



Millington cum Givendale Parish Council

Minutes of the Meeting

Tuesday 29th March at 7:15pm in the Village Hall.

Present: Cllrs Burley (Chair), Cargill, Cheney, Francis, McConachie & Willoughby

In attendance : Mrs Roberts (clerk)

Members of the public : Mrs Berriman

Public Participation :-

Mrs Berriman noted that the description of the location of the play area on the Asset Register was incorrect. This asset was disposed of in 2005 and will be removed from the register.

Mrs Berriman noted that there was a typographical error in the report 'Laptop Computer and wireless internet access proposal' presented to council last month regarding using Cllr Willoughby's WIFI. The report should have read that 'the Willoughby's normal wi-fi password will **not** need to be compromised'

Mrs Berriman requested that the email regarding the Marie Curie Appeal be forwarded to her. The Clerk agreed to do this.

Mrs Berriman reported rubble on Swinridge lane at the top of Millington Hill by Givendale Hill Farm. the clerk will report the matter to East Riding Council, together with the car debris left by the recent accident.

Mrs Berriman asked whether the open Electoral Role for the parish could be published on the website. The clerk will investigate.

1154. Declaration of Pecuniary and Non- Pecuniary Interest

Cllr Cargill declared a pecuniary interest in agenda item 1158. Mrs Roberts (the clerk) declared a pecuniary interest in items 1169

1155. Apologies

Cllr Brooks

1156. Minutes of the meetings held on 16th February 2016

The minutes for the meeting held on 16th February 2016 were approved and signed as a true record.

1157. Matters Arising

Problems with Roads & Verges

No progress. Rob Brown now in charge, clerk to contact.

Cllr Burley has reported to East Riding Council the culvert at the bottom of Millington hill has that is overflowing and damaging the road surface. (Case No 814476)

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Insurance Cover

Aon reported the sheds and greenhouse are not covered by our current insurance. Clerk to make allotment holders aware.

Rock Salt

This has been delivered.

1158. Allotments

Cllr Cargill left the room.

The Council to organise to get the accurate acreage of each allotment in the coming year so that a fair rental can be established.

Cllr McConachie proposed 50% raise. No one seconded. Cllr Willoughby proposed a 5% review in light of the fact that the council haven't got figures to justify a larger increase. Cllr Francis seconded, The council approved a 5% raise in allotment rents by majority vote.

Cllr Cargill returned to the room.

1159. Audit of Accounts 2015/2016

The clerk notified the council that there had been a problem with a payment to HMRC. A cheque for PAYE for Mrs Sheard's salary last April has never cleared. The clerk has queried the status with the Revenue but was told that there were no outstanding payments even though they had not received any monies this financial year. The clerk to write to the revenue and to confirm our position in writing.

The Council reviewed the accounts and approved them for submission to the internal auditor.

Cllr Burley raised the issue of the council developing a fiscal policy to ensure that the council has sufficient reserves, e.g. for covering the cost of an election, potentially higher costs for an internal/external auditor. The clerk to prepare a draft and submit at a later meeting.

1160. Payroll Arrangements

Cllr Cheney proposed that the clerk should take this on for the coming financial year and terminate our agreement with ERVAS. Cllr Willoughby seconded. All agreed.

1161. Clerk's Appraisal & Salary Review

Cllr Burley & Cllr Willoughby appointed to subcommittee to perform clerk's appraisal and salary review.

1162. Dog Fouling

The clerk sent a letter to all residents in Millington. It was noted that the centre of village improved when one resident was challenged by the post man. Cllr Cargill to spray if problems increase.



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1163. Queen's Birthday Celebrations

Beacon Event on 21st April This needs to be promoted to the parish. Cllr Cheney to include in Parish Matter and provide posters to be displayed around the parish. There will be fireworks and drinks at the pub afterwards.

Cllr Willoughby reported that he has procured some hardcore from Fenston quarry to improve the entrance at Swinridge. Martin Neesom has offered to 'install' this.

Street Party Ideally this would be sited in front of the Gait. Clerk to investigate process & costs associated with closing the road from East Riding Council.

Cllr Burley to investigate using the garden at the old vicarage as an alternative.

The basic plan is to get residents to provide food to share. Other actions:-

- Cllr Willoughby & Cllr Francis to organise bunting.
- Cllr Cargill to speak with Dave Forth to request Fogglesyke to play music.
- Clerk to ask Village Hall committee to see if we can to borrow tables, chairs and tea urns for the event.
- Cllr Cheney to include in Parish Matters & to prepare posters.

1164. Annual Parish Meeting

This will take place on 26th April 2016. Cllr Burley will invite Community Police to give a talk. There will be standard reports from the Chair, Swinridge (Cllr Willoughby), Givendale Matters (Cllr Francis), Village Hall Committee (Cllr Burley) & Wilkinson Trust (Clerk)

1165. Public Transport

The transport survey was distributed round the village , collected and sent to Helen Reynolds at east riding Council for analysis. No feedback as yet.

Thanks to Cllr Cheney and the clerk for their efforts.

1166. Community Heritage Project

We have finally had a positive response from landowners. There are a couple of possible contacts who may be able to progress the project. Some discussion on the 950th celebration of the Battle of Stamford Bridge and ideas of how the community can be involved include making tapestries and reenactment days.

1167. Broadband

Deferred



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1168. Website

Cllr Cheney has done a a lot of work and developed a number of pages. This should be able to be reviewed at the next meeting. The website subcommittee is meeting at the beginning of April to finalise some details.

Maureen Dykes has asked about having her business on the website. Clerk to forward email.

1169. Transparency Code

The clerk left the room during discussion. Then the council reported that Cllr Cheney proposed that the council approve the clerk's overtime claim to be paid from the Transparency code grant monies. Cllr Francis seconded. All agreed.

1170. Emergency Plan

Cllr Burley to discuss with Camilla Inglis and to update the details of the Ward Councillors Thanks to Cllr Francis for all his hard work.

1171. Cuadrilla Onshore Oil & Gas Exploration

The clerk has not progressed this yet.

1172. Finance

The following cheques were **authorised** and signed

- Staff Salary
- HMRC
- Clerks expenses
- J Roberts (reimbursed) for laptop
- J Roberts (reimbursed) for WiFi equipment
- J Roberts (reimbursed) for rock salt
- J Roberts (reimbursed) for Electoral role

1173. Village Clean Up

Council decided that this should take place on Bank Holiday weekend Saturday 28/5/16 10 am.

1174. Parking & Traffic

Deferred

1175. Response to e-mails

Councillors confirmed receipt of the emails (included in Appendix A). No further action required.



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1176. Items for next agenda

- Queen's Birthday Celebrations
- Yorkshire Day
- Parking & Traffic in the village
- Community Heritage Project
- Broadband
- Emergency Plan
- Annual Parish Meeting
- Public Transport
- Website
- Cuadrilla

1177. Any Other Urgent Business

None

1178. Next Meeting

The next meeting is the Annual Parish Meeting Tuesday 26th April 2016 at 7:15pm. Then we have the Annual Meeting of the Parish Council on May 10th which will include an ordinary Council Meeting

Meeting closed at 9:30 pm



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Appendix A

17/2/16	Leaving, on a jet plane ?	Brad Webster, ERYC	FYI
17/2/16	Marie Curie Great Daffodil Appeal 2016	Lynne Davis, Marie Curi	? Get involved
17/2/16	Millington cum Givendale Parish Council - LC/M/001601	David Hutchinson, Aon Insurance	FYI
24/2/16	February Newsletter	ERNLLCA	FYI
24/2/16	February Newsletter - missing dates	ERNLLCA	FYI
29/2/16	Public Transport - Thank You!	Helen Reynolds/ ERYC	FYI
1/3/16	Meeting with Gas Companies	Frack Free East Yorkshire	FYI
2/3/16	March Newsletter	Helen Andersen, Pocklington Police	FYI
2/3/16	Fracking	ERNLLCA	FYI
3/3/16	External Audit	ERNLLCA	FYI
4/3/16	Parish News March edition	Jane Crossley, ERYC	FYI
7/3/16	Thank you! - Parish Transport Champion Update	Helen Reynolds/ ERYC	FYI
8/3/16	Joint Local Access Forum Agenda	Liz Russell, EERYC	FYI
9/3/16	Chairman's Comms Three	ERNLLCA	FYI
9/3/16	New and improved: Neighbourhood Planning Roadmap resource	ERNLLCA	FYI
9/3/16	Pocklington's Got Talent!	Richard Wood, Pocklington Town Council	FYI
11/3/16	Brownfield Sites	Jessica Simpson, ERYC	FYI
15/3/16	Fw: Connecting Communities Grant Money	Roger Tomlin, ERYC	FYI
21/3/16	Car debri	Lynn Berriman	FYI