



# Millington cum Givendale Parish Council

## Minutes of the Annual Meeting Tuesday 14th June 2016 at 7:00pm in the Village Hall.

**Present:** Cllrs Brook, Burley, Francis & Willoughby

**In Attendance :** Mrs Roberts (Clerk)

**Members of the public :** 1

### Public Participation

Mrs Berriman asked if there has been any progress regarding damage to Wold View access. Cllr Burley reported this would be addressed later in the agenda.

Mrs Berriman and several councillors reported problems accessing supporting documents from the website. This was checked in the meeting and no problems were found. The clerk asked that if people had problems in the future to let her know before the meeting.

### 1212. Declaration of Pecuniary and Non- Pecuniary Interest

None

### 1213. Apologies

Cllrs Cargill & Cheney

### 1214. Minutes Of Meeting Held On 10th & 24th May 2016

The minutes for the meetings held on 10th & 24th May 2016 were approved and signed as a true record.

### 1215. Matters Arising (not otherwise noted on the agenda)

Fly Tripping - fridge and tyres have now been removed but East Riding Council reported that they could not find the rubble by Givendale Hill Farm.

Outstanding HMRC payment - clerk reported a new letter has been sent by the revenue asking for the overdue payment. Cllr Willoughby requested that this is added to agenda next time for payment.

### 1216. Meeting Schedule 2016/2017 (Confidential)

Cllr Willoughby asked that agenda items 1216 & 1217 are confidential and that the public to be excluded. Cllr Francis seconded. All agreed. Based on managing the council's limited resources as effectively as possible Cllr Brooks proposed that the following schedule be adopted. Cllr McConachie seconded. All agreed.

Monthly Schedule - ordinarily the first Tuesday of the month except August & January

5th July	7th February
13th September (Clerk on holiday on 6th)	7th March
4th October	4th April (Annual Parish Meeting)
1st November	2nd May ( Annual Meeting of the Parish Council)
6th December	



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Both Cllr Burley and Cllr Willoughby emphasised that to be effective it is essential that councillors come to a meeting prepared. Councillors must be proactive about ensuring that they have fully understood all the information.

Cllr Burley stated that the Clerk should no longer get involved with delivering flyers/Parish Matters to residents.

## **1217. Clerk's Appraisal & Salary Review (Confidential)**

Cllr Francis proposed that the recommendation regarding salary review and frequency of payment be adopted. Cllr Willoughby seconded. All agreed.

## **1218. Traffic & Parking**

Cllr Burley has discussed the options outlined in the report prepared by the clerk with Rob Brown from East Riding Council Highways. To summarise :-

- Yellow lines are not an option unless parking would seriously obstruct road or there has been serious accident.
- Involving the police unlikely to get a result unless there is a regular offender.
- Doing a survey could raise expectations without being able to deliver
- Extending parking at the top - Rob Brown thought this was the best option and was prepared to assist if we were willing to look for an appropriate grant.

In addition, the council thought that signage indicating where parking was available and notices in the Ramblers Rest & the Gait would be useful.

Cllr Burley to look at finding a grant. Cllr Willoughby to investigate signage & Cllr Cheney to talk with the Gait & the Ramblers Rest.

## **1219. Highways**

Cllr Burley & the clerk had a tour of the parish with Rob Brown from highways and identified 5 issues

- Obstructed view on Millington Lane caused by overgrown hedges - this is the responsibility of landowners. Cllr Burley to speak with Martin Nesom & Roger Whittaker.
- Access to Village Green (1-6 Wold View) - this has been reported to housing.
- Potholes & Gullies Givendale Lane (to Bishop Wilton) - this will be actioned.
- Pothole outside Ramblers Rests - on action list
- Worn surface Millington Hill - this will be actioned

Cllr Burley reported East Riding is very short of money and can effectively only fund emergency repairs.

Cllr Francis reported that highways have already done some repairs/ verge cutting however heavy vehicles had already caused damaged.

Cllr Francis also asked if the lane will need to be closed when repairs are being done. Cllr Burley will discuss with Rob Brown



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## **1220. Transparency Funding**

Cllr Francis proposed that the grant for the Transparency Fund is submitted. Cllr Willoughby seconded. All agreed.

## **1221. Joint Minerals & Local Plan**

Deferred until next meeting.

## **1222. Queen's Birthday Celebrations**

The Street Party was well supported despite the rain. There were plenty of cupcakes, people played the street games and got dressed up. There was perhaps predictably an over abundance of food!

The council thanked Warren Dykes for the loan of his gazebo ( which in many ways saved the day) and asked the clerk to pass this on. Cllr Cheney to put thanks in next Parish Matters

Cllr Brooks reported that Becky Kitchen from East Riding Council was very helpful with providing signs. Clerk to write a letter of thanks.

Cllr Burley thanked everyone for their hard work organising the event.

The cost of the event was £90.32 , well below the maximum budget. There are left over Beverages which can be used for Yorkshire Day.

Cllr Burley will speak with her husband about removing the yellow marking on the road.

## **1223. Yorkshire Day Celebration**

Cllr Willoughby proposed a budget of £100 for Yorkshire Day celebrations to cover , engraving, gifts, medals and rosettes. Cllr Brooks seconded. All agreed.

The date for the celebration was confirmed as 31/7/16.

## **1224. Community Heritage Project**

Cllr Francis reported that there is a guided walk round Nunburnholme & the exhibition starting at the Church on Friday 24th June at 7pm ( £2 charge) by Pocklington History Society.

Joe Green is campaigning to stop destruction of British history by Neighbour Planning and Infrastructure Bill. This bill may mean that there is no longer a need to perform an archaeology survey. Cllr Francis will circulate the link

The Battle of Stamford society are organising a geophysical survey. Jon Kenny & Gordon Scaife will be there. Gordon Scaife has offered to assist us with our community heritage project. Cllr Francis to get contact details

## **1225. Broadband**

Deferred



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## 1226. Website

This was deferred as councillors were having difficulties logging in to the website. The clerk demonstrated how to do this and will resend usercode/password details.

## 1227. Emergency Plan

Deferred

## 1228. Millington Wood

The council asked the clerk to investigate applying for a Tesco Grant

## 1229. Finance

The council approved the following cheques for payment :-

Street Party Expenses (Reimburse Cllr Cheney)	£90.32
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## 1230. Response To E-Mails

The council acknowledged receipt of listed miscellaneous correspondence in Appendix A.  
No action required.

## 1231. Items For Next Agenda

- Joint Mineral Local Plan
- Yorkshire Day
- Parking & Traffic in the village
- Community Heritage Project
- Broadband
- Emergency Plan
- Website
- Millington Wood
- Parish Matters

## 1232. Any Other Urgent Business

None

## 1233. Next Meeting

The next meeting is on 5th July Tuesday 2016 at 7:00pm.

**Meeting closed at 8:25 pm**



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## Appendix A

Date Received	Brief Description	Originally Sender	Action Required
4/5/16	GRANTfinder 4 Local Government: Share item (Skipton Building Society Launches Grassroots Giving 2016)	Emma-Jane Snowden, ERYC	FYI
4/5/16	Marie Curie Blooming Great Tea Party 2016	Jessica Leak, Marie Curie	FYI
6/5/16	REF - MAY16-19/20 - Millington	ERNLLCA	FYI
6/5/16	GRANTfinder 4 Local Government: Share item (M&S Energy - Community Energy Fund Competition Open to Applications (GB))	Emma-Jane Snowden, ERYC	FYI
18/5/16	East Riding and Hull Joint Minerals Local Plan Revised Preferred Approach Consultation	James Durham, ERYC	Added to June's Agenda
19/5/16	Fly Tipping - update	Judith Roberts	FYI
20/5/16	Flood Liaison Group - Agenda - 10th June 2016	Jon Whyley, ERYC	FYI
23/5/16	NALC AND SLCC Salary Scales 2016-18	ERNLLCA	FYI
23/5/16	GRANTfinder 4 Local Government: Share item (Locality Early Stage Support Programme Open to Applications (England))	Peter Hirschfield, Humber & Wolds Rural Community Council	FYI
24/5/16	Council Tax Discounts and reductions	Alison Finn, ERYC	? Parish Matters
25/6/16	Marie Curie Blooming Great Tea Party 2016 (including response from clerk)	Jessica Leak, Marie Curie	FYI
26/5/16	ERNLLCA May Newsletter	ERNLLCA	FYI
26/5/16	Parish Council Liaison Meetings	Stephen Hunt, ERYC	FYI
31/5/16	Transparency Fund	ERNLLCA	FYI
31/5/16	GRANTfinder 4 Local Government: Share item (Big Energy Saving Network Relaunches (GB))	Emma-Jane Snowden, ERYC	FYI
1/6/16	June Newsletter	Helen Andersen, Pocklington Police	FYI
2/6/16	Supported Bus Service Pre-Consultation Briefing: 20th June 2016	Helen Reynolds, ERYC	FYI
3/6/16	WIN AN AWARD - ENTER NALC STAR COUNCILS 2016	ERNLLCA	FYI
6/6/16	Transparency Code for small councils	ERNLLCA	Added to June's Agenda

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Date Received	Brief Description	Originally Sender	Action Required
6/6/16	YORSWITCH - Cheaper Energy Together	Romney Clayton, ERYC	FYI
6/6/16	Joint Local Access Forum	Liz Russell, ERYC	FYI
8/6/16	East Riding and Hull Joint Minerals Local Plan - more information	Judith Roberts	Added to June's Agenda