update the PC at the next meeting. ACTION: Clerk to contact ERYC and ask if the PC are permitted to carry out the work on the tree.

Cllr Francis reported a dangerous tree down Givendale Lane towards Bishop Wilton. ACTION: Clerk to report this to ERYC.

**2067: Dog Bin Installation**

This was dealt with under agenda item no. 2065.

**2068: Correspondence**

The clerk noted that she had received correspondence from ERNLLCA advising that there is a council tax scam in operation. Residents are being called from a person stating that they are part of the council and requesting monies for underpayment of council tax.

The clerk had circulated an email from ‘Power for People’ prior to the meeting. The email asked the PC to support the Local Electricity Bill. It was discussed and agreed that no response be given.

The clerk informed the Parish Council that she would be taking annual leave from 21st to 31st December inclusive. No objections were raised to this.

**2069: Community Issues**

Cllr Cawood stated that an update on the progress of the defibrillator was needed. This has been discussed for two years now and the PC have not been updated on the grant application. ACTION: Clerk to contact Cllr Burley and ask what the status is with the grant. ACTION: Clerk to agenda this for January.

Cllr Burton handed out statistics of the PC Facebook page. It was worthy of note that the post regarding the bonfire event reached 150 people. It was agreed that the PC continue to promote the use of this service.

Cllr Francis reported that a Chief archaeologist is doing a ‘Pocklington just keeps giving’ talk at Pocklington School on February 19th, 2020. He felt it was a great opportunity to hear about the items they have dug up on The Mile and the recently uncovered shield at Yapham Road. It is a ticket only event at £6 each. ACTION: Cllr Burton to post this information on Fb.

Cllr Francis noted there have been several recent reports of a group of people snatching dogs. The police are aware of this and ask residents to remain vigilant.

**2070: Date of Next Meeting** – 7th January at 7.30pm.

**Meeting closed at 8.55 pm.**

Signed as a true and accurate record of the minutes.