

# Millington cum Givendale Parish Council

## Minutes of the Council Meeting

Tuesday 1st November 2016 at 7:00pm in the Village Hall.

**Present:** Cllrs Burley, Cargill, Cheney, Francis, McConachie & Willoughby

**In Attendance :** Mrs Roberts (Clerk)

**Members of the public :** 1

### Public Participation.

Mrs Berriman told the council that she has been trying to chase the repair on the access to Wold's View. However, she has not been able to get hold of the appropriate person. She also raised the concern that as the rubbish wagon is causing the problem that resurfacing the area would not last. The repairs need to be fit for purpose.

Mrs Berriman also queried the issue of allowing allotment tenants to plant tree. She is concerned about who would be responsible for maintaining them in the future. Cllr Burley thanked Mrs Berriman for bring this to the councils attention.

### 1293. Declaration of Pecuniary and Non- Pecuniary Interest

None

### 1294. Apologies

Cllr Brooks & Cllr Cargill

### 1295. Minutes Of Meeting Held On 4th October 2016

The minutes for the meetings held on 4th October were approved and signed as a true record.

### 1296. Matters Arising (not otherwise noted on the agenda)

- Cllr Burley has provide Hill Race results to Cllr Willoughby.
- The clerk has ordered 10 new Dog Fouling Signs. These should arrive before the end of the month.

### 1297. Meeting Time

Cllr Willoughby proposed that the meeting time be changed to 7:30pm. Cllr Cheney seconded. **All agreed.**

### 1298. Traffic And Parking

Cllr Burley reported that that East Riding Council will not allow us to do this ourselves but we can provide a list of contractors. We would need to get three quotes.

Cllr Willoughby offered to mark out a reasonable area and provide Cllr Burley with the measurements. Cllr Burley will organise quotes. Cllr Burley will check whether are any issues to consider with regard to minimum distances from junction etc.

Cllr McConachie raised the issue of whether this is fair to Givendale residents. Cllr Willoughby said that because of the scale of the project it would be sensible to consult resident. The council asked the clerk to investigate suitable methods of public consultation and report back at the next meeting.



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If all information necessary to make a decision is not available for our December meeting, to allow for the cost of this work to be included the 2017/18 precept there may need to be an extraordinary meeting in January.

## 1299.Highways

Cllr Burley reported that she has reported the road damage by Grimthorpe Manor.

With regard to Wolds View, housing have inspected the site, they have a price to repair this. This is currently awaiting approval. Cllr Willoughby said that a repair is likely to be a waste of money and what is required is either to re-profile the slope or prevent the rubbish trucks reversing up it. Cllr Burley to investigate the details of the repair and if this is just a hole filling exercising, then she will advise that this will not last.

Hedges at Ousethorpe :- One landowner on the road to Kilwick Percy has cut their verges. Swineridge Lane ( Millington Hill) has been inspected and an area of trees at the bottom of the lane is ERYC responsibility and this will now be cut.

Cllr Burley is going to organise a meeting with ERYC, the clerk and the landowners.

Cllr Francis reported that East Riding Council have filled several pot holes on Grimthorpe Hill and Givendale Lane by the church.

## 1300.Broadband

Cllr Burley reported that the existing phase of the programme is now complete. ERYC are gathering postcodes not covered and will get BT to model supplying them broadband. Then they will chose those options which offer best value for money. We should know by January 2017.

## 1301.Bonfire Night Celebration

Cllr Willoughby reported that he has plenty of wood. Fireworks have been purchased from our original suppliers. Ticket sales are still quiet but this is normal. Forecast is looking good. Cllr Cheney is coordinating food with Mike Cargill. Sweets have been bought. Signs have been up for over a week and Parish Matters distributed to most households.

Cllr Willoughby has strimmed the grass and commented that there is lots of dog fouling in the centre area near the shelter. The council will put up a new sign on pedestrian entrance.

Cllr Francis asked if a poster could be put up in Sainsbury's. Cllr Willoughby will provide one. Cllr Francis will put it up.

## 1302.Rough Sleeper Estimate

The council approved submitting a zero return on Wednesday 16/11/16.

## 1303.Budget & Precept

The council considered the papers submitted by the clerk and decided to defer any decision until next month.

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Cllr Willoughby suggested that we buy a new strimmer rather than relying on borrowing residents' property. Our current one requires extensive repairs. The cost of this plus safety gear should be added to the budget.

## 1304. Allotments

The clerk reported both the Cargills and the Hadleys are keen for the transfer of the allotment tenancy to take place on 1st December 2016. The council approved the transfer.

The council reviewed the revised NALC model tenancy agreement. The clerk has added a specific clause regarding rent reviews. The council approved the tenancy agreement.

## 1305. Emergency Plan

Cllr Burley reported she has had confirmation that the plan has been received.

## 1306. Council Minutes Published in Pocklington Post

The council approved resolved minutes being submitted to Pocklington Post for publication.

## 1307. Landscape Institute Project

Cllr Francis reported that there has been some progress. He hopes to have more to report next month.

## 1308. Millington Wood

Cllr Burley reported on progress with a couple of grants

## 1309. Website

The council approved the St Ethelburga's page for publication.

New pages for St Margaret's Church and the Village hall are in progress.

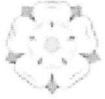
The clerk has spoken with Gareth Hughes at the East Riding of Yorkshire Council Data Observatory regarding use of maps. He has sent the necessary forms to complete which will be returned shortly.

## 1310. Finance

The council approved the following cheques for payment :-

|                         |         |
|-------------------------|---------|
| Clerk's Salary          | £307.05 |
| Millington Village Hall | £40.00  |

The clerk reported that £52.20 was also due to HMRC in respect of the salary payment. This would be on next month's agenda for approval. Latest date for submission of payment to HMRC is 19th of the following month.



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The clerk reported the current bank balances at 1st November -

|                          |                 |
|--------------------------|-----------------|
| Community Account        | £1811.78        |
| Business Premium Account | £785.86         |
| <b>Total</b>             | <b>£2597.64</b> |

## **1311.Response To E-mails**

The council acknowledged receipt of listed miscellaneous correspondence in Appendix A. None of the emails needs to be retained.

Parish Liaison Groups - Cllr Burley will try to attend next year.

## **1312.Items For Next Agenda**

- Traffic & Highways
- Parking
- Bonfire Night
- Broadband
- Budget & Precept
- Website
- Emergency Plan
- Millington Wood
- Parish Matters
- Landscape Institute Project
- Co-option Procedures
- Village Plan

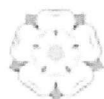
## **1313.Any Other Urgent Business**

None

## **1314.Next Meeting**

The next meeting is on **Tuesday 6th December 2016 at 7:30pm.**

**Meeting closed at 8:39 pm**



# Millington cum Givendale Parish Council

## Appendix A

| Date Received | Brief Description   | Originally Sender                                      | Action Required | Retain |
|---------------|---|--|-----------------|--------|
| 28/9/16       | October newsletter  | Helen Anderson, Pocklington Police                     | FYI             | No     |
| 30/9/16       | ERNLLCA Newsletter - September 2016   | ERNLLCA  | FYI             | No     |
| 2/10/16       | Village Events 2017 ..Alan Bennett....etc   | Roger Cook   | FYI             | No     |
| 3/10/16       | Successful Receipt of Online Submission for Reference 120/ZA62046   | HMRC   | FYI             | Yes    |
| 6/10/16       | SALTEX  | SALTEX   | FYI             | No     |
| 6/10/16       | ERNLLCA Training  | ERNLLCA  | FYI             | No     |
| 6/10/16       | Don't miss your chance  | SLCC   | FYI             | No     |
| 6/10/16       | Training for new Clerks   | ERNLLCA  | FYI             | No     |
| 6/10/16       | SALTEX  | SALTEX   | FYI             | No     |
| 7/10/16       | Sad news  | ERNLLCA  | FYI             | No     |
| 7/10/16       | Safe Neighbourhood Event Pocklington 22 October 10-12pm   | Carole Johnson, Humber & Wolds Rural Community Council | FYI             | No     |
| 10/10/16      | GRANTfinder 4 Local Government Newsflash: Greggs Foundation?s Local Community Projects Fund Invites GB Applications | Sam Dobbs, ERYC  | FYI             | No     |
| 10/10/16      | HWRCC Membership invitation   | Carole Foster, Humber & Wolds Rural Community Council  | FYI             | No     |
| 11/10/16      | For Information: Standards Committee (Hearing) Agenda - 25 October 2016   | Julie Lidster, ERYC                                    | FYI             | No     |
| 11/10/16      | Red Cross Family Reunion Appeal   | Red Cross  | FYI             | No     |
| 12/10/16      | Givendale Church web page   | Cllr Cheney  | Added to agenda | No     |
| 13/10/16      | Hundreds of council jobs face the axe as budget plans published   | Public Sector Executive on line                        | FYI             | No     |
| 14/10/16      | ERNLLCA West District Committee meeting 26.10.2016  | ERNLLCA  | FYI             | No     |
| 14/10/16      | SALTEX  | SALTEX   | FYI             | No     |
| 17/10/16      | GRANTfinder 4 Local Government Newsflash: Wren?s Community Action Fund Re-Opens for England and Wales               | External Funding, ERYC                                 | FYI             | No     |

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|---------------|--|---------------------------------------|-----------------|--------|
| 17/10/16      | GRANTfinder 4 Local Government Newsflash: Marsh Heritage Crafts ?Made in Britain? Deadline Approaching | Sam Dobbs, ERYC                       | FYI             | No     |
| 18/10/16      | REF- OCT16-81 Millington   | ERNLLCA                               | FYI             | Yes    |
| 18/10/16      | MORE unmissable speakers and benefits to visiting SALTEX – Pre-register today                          | SALTEX                                | FYI             | FYI    |
| 17/10/16      | Thousands of jobs could go as more councils reveal severe budget cuts                                  | Public Sector Executive on line       | FYI             | No     |
| 18/10/16      | Council tax referendum   | ERNLLCA                               | FYI             | No     |
| 18/10/16      | REF - OCT16-80 - Millington  | ERNLLCA                               | FYI             | No     |
| 18/10/16      | LIAISON GROUP  | Cllr Mike Stathers                    | FYI             | No     |
| 19/10/16      | Fw: GRANTfinder 4 Local Government Newsflash: Robert Burns Humanitarian Award Open to Nominations      | External Funding, ERYC                | FYI             | No     |
| 19/10/16      | GRANTfinder 4 Local Government Newsflash: Arts & Crafts Design Award Deadline Approaching              | External Funding, ERYC                | FYI             | No     |
| 19/10/16      | GRANTfinder 4 Local Government Newsflash: HCA/QEST Scholarship in Heritage Crafts Deadline Approaching | External Funding, ERYC                | FYI             | No     |
| 19/10/16      | GRANTfinder 4 Local Government Newsflash: Marah Heritage Crafts Trainer Award Deadline Approaching     | External Funding, ERYC                | FYI             | No     |
| 19/10/16      | Managing telecoms during office consolidation: four success stories                                    | Public Sector Executive on line       | FYI             | No     |
| 19/10/16      | Letter from Peter Shipp, East Yorkshire Motor Services   | Colin Walker, ERYC                    | FYI             | No     |
| 20/10/16      | Grounds Maintenance Enquiry  | Joe Grafton, Shed Grounds Maintenance | FYI             | No     |
| 21/10/16      | FAO Mrs Roberts c/o Millington cum Givendale Parish Council  | Notice Boards On line                 | FYI             | No     |
| 24/10/16      | City leader still 'confident' despite Solent deal being on the rocks                                   | Public Sector Executive on line       | FYI             | No     |
| 25/10/16      | DCM - Wednesday 26th October 2016 - 7.30 pm - Market Weighton  | ERNLLCA                               | FYI             | No     |
| 25/10/16      | Standards Committee (Hearing) Agenda - 8 November 2016   | Julie Lidster, ERYC                   | FYI             | No     |
| 25/10/16      | GRANTfinder 4 Local Government Newsflash: Community Radio Fund Opens for Second 2016/17 Round (UK)     | External Funding, ERYC                | FYI             | No     |
| 25/10/16      | The Rural Oscars are open for business   | Countryside Alliance                  | FYI             | No     |

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|---------------|---|------------------------|-----------------|--------|
| 25/10/16      | GRANTfinder 4 Local Government Newsflash: 2017 Call for Proposals Published for Erasmus+ Programme for Education and Training | External Funding, ERYC | FYI             | No     |
| 25/10/16      | EE: The UK's fastest network  | EE                     | FYI             | No     |
| 26/10/16      | East Riding of Yorkshire Council: Rough Sleeper Estimate-2016   | Simon Riley, ERYC      | Added to agenda | No     |