



# Millington cum Givendale Parish Council

## Minutes of the Council Meeting

Tuesday 4th October 2016 at 7:00pm in the Village Hall.

**Present:** Cllrs Brook, Burley, Cargill, Cheney, Francis, McConachie & Willoughby

**In Attendance :** Mrs Roberts (Clerk)

**Members of the public :** 1

### Public Participation

Mrs Berriman requested an update on the state of the access to Wold's View & hedges by the fish ponds at Ousethorpe. Cllr Burley said these would be covered as part of the agenda.

### 1272. Declaration of Pecuniary and Non- Pecuniary Interest

None

### 1273. Apologies

None

### 1274. Minutes Of Meeting Held On 13th September 2016

The minutes for the meetings held on 13th September were approved with an amendment to include Cllr Cheney as assisting Mike Cargill in item 1262. Cllr Burley then signed the minutes as a true record.

### 1275. Matters Arising (not otherwise noted on the agenda)

- The clerk report that the agenda numbers on the published agenda were incorrect. She had consulted with ERNLLCA and was advised that this was of no consequence as long as the minute numbers were kept in sequence.
- The clerk reported that she had sent an email to Ian Donaldson at East Riding Council thanking his team for the excellent job they had done this year cutting the grass in the village.
- The clerk reported that she received a notice from Barclay this week stating that interest is no longer going to be paid on our saving's account.
- Yorkshire Day - Cllr Willoughby requested the Hill Run results. Cllr Burley will pass information over.

### 1276. Traffic And Parking

The clerk supplied a photograph of the parking sign at Warter. There is a single finger sign directing visitors to the parking. The clerk also provided a proposal for councillors to consider, suggesting types of parking signs, possible sites in the Millington and indicative costs.

Cllr Burley informed the council that whilst Rob Brown from Highways was very supportive of extending the parking area by the church, Millington Parish Council would have to pay for this to be done. Mr Brown indicated that East Riding Council would be prepared wait for payment though to allow us to precept for it next year.

Cllr Willoughby asked whether the parish council could appoint our own contractors or possibly even do the work ourselves, as we may be able to get hard core for free from Fenwicks and ask local farmers to install it. Cllr Burley to discuss with Rob Brown.

The council decided to not to take any action regarding signage until decisions regarding extending the existing car park had been made.



# Millington cum Givendale Parish Council

Cllr Burley spoke to both The Gait & The Ramblers Rest about the parking issues and both are reasonably sympathetic.

Cllr Francis raised the issue of having yellow lines. This option has been explored in the past but not considered viable due to the size of the village.

Cllr Cheney has sprayed the existing car park to kill of the weeds.

## 1277.Highways

Cllr Burley reported the road works have finished including some repairs on Millington Hill and in the village. With regard to Wolds View, housing are going to inspect the site next week and see if it is their responsibility. It may be a shared responsibility between the home owners.

Cllr Cargill joined the meeting.

Hedges at Ousethorpe :- Cllr Burley has had some co-operation from one landowner who was delighted that the council were being proactive in this matter. However, there is a dispute regarding the responsibility of the land between the hedges and the road.

Cllr McConachie reported whilst the road diversion was in place, heavy vehicles have damaged the road by Grimthorpe Manor. Drivers were going on to the opposite side of the road to avoid some nasty ruts which could result in a collision. Cllr Burley will report this to East Riding Council.

## 1278.Broadband

Cllr Burley reported the current strategy for residents with broadband speeds of less than 2MB is to apply for a satellite broadband voucher. Cllr Cheney reported that she had tried satellite broadband without success.

Millington residents have complained to the council that the Superfast Broadband only reaches 2/3 of village. Cllr Cheney reported that an Openreach engineer has confirmed that her property is actually connected to the Superfast Broadband cabinet but she is still not able to get the improved speeds.

Cllr Burley stated though the broadband roll out will never reach all rural areas.

## 1279.Bonfire Night Celebration

Cllr Willoughby requested the council to underwrite the Bonfire Night Celebration to a maximum of £100 if required. Cllr Cheney seconded. All agreed.

Cllr Francis asked about insurance cover. Cllr Willoughby confirmed that we are covered providing that we follow all the safety guidelines.

Cllr Brooks is sponsoring the event to the tune of £100.

The event will start at 6:15pm on Saturday 5th November 2016.

To promote the event there will be two large signs posted in the village. Cllr Willoughby also asked everybody to pass the word on to friends and family. Cllr Francis suggested that posters are put up in Pocklington. Cllr Cheney has a poster for the notice board and the website.



# Millington cum Givendale Parish Council

## **1280. Allotments**

The clerk reported that initially she had had trouble locating the council's tenancy agreements and this had led to confusion regarding the notice period required by the tenant. The current situation is that some tenants are required to give 12 months notice others only 2 months. The current NALC model agreement states two months.

With regard to Mrs & Mrs Cargill their tenancy agreement requires 12 months notice and this notice can only be given on or before 6th April or on or after 29th September. Their initial letter was dated 23rd August 2016. So their tenancy agreement will terminate on 29th September 2017. Cllr Cargill reported that she has been contacted by Joy & Mike Hadley who have expressed an interest in taking over the allotment.

The council reviewed the current NALC model tenancy agreement, they noted that there was no mention of rent reviews in the agreement. They asked the clerk to clarify this with ERNLLCA.

## **1281. Emergency Plan**

Cllr Burley has submitted the plan to the council for review. We are waiting a response.

## **1282. Website**

The council approved the revised Givendale Walk page for publication.

Cllr Cheney raised the issue of using a location maps. The council had to get approval to use the Millington map from East Riding Data Observatory. Clerk to investigate getting maps of the Parish and Givendale.

St Margaret Church page is for review with Cllr Burley.

Givendale Church page the clerk has some information on this originally provided by Cllr McConachie, she will pass to Cllr Cheney

Other pages under development are Millington Wood, Millington Pastures, Local Wildlife and Swineridge. Cllr McConachie requested that the swifts are mentioned in the wildlife page.

## **1283. Millington Wood**

Cllr Burley reported the grant application is in progress.

## **1284. Landscape Institute**

Cllr Francis asked council whether they would be interested in supporting a Landscape Institute project for Givendale to restore plant life that is being killed off in areas that are be used as foot paths and footpaths that are being used as bridleways. He has got verbal support from Halifax estates and requested the council submit the proposal in conjunction with the residents. The council offered their wholehearted support.

## **1285. Grievance & Disciplinary Policies**

The council agreed to adopt the NALC model Grievance and Disciplinary Policies in order to meet the requirements of the Employment Act 2008 and the Employment Tribunals (Constitution and Rules of Procedure) (Amendment) Regulations 2008.



# Millington cum Givendale Parish Council

## 1286.Code of Practice for handling Complaints

The council **agreed** to adopt the NALC Model Code of Practice for Handling Complaints in the interests of openness and transparency.

## 1287.Casual Vacancy & Co-option Procedures

The council asked the clerk to develop a procedure based on the NALC model documents. This would include asking candidates to provide a letter (maximum 500 words) detailing why they wanted to be a councillor. This letter would be distributed to council to help them make their decision but kept confidential.

## 1288.Finance

The council **approved** the following cheques for payment :-

R Willoughby (Reimburse Yorkshire day expenses)      £28.00

The clerk reported the current bank balance at 4th October 2016 -

Community Account	£1839.78
Business Premium Account	£785.96
<b>Total</b>	<b>£2625.64</b>

## 1289.Response To E-Mails

The council acknowledged receipt of listed miscellaneous correspondence in Appendix A. None of the emails need to be retained. The clerk was asked to find out if we can get 10 the new Dog Fouling signs for Millington & Givendale.

## 1290.Items For Next Agenda

- Traffic & Highways
- Parking
- Bonfire Night
- Broadband
- Allotments
- Website
- Emergency Plan
- Millington Wood
- Parish Matters
- Landscape Institute Project
- Start time of Meetings
- Budget & Precepts

## 1291.Any Other Urgent Business

Cllr Francis asked if our minutes could be published in Pocklington Post. The clerk will enquire.

## 1292.Next Meeting

The next meeting is on **Tuesday 1st November 2016 at 7:00pm.**

**Meeting closed at 8:34 pm**

# Millington cum Givendale Parish Council

## Appendix A

Date Received	Brief Description	Originally Sender	Action Required	Retain
1/9/16	Lit Up 2016 : Beverley Literature Festival and Bridlington Poetry Festival Tickets Now on Sale	Dorcas Taylor, ERYC	FYI	No
2/9/16	East Riding of Yorkshire Rural Strategy 2016-2020: Final Draft	Peter Hirschfield, Humber & Wolds Rural Community Council	FYI	No
5/9/16	Joint Local Access Forum Agenda	Liz Russell, ERYC	FYI	No
7/9/16	Community Led Housing Survey information	Rural Policy & Partnership Team	FYI	No
8/9/16	Council Consults on 'Housing Vision'	ERYC	FYI	No
12/9/16	New Clean up after your dog Signs	Ron Keight, ERYC	FYI	No
12/9/16	Minutes of the Western Parishes Liaison Group	Mike Strathers, Ward Councillor	FYI	No
14/9/16	Local Green Infrastructure Projects	Mike Francis	Added to agenda	No
14/9/16	Hiring of speed indicator signs leaflet	Andy Burton, Ward Councillor	FYI	No
15/9/16	GRANTfinder 4 Local Government: Share item (Community Transport Minibus Fund Opens for Round 2)	Emma-Jane Snowden, ERYC	FYI	No
15/9/16	GRANTfinder 4 Local Government: Share item (Aviva Community Fund Re-Opens for UK Applications)	Emma-Jane Snowden, ERYC	FYI	No
15/9/16	GRANTfinder 4 Local Government: Share item (Places of Worship: Security Funding Scheme - Deadline Extended to 4 October)	Emma-Jane Snowden, ERYC	FYI	No
19/9/16	Capping of parish and town councils	ERNLLCA	FYI	No
19/9/16	ERNLLCA ANNUAL CONFERENCE 2016	ERNLLCA	FYI	No
23/9/16	HANDLING COMPLAINTS	ERNLLCA	FYI	No
27/9/16	Festive Lighting Documents - 2016-17	Lindsay Yardley, ERYC	FYI	No