**Millington cum Givendale Parish Council**

Minutes of the Annual Parish Meeting and the Parish Council meeting held on Tuesday 2nd April 2019 at 7pm in the Village Hall at Millington.

Present: Ward Cllr Rudd, Cllrs Berriman, Francis, Cargill, Burley and Brooks. Cllr Leo Hammond from Yapham PC was also in attendance.

The meeting was chaired by Cllr Cargill and assisted by the clerk.

**Meeting started at 7.08pm.**

**ANNUAL PARISH MEETING**

1. **Signing of the minutes of the last Annual Parish Meeting held in April 2018.**

These were signed as a true and accurate record.

1. **Questions/ comments from the members of the parish.**

No members of the parish were in attendance.

1. **The Chairmans annual report**

Cllr Cargill gave thanks to:

* The team, which has been very supportive throughout the last year.
* Cllr David Rudd – valuable input and support/advice.
* New councillor – Sharon Cawood – very welcome addition as new voice for Givendale. Katie Burton joining us.
* Councillors who have moved on – Rosanne McConachie, Mike Francis, both of whom served for many years.
* Samantha – our new clerk who has been instrumental in getting us well and truly on track.
* Sharon Cawood and Adrian Roberts who make sure the Parish Matters is now out each quarter.
* Team working on development of website – in particular Paul Brooks and Liz Molzahn – we are benefiting from their technical expertise – this has the potential to be major communication point between p council and parishioners.
* Robert Willoughby for firework displays (last November – best ever) and Swineridge Maintenance
* All those who helped make Yorkshire Day a great day last August: ladies who made tea, judges, organisers, Stuart from pub. Thanks to Paul Brooks and Mike Cargill (UKSTEM Ltd) who jointly sponsored the Morris Dancers from York who saved our day as we had no village dancers. Delighted to say the Millington Morris Dancers rose like the phoenix from the ashes (!) (thanks to Adrian’s leadership) and hope they’ll be able to dance next year.

Other things we’ve done:

* Memorial bench completed in memory of a walker who was connected with Ramblers Association and who loved our village and its views.

This is where we are now:

* Strong, stable team in place with efficient and supportive clerk
* Bank mandates are sorted
* I feel strongly that it is the right of every councillor – and everyone one of them is a volunteer – to go about council business with confidence and without risk of interference or abuse. Thanks to supportive team, we now have an anti- bullying procedure in place and have been able to clarify the grievance procedure.

Where we go next:

* Work on effective communication between the council and its parishioners through parish matters and website development.
* Put community events and concerns at the heart of what we do.
* The PC are applying for a grant for the purchase of a community defibrillator to be situated on the wall of the Gait Inn.

Cllr Francis thanked Cllr Cargill for all her work as Chair in the last year and effectively dealing with several issues within the parish. Cllr Burley and Brooks echoed this.

Cllr Burley felt that Cllr Cargill had been instrumental in bringing the PC and community together.

**The APM ended at 7.18pm.**

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Cllr Cargill introduced Cllr Leo Hammond to the members of the PC and Cllr Hammond explained that he was standing for Ward Cllr of the Wolds Weighton area and asked the PC if there were any issues that they were facing.

Cllr Brooks, Cllr Burley and Cllr Cargill felt that the effect of tourism to the Wolds effected village life in respects of parking and littering. Cllr Cargill noted that it may be an idea to introduce a quiet road scheme to ensure the safety of the cyclists and walkers who visit the parish. Cllr Burley added that more consideration should be given to the community when promoting tourism to the area and that these tourism networks should work together with the parish to manage the issue this raises.

Cllr Francis mentioned the state of the roads in Grimthorpe and Givendale. He added that there is no Superfast Broadband in Givendale.

Cllr Burley noted that the mobile phone coverage is poor within the parish and that the winter gritting provided by ERYC is not adequate.

Cllr Berriman noted that when the school bus contract goes out to tender it should be requested that only a single decker bus should be used given the route it takes.

Cllr Hammond thanked the PC for their input.

Ward Cllr Rudd informed the PC that the planning committee meeting for the HMP Full Sutton mega prison has been postponed whilst awaiting issues regarding highways to be addressed by the applicant. The application could potentially be brought to the planning meeting on the 18th April, 30th May or possibly even in June. No date has been confirmed as yet.

ERYC have now entered a state of Purdah given the up-coming elections whereby Cllrs cannot promote any specific candidate or group of Councillors.

**1901: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**1902: Apologies** – Cllr Cawood.

**1903: Minutes of the Meeting held on the 5th March 2019 –**The minutes were signed by Cllr Cargill as a true and accurate record.

**Omittance of members of the public names**

The clerk asked the PC to consider for future minutes omitting members of the public names so as not cause any issues. All were in agreement that this should be done.

**1904: Matters Arising (not covered elsewhere on the agenda)**

**Bonfire Site**

Cllr Cargill informed the PC that all materials have now been removed from the site.

**Jubilee Board Repairs**

Cllr Francis noted that the board needed some improvements to the structure and would let the PC know once it is in place.

**Yorkshire Water**

The clerk has spoken to Yorkshire Water who have directed her to The Kelda Services Group who pay the £25. They have confirmed that they are looking into this and will get back to her. ACTION: Clerk to check the progress of this before the next meeting.

**Allotment Rents**

The clerk has sent copies of the new agreements and has had both parties respond with their payment.

**1905: Accounts**

No bank statement was signed as this was handed to the clerk in the meeting so she had not been able to reconcile the finances. ACTION: Clerk to reconcile the finance spreadsheet and obtain a signed bank statement at the next meeting.

Cheques were written and signed by Cllr Brooks and Cllr Burley for the following;

ERNLLCA (membership fees) - £249.21, chq no. 100593

Millington Village Hall (rental for meetings) - £30, chq no. 100594

**1906: Budgets for 2019/20**

The clerk had circulated the new budgets to all Cllrs prior to the meeting. The budgets were calculated using last years spending and all regular expenditure. The budgets are as follows;

Salary and Expenses - £1650

Running Costs - £1200

One-off Items/ Contingency - £150

**1907: Parish Matters – Costs**

Cllr Cawood had asked for this to be considered prior to the meeting. Given the frequency this is printed she felt that some renumeration was needed for the editor. Cllr Cargill asked for everyone’s thoughts on this.

The clerk noted that it was generous to print the publication but given her experience as clerk for three other PCs, costs can quickly mount up. She felt it was necessary to contribute to this.

A discussion was held and Cllr Brooks proposed that the PC pay £75 per annum, Cllr Berriman seconded this and all were in agreement. A cheque for £75 was written and signed by Cllr Brooks and Cllr Berriman. ACTION: Clerk to write a letter to the editor stating this and circulate to all Cllrs.

ACTION: Clerk to post the cheque once the letter has been approved.

**1908: Planning Enforcement Officer**

Cllr Berriman asked the PC if they felt it was their responsibility to monitor planning enforcement.

The clerk noted that ERYC rely on PCs to report any planning breaches as there are only 8 planning enforcement officers serving East Riding.

Cllr Burley felt it was important to point out that there are some builds that do not require planning and are covered under permitted development rules.

Ward Cllr Rudd advised the PC that if a resident approached them regarding a development then the PC should report this. All were happy for the PC to lead with this advice.

**1909: Allotment Inspection**

The clerk informed the PC that the last allotment inspection was held on the 4th September and asked when the next one was to be scheduled. It was agreed that a date could be set for this in July’s meeting. ACTION: Clerk to agenda this for July.

**1910: Village Tea Party Road Closure**

Cllr Berriman did not feel it was necessary for a road closure for this event, all were in agreement with this. The clerk noted that road closures now incur costs and Cllr Burley mentioned that the PC would need to look at this when setting the precept. ACTION: Agenda ‘road closure’ for January’s meeting.

**1911: Submission of Grant for Defibrillator**

Cllr Burley updated the PC stating that she now has a set figure that will be donated by the pub and is applying for the grant for the difference. The clerk informed the PC that there would be no maintenance costs for the first two years but this will need to be considered in the precept in the future. ACTION: Agenda this for the next meeting to obtain an update from Cllr Burley.

**1912: Village Plan – Update and Results**

Cllr Cargill now has all the responses back.

**1913: Highways**

Cllr Francis reported that Beacon Road by the church flooded due to heavy rain washing part of the road away. This has since been repaired but Cllr Francis noted that a second part has now eroded and cracks are forming, he has reported this but nothing has been done as yet. ACTION: Clerk to check on the progress of this and contact John Hannah from ERYC.

Cllr Berriman reported that the road sign at the bottom of Swinridge Hill has been knocked and dented. Cllr Brooks noted that a resident has since straightened this. ACTION: Cllr Brooks to find out who carried out the repair so that a letter of thanks can be written. ACTION: Clerk to write a letter of thanks once this information has been obtained.

**1914: Correspondence**

The clerk handed out a leaflet from ERYC Street Scene Enforcement regarding the disposal of household waste. The leaflet explains that if domestic households are getting rid of waste through waste contractors, it is their duty to request proof of their removal license. If this is not done and the rubbish is fly-tipped, the owner of the rubbish is liable for this. The clerk asked that a leaflet be displayed in each noticeboard and the remaining ones were left in the village hall.

The clerk had circulated an email from NHS Healthwatch prior to the meeting asking residents to complete a survey to suggest how local services can be improved.

The surveys can be found at <http://www.healthwatch.co.uk/what-would-you-do-general> and <http://ww.healthwatch.co.uk/tell-us-what-would-you-do>

**1915: Community Issues**

Cllr Francis asked Cllr Berriman to make the church committee aware of possible funding through the Duke of York Award.

Cllr Francis took this opportunity to thank all members of the PC for their years of support and stated that it is with great sadness that he is leaving. He extended his offer of support with any community projects in the future.

Cllr Cargill thanked Cllr Francis for his dedication and useful contributions throughout his years on the PC.

**1916: Date of Next Meeting** – 7th May.

**Meeting closed at 8.22 pm.**

Signed as a true and accurate record of the minutes.