



Millington cum Givendale Parish Council

Minutes of the Annual Meeting

Tuesday 10th May 2016 at 7:15pm in the Village Hall.

Present: Cllrs Brook, Burley, Cargill, Cheney, Francis, McConachie & Willoughby

In Attendance : Mrs Roberts (Clerk)

Members of the public : 2

Public Participation

Accounts

Mr Traill has audited the accounts and all is in order.

Parking & Traffic

Mrs Berriman reported parking problems at the bottleneck by Town Farm. This is causing tensions in the village and she asked the council if this could be given more priority. Possibly considering issuing polite notices.

Cllr Brooks commented that there is a dog walking website which advises visitors to Millington to park on the roads. The clerk reported that she had contacted the site in the past and asked them to update the website to direct visitors to the carpark but had had no response.

Issues with Highways.

Mrs Berriman reported potholes in the village are getting worse. The Clerk has tried to contact Neville Hodgson from East Riding Council multiple times via phone and email without getting a response.

Cllr Burley has arranged a meeting in the village with Rob Brown from highways on Monday 16th May 2016 with a view to raise this issue.

1179. Declaration of Pecuniary and Non- Pecuniary Interest

Cllr Cargill declared a pecuniary interest in agenda item 1190.

1180. Apologies

None

1181. Election of Chairman

Cllr Cargill proposed Cllr Burley for the position of Chairman. Cllr Willoughby seconded the proposal. The councillors voted unanimously to accept the proposal.

1182. Chairman's Declaration Of Acceptance

Cllr Burley completed & signed a Declaration of Acceptance

1183. Election of Vice Chairman

Cllr Cargill proposed Cllr Cheney for the position of Vice Chairmen. Cllr McConachie seconded the proposal. The councillors voted unanimously to accept the proposal.

1184. Appointment of Representatives

Swineridge View

Cllr Cheney proposed Cllr Willoughby. Cllr Brooks seconded the proposal. The councillors voted unanimously to accept the proposal.



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Parish Events Committee

Cllr Burley proposed Cllr Burley, Cllr Cargill, Cllr Cheney & Cllr Willoughby. Cllr Francis seconded. The councillors voted unanimously to accept the proposal.

Millington Village Hall Committee

Cllr Willoughby proposed Cllr Burley. Cllr Brooks seconded. The councillors voted unanimously to accept the proposal.

ERNLLCA

Cllr Willoughby proposed that there is no representative. Cllr Burley seconded. All agreed. Cllr Burley encouraged any councillor to participate if possible.

1185. Appointment of two councillors to check accounts for Audit Purposes

Cllr McConachie proposed Cllr Willoughby & Cllr Cheney to check the accounts. Cllr Brooks seconded. The councillors voted unanimously to accept the proposal.

1186. Meeting Schedule 2016/2017

Cllr Willoughby & Cllr Cheney both expressed a preference for monthly meetings. The main reasons being the length of the agenda/meetings. Cllr Cargill raised the issue that the only items that need to be on the agenda are ones where decisions required. Several councillors said that they preferred the regularity of a monthly meeting. Cllr Burley asked that we give consideration to the clerk's work load before a final decision is made. The council agreed and the schedule is to be determined next time.

Cllr Cheney proposed that the next meeting be on 7/6/16. Cllr Cargill seconded. All agreed.

Cllr Francis proposed meeting time is changed to 7pm. Cllr Cargill seconded. All agreed.

1187. Minutes Of Meeting Held On 29th March 2016

The minutes for the meeting held on 29th March 2016 were approved and signed as a true record.

1188. Matters Arising (not otherwise noted on the agenda)

Outstanding HMRC payment - the council has received a letter from HMRC confirming that no monies are owed and the debt £79.20 was written off on 15th May 2015.

Problems with Highways - as reported earlier in the meeting despite repeated attempts to contact Neville Hodgson the clerk has been unable to get a progress report regarding road repairs, other than patching is planned some time after April.

Cllr Brooks reported a safety issue caused by reduced visibility as you come into the village via the Kilnwick Percy Road. This could possibly be improved by having lay-bys on both sides of the road. Cllr Burley to raise with Rob Brown when she meets with him 16/5/16.

Fly-Tipping - This has been reported.

Open Electoral Role - the clerk has checked with East Riding Council and we are not allowed to publish this information on our website.

1189. Wilkinson Trust

So far no one has contacted the clerk. Cllr Willoughby does not believe that the council has any responsibility to appoint or find a replacement trustee. The council is only responsible to ratify the decision.



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Cllr Burley requested comment from Mrs Berriman. Mrs Berriman explained that she would be happy to remain on as a Trustee. Cllr Cheney proposed that Mrs Berriman remain as a Trustee, Cllr Willoughby seconded. All agreed. Clerk to communicate the council decision to Mrs Berriman & Mrs Dibb.

1190. Allotments

Cllr Cargill left the room

The council acknowledged the letter sent by Mike & Ali Cargill dated 11th April, the decision for 2017/18 has already been made. However, the council will take the issues raised into consideration before the 2018/19 review, which will take place early 2017.

Cllr Cargill returned to the room.

1191. Accounts 2015/2016

Cllr Cheney & Cllr Willoughby reported that they had checked the accounts and recommended them for approval. As noted earlier, Mr Traill has audited the accounts and reported them to be in good order.

Cllr Francis proposed that accounts be approved. Cllr Brooks seconded. All agreed.

1192. Annual Governance Statement

The council reviewed and **approved** the Annual Governance Statement. Both the Chair & the clerk signed and dated the document.

1193. Annual Return

The council reviewed and **approved** the Annual Accounting Statement. The Chair signed and dated the document.

The council decided to accept the suggested dates for inspection, i.e. Monday 6th June - Friday 15th July. This means that the approved and signed Annual Return must be published no later than Sunday 5th June.

1194. Insurance Renewal

The clerk reported that the premium would **not** be reduced if we removed some of the property that is listed in the policy that we do not own, e.g. war memorial. This is due to it being a standard small council's premium. Cllr Cheney proposed we renew our insurance with Aon, Cllr Francis seconded. All agreed.

1195. Planning Applications

Land West Of Greenwick Farm York Lane Huggate - Change of use of land to a touring caravan site with associated amenity building and internal access track

The council recommended application for approval but fully endorsed Huggate Parish Council's comments

1196. Queen's Birthday Celebrations

Beacon Event - Cllr Willoughby reported that the event was well attended and despite the ignition system failing was very successful. Cllr Burley recorded the thanks of the council for all Cllr Willoughby's hard work.



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Street Party - Cllr Cargill reported that East Riding Council has approved our plan to close the road in front of the Gait Inn. Laminated notices will be available shortly. Cllr Cargill reported details of required signage. Cllr Brooks volunteered to make the signs if materials are provided.

The road closure is between 2pm - 5pm. The event will start with a few games & the Gait Inn new sign unveiling, followed by food at about 3:30pm. Council will provide tea & coffee.

Cllr Willoughby proposed a maximum budget for £200 for signage, beverages etc. , Cllr Brooks seconded. All agreed.

1197. Yorkshire Day Celebration

The Council acknowledged the letter from Mrs Hadley re Tombola request to raise money for St Margaret's Church. All agreed. The clerk to advise Mrs Hadley that Event Committees will be in contact nearer the time to sort our details

Cllr Cheney proposed that the Yorkshire Day Celebration takes place on 31st July 2016. Cllr Cargill seconded. All agreed.

1198. Public Transport

No further action.

1199. Community Heritage Project

Deferred.

1200. Broadband

Cllr Francis appalled at the recent report in the press regarding ministers claiming that there was no appetite for broadband in rural areas. So far 400 councils joined the Daily Telegraph petition . Cllr Burley will look into the matter with East Riding Council.

1201. Website

Twelve pages will be sent to clerk for loading on to the website. They will only be available to logged on users and not the general public, until they have been formerly approved.

Cllr Burley reported that there have been some objections raised by landowners with respect to the information about Millington Wood and Millington Pastures. There is concern this is over-encouraging public interest.

The clerk reported that the current website strategy is for an attractive/consistent layout but this is not **interactive** . However investigation will be done for possible future development.

1202. Emergency Plan

Deferred

1203. Millington Wood

Deferred



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1204. Finance

The council approved the following cheques for payment :-

ERVAS	£10.00
ERNLLCA	£206.14
EASILY (Domain supplier) (Reimburse Mrs Roberts)	£32.20
Village Hall	£30.00
AON Insurance	\$401.09

Cllr Willoughby noted the on the agenda payment for Domain name was for Easily when in fact the cheque is for Mrs Roberts who paid this on behalf of the council.

The council acknowledged receipt of the precept payment from East Riding Council.

1205. Response To E-Mails

The council acknowledged receipt of listed miscellaneous correspondence in Appendix A.

Cllr Cheney reported receiving correspondence from outlying resident requesting Parish Matters be sent via Email.

The clerk noted that the Tesco grant may be a possibility for Millington Wood repairs.

Further Transparency Code funding is available, the council asked the clerk investigate for next meeting.

1206. Items For Next Agenda

- Schedule of Meetings
- Highways
- Queen's Birthday Celebrations
- Yorkshire Day
- Parking & Traffic in the village
- Fly tipping
- Community Heritage Project
- Broadband
- Emergency Plan
- Website
- Clerk's Appraisal & Salary Review

1207. Any Other Urgent Business

None

1208. Next Meeting

The next meeting is on Tuesday 7th June 2016 at 7:00pm.

Meeting closed at 9:35 pm



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Appendix A

Date Received	Brief Description	Originally Sender	Action Required
22/3/16	ERNLLCA Invoice	ERNLLC	Added for payment on agenda
23/3/16	Fill Your House For Free - Gok Wan TV show	James Marx. TC Producer	Put on notice board, ? Parish Matters
23/3/16	H M Queen Elizabeth II's 90th Birthday	Insignia	FYI
24/3/16	Social Action Partners Conference	Carol Hall, Youth Volunteer Champion	FYI
24/3/16	East Riding Community Infrastructure Levy Preliminary Draft Charging Schedule Consultation	James Durham, ERYC	FYI - ? agenda
28/3/16	Domain Renewal	Easily	Added for payment on agenda
29/3/16	Rural Community Defibrillators	HeartSafe Communities	FYI
30/3/16	ERNLLCA Newsletter	ERNLLCA	FYI
30/3/16	The East Riding of Yorkshire Council Public Spaces Protection Orders 2016 The Anti-Social Behaviour, Crime and Policing Act 2014	Debbie Wesselby, ERYC	FYI
30/3/16	PCC Election - 5 May 2016	Julie Lidster, ERYC	FYI
31/3/16	Invoice	Camilla Inglis, MHV	Added for payment on agenda
4/4/16	Parish Council Liaison Meetings	Stephen Hunt, ERYC	FYI
4/4/16	ERYC - Update on Safe & Sound Scheme	Amy Dean, ERYC	FYI
4/4/16	PARISH COUNCILS' LIAISON GROUP	Mike Strathers, Conservative Group	FYI
5/4/16	April Newsletter	Helen Anderson, Pocklington Police	FYI
5/4/16	District Committee Meetings April 2016	ERNLLCA	FYI
6/4/16	Parish Transport Champion Update - Reporting Survey Information - Next steps	Helen Reynolds, Public Transport Champion Update	FYI
6/4/16	Planning Consultation for 16/00852/PLF Land West Of Greenwick Farm York Lane Huggate East Riding Of Yorkshire YO42 1YR	ERYC	Added to May 10th Agenda
7/4/16	NALC launches Star Councils 2016 Awards	ERNLLCA	FYI

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Date Received	Brief Description	Originally Sender	Action Required
7/4/16	PCC Election - 5 May 2016 - Statement as to Persons Nominated	Julie Lidster, ERYC	FYI
13/4/16	Your local council insurance is coming up for renewal	Aon	Added to May 10th Agenda
13/4/16	Sheep watch	Cllr Willoughby	FYI
18/4/16	ASB Six Month Statistics - Millington cum Givendale	David Woodmansey, ERYC	FYI
19/4/16	GRANTfinder 4 Local Government: Share item (Tesco Bags of Help Programme Open to Applications (GB))	Emma Jane Snowden, ERYC	FYI
20/4/16	Notice of adoption of the Affordable Housing Supplementary Planning Document (April 2016)	Jon Palmer, ERYC	FYI
21/4/16	The latest from the UK's largest Public Sector Network	PSN	FYI
21/4/16	Revised ASB Six Month Statistics - Millington cum Givendale	David Woodmansey, ERYC	FYI
21/4/16	Happy Birthday Ma'am	Aon	FYI
25/4/16	East Riding Local Plan ? Consultation on Draft Open Space Supplementary Planning Document	Jon Palmer, ERYC	FYI
24/4/16	Parish Magazine	Simon Pilling	FYI
26/4/16	Domain Renewal	Easily	FYI
26/4/16	Report fly-tipping	ERYC	FYI
28/4/16	Invoice Confirmation	Easily	FYI
28/4/16	ERNLLCA Newsletter April 2016	ENLLCA	FYI
28/4/16	Renewal confirmation	Easily	FYI
29/4/16	Missing Payment	HMRC	FYI
26/4/16	URGENT - PCC Election - 5 May 2016 - Notice of Poll and Situation of Polling Stations	Julie Lidster, ERYC	FYI
3/5/16	May newsletter	Helen Anderson, Pocklington Police	FYI
4/5/16	Allotment Letter	M & A Cargill	FYI
4/5/16	Tombola Letter	Joy Hadley	FYI