



Millington cum Givendale Parish Council

Minutes of the Council Meeting

Tuesday 7th February at 7:30 pm in the Village Hall.

Present: Cllrs Brooks, Cargill, Cheney (Chair), Francis, McConachie & Willoughby

In Attendance : Mrs Roberts

Members of the public : 1

Public Participation.

None.

1363.Declaration of Pecuniary and Non- Pecuniary Interest

None

1364. Apologies

Cllr Burley

1365. Minutes Of Meeting Held On 15th December 2016

The minutes for the meeting held on 15th December 2016 were approved and signed as a true record.

1366.Matters Arising (not otherwise noted on the agenda)

None

1367.Traffic And Parking

The subject of extending the car park is to be included in the questionnaire for the village plan. Villagers will be asked for their views on extending the car park and it will be explained that the costs of this will have to be reflected in the precept. Cllr Francis & Cllr Burley to action.

1368.Highways

Cllr Cheney reported that Cllr Burley has spoken to East Riding Council on the question of ownership of the hedges in the parish but particularly between Ousethorpe Corner and the bottom of Millington Hill. The situation is not straight forward and she has arranged a meeting with a contract manager from the council during week commencing 13th February who will explain the whole situation. Cllr Burley will report back as soon as possible.

Cllr Brook expressed his thanks to Martin Nesom for the excellent maintenance of his hedge. Cllr Brooks also noted that some of the hedges down Millington Lane have also been trimmed.

Village repairs marked up for action, no date available as yet.

1369.Broadband

Cllr Cheney reported that the East Riding Council team have now reported that BT will return their decision on allocating remaining funds for upgrading broadband in the first week in March. This is an extension to their original timescale mentioned in the last minutes but they have promised better results. As a reminder the council have asked them to look at our three properties in Millington and the village of Givendale.



Millington cum Givendale Parish Council

1370. Allotments

Cllr Cargill presented a comprehensive review of allotments and a council's responsibilities. Key aspects include that the council has no obligation to provide anything other than land, they must advertise vacant allotments and have an allotment agreement in place. The council is free to charge a reasonable rent for providing allotments and there is no restriction on the levels of increases. However, they cannot raise rents in isolation, they must be in line with other leisure activity. Setting increases in line with an independent external factor, e.g. RPI, is considered good practice. In addition, providing allotments should be viewed as a subsidised activity.

A review of allotment rentals within our areas indicates a range of between £10-£50 per annum. At the higher end additional facilities were provided e.g. running water, compost, composting toilet and fencing.

In light of her research Cllr Cargill recommended that we raise rents by the RPI as our standard strategy. If we decided to provide additional facilities then this could be reviewed.

Cllr Willoughby commented that he thought that Cllr Cargill raised a lot of salient issues including that the council should see allotments as a loss making activity and not as a potential cash cow.

Cllr Brook asked clerk to clarify the costs to the council of preparing contracts, invoice etc. The clerk estimated this as £20/annum.

Cllr Cargill proposed a maximum annual increase in line with RPI. (This should be the most current rate at the time invoices/contracts are sent out. Normally this will be the rate reported in February by the ONS.) Cllr Francis seconded. All agreed.

1371. Precept

The clerk reported that a precept demand for £4,300 had been accepted by East Riding Council.

1372. Bonfire Night Celebration

Cllr Willoughby reported that it was a very successful evening and well attended in spite of the weather. There is currently a very healthy surplus of funds totalling £378.27. This means that this year we can invest in better food and a more extensive display, whilst still maintaining a £250 buffer.

Cllr Cheney agreed that it was really good to see the event grow and blossom and encouraged any suggestions for improvements.

1373. Sylvan Dale Footpath

Cllr Willoughby & Cllr Cargill both reported that unless the land is frozen you are currently up to your knees in mud. It is not avoidable, the whole area is completely churned up. Cllr Cargill has witnessed several walkers in great difficulty. The council would appreciate a solution being found as soon as possible and asked the clerk to communicate this to East Riding Council.



Millington cum Givendale Parish Council

1374.Proposal for a Bench in Millington

The clerk reported that since the agenda had been posted she had been in contact with East Riding Council regarding the existing bench outside the church. Email had been circulated earlier today. According to East Riding Council, we own this bench and are responsible for the maintenance. The clerk has spoken with Pauline England and she is going to look for the paperwork confirming this.

With regard to the bequest for another bench this must all be co-ordinated with East Riding and must be installed via an approved contractor.

In principle, Cllr Cargill thought it would be lovely to support this bequest.

Cllr McConachie suggested the churchyard as an alternative option then this would be exempt from East Riding Council's rules and regulations.

The council requested that the clerk get costs together and update Peter Ayling (who is managing the bequest) regarding the current status.

1375.Parish Matters

1. Cllr Cheney reported that Adrian Roberts has agreed to prepare Parish Matters from now on. The council proposed the following schedule, to coincide with the main events in the parish: before Easter, June, October & before Christmas, i.e. Spring, Summer, Autumn and Winter. It was raised that we needed a procedure to manage the content of the newsletter to cover checking, approval etc.
2. The council deferred deciding on the topics for the Easter edition until the next meeting.
3. The council deferred decided on a distribution rota until the next meeting.

1376.Yorkshire Day Celebrations

1. The council agreed to hold annually a 'Yorkshire Day' type of celebration.
2. The council agreed that initially the make-up of the events working party would be 4 councillors, namely Cllr Cheney Cllr Burley, Cllr Cargill and Cllr Willoughby, and five members of the public.

Cllr Cheney noted that she was really pleased by the willingness of parishioners to get involved and thought it would bring in new ideas, so that the event can evolve and become even bigger and better.

1377.Pensions & Auto-Enrolment

Deferred until the next meeting.

1378.Stanton Family New Outbuildings

Cllr Cheney referred to Cllr Burley's email and advised councillors that that the Stanton's have been contacted by planning enforcement. It should be noted that the Parish Council do not have any role in enforcement procedures. This is a matter between East Riding Council and the Stantons.

1379.Emergency Plan

No progress since the last meeting.



Millington cum Givendale Parish Council

1380. Millington Wood

The council were advised that the East Riding are about to start work (ie in the next couple of weeks) on the steps and then the high level track connecting both sets of steps in the wood.

1381. Website

Cllr Burley has sent her apologies for missing the deadline to submit information for the village hall and St Margarets pages in time for inclusion in this month's supporting papers. They will be on next months agenda.

1382. Village Plan

Cllrs Francis and Burley have arranged to meet on the 14th February to prepare a draft questionnaire that will be circulated to councillors for approval.

1383. Finance

1. The council approved the following payment.

Village Hall	£40.00
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2. The clerk reported that the current bank balances as 7th February are :-

Community Account	£1412.53
Business Premium Account	£785.96
Total	£2198.49

1384. Response To E-mails

The council acknowledged receipt of listed miscellaneous correspondence in Appendix A. None of the emails needs to be retained. Cllr Cheney ask if the council were happy to submit a photo of the parish to ERNLLCA. There were no objections. Cllr Cheney to organise. No further actions required.

1385. Items For Next Agenda

- Traffic & Parking
- Highways
- Broadband
- Website
- Sylvan Dale Footpath
- Bench Proposal
- Emergency Plan
- Millington Wood
- Parish Matters
- Village Plan
- Pensions

1386. Any Other Urgent Business

None

1387. Next Meeting

The next meeting is on **Tuesday 7th March 2017 at 7:30pm.**

Meeting closed at 9:10 pm



Millington cum Givendale Parish Council

Date Received	Brief Description	Original Sender	Action Required	Retain
4/11/16	Fwd: Licence agreement to publish a map online	Gareth Hughes, ERYC	FYI	No- Map saved
9/11/16	REF - OCT16-80 - Millington	ERNLLCA	On Agenda 15/12/16	No
8/12/16	Fwd: Query from www.eastriding.gov.uk	Robert Queensborough	FYI	No
8/12/16	Devolved administrations must not be an 'afterthought' in Brexit talks	PSE Online	FYI	No
8/12/16	PSPO Signage	ERYC	FYI	No
9/12/16	Fw: GRANTfinder 4 Local Government: Share item (ChurchCare Open to Applications)	ERYC	FYI	No
12/12/16	Fw: GRANTfinder 4 Local Government: Share item (Tesco Bags of Help Grants Programme)	ERYC	FYI	No
12/12/16	Northern post-Brexit strategy needed to fend off emerging 'dark clouds'	PSE Online	FYI	No
14/12/16	Re: The Mile, Millington	Robert Queensborough	FYI	No
15/12/16	NOV16-52 - Millington	ERNLLCA	On Agenda 15/12/16	No
15/12/16	GOOD NEWS! RE: No extension of referendum principles	ERNLLCA	FYI	No
19/12/16	Neighbourhood Planning - Memorandum of Understanding	ERYC	FYI	No
19/12/16	Devolution not a 'miracle cure' for central government, warns PAC	PSE Online	FYI	No
19/12/16	Notice of adoption of the Open Space Supplementary Planning Document (November 2016)	ERYC	FYI	No
19/12/16	Fw: GRANTfinder 4 Local Government: Share item (DCLG - Communities Fund)	ERYC	FYI	No
20/12/16	Neighbourhood Planning Winter Newsletter	ERYC	FYI	No
20/12/16	ERNLLCA December 2016 Newsletter	ERNLLCA	FYI	No
20/12/16	A Christmas message from East Riding of Yorkshire CCG	East Riding CCG	FYI	No
3/1/17	E-Public Right of Way - Report a Defect	ERYC	FYI	No
3/1/17	January Newsletter	Humberside Police	FYI	No
3/1/17	Community Defibrillator Special Offer	Well Medical	FYI	No

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Date Received	Brief Description	Original Sender	Action Required	Retain
4/1/17	Fw: GRANTfinder 4 Local Government: Share item (Countryside Stewardship: Woodland Creation Grant)	ERYC	FYI	No
5/1/17	Fracking Presentation - Market Weighton Community Hall - Thursday 19th January 2017 at 7.30pm.	Yorkshire Wolds Heritage Trust	FYI	No
6/1/17	Website funding available to help you adhere to the Transparency Code - find out more	See Green	FYI	No
6/1/17	Confirmation of 2017-18 tax base	ERYC	FYI	No
6/1/17	Unison - Cuts culture could lead to mass exodus of back-office council staff	PSE Online	FYI	No
9/1/17	Over 90% of senior civil servants believe pay structures 'not fit for purpose'	PSE Online	FYI	No
9/1/17	GOVERNMENT FUNDING TO HELP YOUR COUNCIL	ERNLLCA	FYI	No
10/1/17	SAAA announcement of appointed auditors by county area 2017/18 - 2021/22	ERNLLCA	FYI	No
10/1/17	Defibrillator for your community campaign	PCS UK	FYI	No
10/1/17	Customise your playground with the new MOMENTS Mini range	Kompan	FYI	No
10/1/17	Millington Parish Council precept demand	ERYC	FYI	No
11/1/17	damage to public footpath	ERYC	FYI	No
12/1/17	transparency code	ERNLLCA	FYI	No
12/1/17	Photo for ERNLLCA website	ERNLLCA	FYI	No
12/1/17	Press release about council preparations for potential flooding	ERYC	FYI	No
13/1/17	Update following this morning's high tides	ERYC	FYI	No
13/1/17	Community Housing Fund	ERYC	FYI	No
16/1/17	Overview & Scrutiny response to CCG consultation on Urgent Care Services	ERYC	FYI	No
16/1/17	New GM mayor must mean business from day one and needs quick wins	PSE Online	FYI	No
20/1/17	Consultation on the East Riding of Yorkshire Statement of Community Involvement: 23 January to 6 March 2017	ERYC	FYI	No

Millington cum Givendale Parish Council

Date Received	Brief Description	Original Sender	Action Required	Retain
21/1/17	Consultation on East Riding of Yorkshire Community Infrastructure Levy Draft Charging Schedule: 23 January ? 6 March 2017	ERYC	FYI	No
23/1/17	Fw: Consultation on East Riding of Yorkshire Community Infrastructure Levy Draft Charging Schedule: 23 January ? 6 March 2017	ERYC	FYI	No
23/1/17	Fw: GRANTfinder 4 Local Government: Share item (National Vegetarian Week 2017 - Event Grants)	ERYC	FYI	No
24/1/17	Fw: GRANTfinder 4 Local Government: Share item (Postcode Local Trust)	ERYC	FYI	No
25/1/17	New listings for City of Culture	ERYC	FYI	No
26/1/17	Photo for ERNLLCA website	ERNLLCA	FYI	No
26/1/17	Proposal for a Bench in Millington in Memory of Rambler Dany Włodarczyk	Peter Ayling	Added to agenda	No
27/1/17	ERNLLCA January 2017 Newsletter	ERNLLCA	FYI	No
30/1/17	Feb 7 Parish Council meeting	Camilla Inglis	FYI	No
31/1/17	Pensions auto-enrolment	Pensions Regulator	Added to agenda	No