**Millington cum Givendale Parish Council**

Minutes of the Council meeting held on Tuesday 6th March 2018 at 7.30pm in the Village Hall at Millington.

Present: Cllrs Burley, Willoughby, Francis, McConachie, Berriman and Cargill.

The meeting was chaired by Cllr Burley and assisted by the clerk.

**OPEN FORUM**

Cllr Rudd was in attendance and informed the PC that the clerk had invited him to attend. He attends all parish council meetings for those in his ward where possible. Cllr Rudd went on to inform the PC of the confirmed council tax increases, the highlights were as follows;

* An increase of 5.99% equating to 3% for adult social care and 2.99% for inflation.
* A band D property will increase from £1323.47 to £1402.75, an increase of £79.28.
* A band A property will increase by £52.86.

The main capital investments in East Riding include;

* Highways and flood infrastructure.
* A £50 million scheme to dual carriageway the A164 between Victoria Road roundabout to Castle Hill roundabout.
* Flood alleviation schemes at Cottingham and Orchard park, Anlaby and East Ella.
* A tidal defence wall at Paull.

The Police Authority(PA) increase is 6.4% which will be a £12 a year increase for a band D property. The PA have stated that there will be no further police offices closed.

Humberside Fire and Rescue Service has increased their precept by 2.95%.

Council Tax set for Millington properties will be as follows;

Band A £1139.03

Band B £1328.86

Band C £1518.69

Band D £1708.53

Band E £2088.20

Band F £2467.88

Band G £ 2847.56

Band H £ 3417.06

Cllr McConachie asked Cllr Rudd if the increases also applied to Givendale as they have no street lighting that ERYC maintains, Cllr Rudd confirmed that it did.

Cllr Berriman approached Cllr Rudd about the poor state of the pothole repairs being carried out by ERYC. Cllr Rudd explained that ERYC make temporary repairs and revisit the pothole to carry out a permanent job later on. Cllr Berriman advised Cllr Rudd that the permanent repair is never carried out and the temporary jobs do not last.

Cllr Rudd informed the PC that he had emailed John Hannah at ERYC about the poor state of the roads surrounding Millington and is yet to hear back from him. He advised the PC that he would send a reminder email shortly.

Cllr Francis reported that he had been a part of at least six walkabouts and nothing has been done about repairing the smaller roads even though this has been addressed on each one. He feels that vehicle weights have increased in the past years as well as the traffic flow. He noted that other councils across England train members of the public to repair potholes, Cllr Rudd responded by stating that ERYCs policy is to repair these themselves.

Cllr Rudd handed each member of the PC his contact details and asked that they report any potholes that are of a significant problem directly to him.

Cllr Berriman stated a concern she has regarding the transport of school children through the village on a double decker bus given the poor state of the roads. She feels this needs addressing as the conditions can be very dangerous and it would be safer for the bus to be single decker. Cllr Berriman strongly felt that ERYC have a duty to maintain roads used to transport school children on. Cllr Rudd responded stating that ERYC do not have a say in what type of bus is used and that this is down to the bus company.

**Meeting started at 8.04pm.**

**1649: Declaration of Pecuniary and Non-Pecuniary Interest** – None.

**1650: Apologies** – Cllr Brooks.

**1651: Minutes of the Meeting Held on the 6th February 2018 –** Signed as a true and accurate record.

**1652: Accounts –** No bank statement has been received this month. The clerk asked Cllr Burley where the statements went and if they could now be re-directed to her. ACTION: Cllr Burley to check with Barclays.

Millington Village Hall - £106, chq no. 100567. This had previously been signed by one Cllr at the previous meeting but there were no other signatories present. Cllr Willoughby counter-signed it at this meeting.

Samantha O’Connor - £236.23, chq no.100568. Signed by Cllr Willoughby and McConachie.

HMRC - £55.69, chq no. 100569. Signed by Cllr Willoughby and McConachie.

**1653: Matters Arising (actions outstanding) –**

**Accounts**- The clerk produced the Village Hall invoice from the previous meeting to be signed by both Cllr McConachie and Cllr Willoughby.

**Minutes** - The clerk is waiting for Cllr Burley to confirm which hard copies of the minutes she has before printing the missing ones to be signed. ACTION: Clerk to ask Cllr Burley to confirm which copies she has prior to the next meeting.

**Road condition of Givendale Hill** – The clerk has contacted Cllr Rudd to escalate this enquiry. Cllr Rudd discussed this in the Open Forum part of the meeting.

**Any Other Business** – The clerk contacted ERYC about the missing comments from the planning portal. ERYC has now registered the email address so this should not be an issue going forward. Cllr Berriman emphasised that there were no comments listed from the PC, the clerk said she would look into this further. ACTION: Clerk to check why the comments are not on-line.

The clerk asked Cllr Burley if she had located the notice board keys for Cllr Brooks, she confirmed that she had not as yet. ACTION: Clerk to check progress of this prior to the next meeting.

**Dog-fouling on footpath –** The clerk has contacted Warter parish clerk but has not had a reply to date. ACTION: Clerk to check that Warter clerk has received the email.

**Memorial bench –** The clerk has submitted an enquiry form with ERYC about installing the bench. She has asked the Cllrs to confirm the exact location as she needs this for ERYC. The clerk has emailed the lady who requested the bench listing the costs. It was agreed that further information needs to be obtained from the lady as she has stated that she would like the bench near the church. ACTION: Clerk to make further contact.

**Web site –** The clerk has removed the bonfire night event from the web site and updated the Cllr list.

**Highways –** The clerk asked Cllr Rudd if the beck at the bottom of Millington Hill could be regularly cleared, as this was part of the original query from the clerk to John Hannah. ACTION: Clerk to check progress of this before the next meeting.

The clerk has tried to contact Yorkshire Water to request that they clear the beck but the contact details Cllr Burley has are no longer in use. Cllr Burley has raised a query with Yorkshire Water. ACTION: Clerk to check progress of this with Cllr Burley prior to the next meeting.

Cllr Burley has completed and sent back the Village Inspection forms to ERYC.

The clerk asked the PC if any Cllr has approached the properties with overgrown trees on both Kilnwick Lane and Millington Lane, Cllr Burley commented that no one had dealt with this as yet. ACTION: Clerk to check progress of this prior to the next meeting.

The clerk reported the potholes on Millington Hill and asked the PC if they had been done. Cllr Willoughby confirmed that some had been repaired.

**Signing of the precept form** – This is on the agenda as item number 1663.

**1654: Planning Applications**

18/00331/PLF: Erection of two storey extension to rear and erection of lean-to garages/store against existing barn. Location: Givendale Hill Farm, Givendale Hill, Millington, YO42 1SL.

The clerk asked the PC if anyone had any objections or comments. No objections were raised and it was agreed that the PC would support the application. ACTION: Clerk to respond to ERYC with the PCs views.

**1655: Wilkinson Trust – Trustee Required**

Cllr Berriman informed the PC that one of the trustees has left with immediate effect and therefore they require a new volunteer for the role. This vacancy will go in the Parish Matters.

**1656: Closure of the Old Parish Council E-mail Account**

The clerk received an email from Cllr Cargill stating that she still receives emails from the old clerk email address. The clerk asked Cllr Burley to ask the previous clerk to shut this down as she does not have access to it. ACTION: Cllr Burley to speak to previous clerk.

**1657: Village Matters (inclusion of diary of events and book club)**

Cllr Cargill gave the last call for content. It was decided that Yorkshire day should be held on 5th August to accommodate Cllr Brooks. Cllr Cargill confirmed that she would email all Cllrs a copy of the Parish Matters for their approval before it is printed. Cllr Cargill asked Cllr Willoughby for information on the book club and recruiting new members, this will be included in this edition. Cllr Cargill asked if the printed Parish Matters needs to go to Cllr Burley as a central place. It was agreed that Cllr Berriman would distribute it to all of Millington village, Cllr Burley noted that Cllr Brooks would do from his house down to Ousethorpe and Cllr McConachie and Cllr Francis agreed to deliver it to Givendale between them.

**1658: Ash Tree at Swineridge**

Cllr Willoughby stated that the PC need to determine who the tree belongs to before anything can be progressed. ACTION: Clerk to contact John Hannah and ask who owns this. The exact location is at Swineridge View at the top of The Balk, it is the large Ash at the left of the gate. The top of The Balk used to be the old pit. Clerk to give John Hannah Cllr Willoughby’s contact details so that he can organise a site visit with him.

**1659: Defibrillator Installation**

Cllr Willoughby informed the PC that to purchase the Lifeline Auto machine would cost £885 excluding VAT. The machine comes with a 7 year battery life and to replace the battery costs £242. Other costs include the 2 yearly replacement pads at £44 and the cabinet at £198. It will approximately cost £57 per year to run the machine.

Cllr Cargill asked if you needed to ring 999 to operate it. Cllr Willoughby confirmed you would need to in order to get the code to access the machine. Cllr Cargill was concerned that mobile signal was very poor in the village. The clerk commented that when there is no signal on a mobile, you should still be able to contact 999. ACTION: Clerk to find out whether you need a signal to ring emergency services.

Cllr Willoughby asked the PC where the defibrillator should be installed if it was to go ahead. Cllr McConachie suggested on the Village Hall or on the Pub. ACTION: Cllr Willoughby to check with the Village Hall if they are still happy for it to go on the wall.

Cllr Willoughby mentioned that there was an offer of funding from the charity fund at the Pub. He asked if there were any grants available, Cllr Burley responded stating that the PC would need to know how much the Pub are offering first before applying for a grant. ACTION: Cllr Willoughby to obtain a figure of funding from the Pub.

**Cllr Berriman left the meeting at 8.55pm**

**1660: Web Site**

This was deferred to the next meeting as Cllr Brooks was absent.

**1661: Swineridge**

No update was given on this so it was agreed to remove it from the next agenda.

**1662: Highways**

This was covered in the Open Forum section with Cllr Rudd.

**1663: Signing of the Precept Form**

The form previously signed was named incorrectly so a new form was signed by both the clerk and chair.

The clerk had previously contacted Jon Lambert from ERYC and he confirmed that this would not delay the precept.

**1664: Yorkshire Day**

The date had previously been set at the 5th August. It was agreed that a further meeting to discuss this was needed.

**1665: Number of Monthly PC Meetings**

The clerk noted that at the last meeting Cllr Berriman had suggested that the PC have a permanent meeting in January to discuss the precept. It was proposed by Cllr Cargill to go ahead with this, seconded by Cllr Willoughby and all were in agreement.

**1666: Items for the Next Agenda**

Yorkshire Day

Web Site

**1667: Any Other Urgent Business**

None

**1668: Next meeting** – 3rd April 2018. It was confirmed that this would also be the Annual Parish Meeting (APM). The clerk suggested having the APM half an hour before the usual meeting on the same night. Cllr Willoughby noted that the class before the meeting would coincide with this. ACTION: Cllr Burley to ask the organiser of the class if they could accommodate the PC meeting on the 3rd of April and permanently change their times to finish 15 minutes earlier in order to give the PC to set up the hall.

**Meeting closed at 9.10pm.**

Signed as a true and accurate record of the minutes