

Millington cum Givendale Parish Council

Minutes of the Meeting

Tuesday 24th November 2015 at 7:15pm in the Village Hall.

Present: Cllrs Burley, Cargill, Cheney, McConachie & Willoughby

In attendance : Mrs Roberts (clerk)

Members of the public : None

Public Participation :- None

1088. Declaration of Pecuniary and Non- Pecuniary Interest

None.

1089. Apologies

Cllr Francis & Cllr Brooks

1090. Minutes of the meetings held on 13th October

The minutes from the meetings held on 13th October were accepted and signed as a true record.

1091. Matters Arising

Bank Mandate - Mrs Roberts has been in contact with the bank and it would appear that they have lost our letter and mandate change document. We need to resubmit.

The councillors acknowledged and agreed, amongst other things:

- (i) Instructions may be given to the Bank by Mrs Roberts and can be given by any method such as in writing or by telephone or online, in accordance with the Customer Agreement.
- (ii) Formal overdraft arrangements, loans and third party payments may only be agreed by authorised persons appointed under the Appointment of Bankers mandate.
- (iii) The Bank is authorised to disclose the balance and all other information about each account to the individual(s) named above.
- (iv) This authority is to remain in force until cancelled by the Association/me/any of us in writing.

In addition Cllr Cheney and Cllr McConnachie signed a letter to the bank detailing exactly what the council require

Bonfire Sponsorship

Mrs Roberts provide a receipt for Cllr Brooks £100 sponsorship. Cllr Willoughby signed receipt. Clerk to deliver receipt to Cllr Brooks.

Annual Return

This has been posted on the council notice board it will be removed the week beginning 30th November.



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1092. Bonfire Review

Cllr Willoughby reported that receipts exceeded expenditure. So that there is now a surplus of £304.12. Over one hundred people attended. Average ticket price increased from £4.07 to £4.45.

Unfortunately, the fireworks themselves were a bit of a disappointment and Cllr Willoughby will discuss this with the supplier.

Overall a very successful night with no accidents or injuries. Cllr Burley thanked Cllr Willoughby, Cllr Cheney, Cllr Cargill and Mike Cargill for all their hard work.

The clerk to formally write to Cllr Brooks and thank him for his efforts producing signage and sponsoring the event.

1093. Precept

Cllr reviewed draft budget. Clerk to check council's insurance cover to check whether storm damage, in particular caused by falling trees is included. If not what additional sums would be required

Council to finalise precept at next meeting and submit by 22/1/2016.

1094. Emergency Plan

Cllr Francis has been doing some work on this and will circulate to councillors via email for comments.

Cllr Burley still to investigate funding availability and timeframe

1095. Community Heritage Project

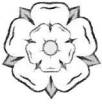
The landowners have been identified, Cllr Burley is in direct contact with Peter Holkan. One landowner has been approached and unfortunately they are not keen to be involved. Cllr Burley to approach other landowners and report back at the next meeting.

1096. Parking and Traffic in the Village

Deferred. Cllr Cheney to report at the February meeting.

1097. ERNLLCA Survey

Cllr Burley has looked it this and it very much about ERNLLCA governance structure. Cllr Burley will submit response on behalf of the council.



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1098. Transparency Code

Cllr Burley reviewed funding application with the councillors. This includes £500 (ex VAT) for a laptop with for Microsoft Office(Business User), £60 for a Wifi transmitter/booster to allow the council to utilise Cllr Willoughby's broadband service, £5 for domain name, as well as £360 (£9/hr) for additional time spent by the clerk setting up the website and loading all the required documents. A total of £925. (Note Mrs Roberts as secured a projector via a East Riding Council grant)

Cllr Willoughby proposed that Councillors approved the funding request and all agreed that it be submitted to ERNLLCA

1099. Pensions

In light of the new auto enrolment obligations Mrs Roberts reported that as the councils only employee earns less than the threshold amount the council do NOT have to provide a pension scheme unless specifically requested to do so. Mrs Roberts confirmed that she would not be exercising this right.

No further action is required until August 2016 when we need to confirm nothing has changed.

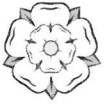
1100. Website

Mrs Roberts has been in contact with Stevan Sajkovic at East Riding of Yorkshire Council but as yet to get any firm response to live date nor implementation of a counter.

Mrs Roberts sought approval to publish the following pages once the website is live.

- Homepage
- Councillors (Roles & Declarations of Pecuniary & Non-Pecuniary Interests to be added)
- Meetings & Committees
- Agendas (Including linked documents)
- Supporting Papers (Including linked documents)
- Minutes (Including linked documents)
- Annual Return (Including linked documents)
- Bank Reconciliation
- Payments
- Receipts
- Planning Applications

Councillors approved the above pages for publication.



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1101. Broad band

The implementation is in progress, once it is live there will be a big poster stuck to the new cabinet. Also residents are likely to be informed by their current internet provider.

1102. Public Transport Event

East Riding council have offered to attend our January meeting to discuss this project. Councillors agreed and asked Mrs Roberts to confirm the invitation.

1103. Response to e-mails

Councillors confirmed receipt of the emails (included in Appendix A.)

Mrs Roberts asked for approval to respond to the Rough Sleeper Estimate with a 0 return. All agreed

Cllr Cargill requested that any emails of public interest are posted on the notice board. All agreed.

1104. Circulars, posters and event notices

Mrs Roberts shared a folder containing all the non- specific correspondence that she has received. No action required.

1105. Items for next agenda

- Precept
- Community Heritage
- Emergency Plan
- Website
- Broadband
- Transparency code funding
- Public Transport
- Allotments (if relevant)

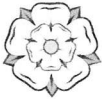
1106. Any Other Urgent Business

JC to issue another Parish Matters to include Christmas events

1107. Next Meeting

Tuesday 5th January 2015

Meeting closed at 8:45 pm



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Appendix A

Date Received	Brief Description	Originally Sender	Forwarded to Councillors
6/10/15	Sport England's Protecting Playing Fields - Round 8 Now Open	Brad Webster, ERYC	6/10
8/10/15	West Wolds Radio	Brad Webster, ERYC	8/10
8/10/15	WOLDS WEIGHTON LIAISON GROUP	Ward Councillors Conservative Party	9/10
12/10/15	Funding for youth projects	Phil Jackson, ERYC	28/10/15
12/10/15	Working in partnership to deliver Public Transport in your area ? Transport events	Helen Reynolds, ERYC	5/11/15
13/10/15	Transparency Fund	ERNLLCA	5/11/15
13/10/15	Elections for 3 Directly Elected members of Smaller Councils' Committee 2016-2017	ERNLLCA	5/11/15
13/10/15	Millington - Potential Superfast Broadband	Stephen Howdle, ERYC	5/11/15
14/10/15	Being a Good Councillor training	ERNLLCA	5/11/15
15/10/15	Halloween	Helen Anderson, Pocklington Police Station	5/11/15
15/10/15	ERNLLCA WEST District Committee	ERNLLCA	5/11/15
16/10/15	WW1 Ferriby	Miike	5/11/15
19/10/15	Festive Lighting Forms 2015 -16	Lindsay Yardley, ERNLLCA	5/11/15
22/10/15	A new Fire & Emergency Support Vehicle to serve Millington Cum Givendale	British Red Cross	5/11/15
26/10/15	New ERNLLCA website	ERNLLCA	5/11/15
26/10/15	Standards Committee Agenda - 3 November 2015	Julie Lidster, ERYC	5/11/15
26/10/15	Pensions	ERNLLCA	5/11/15
27/10/15	ASB Six Month Statistics - Millington	David Woodmansey, ERYC	5/11/15
27/10/15	Parish Transport Champion Information Event	Helen Reynolds, ERYC	5/11/15
28/10/15	Finance Training	ERNLLCA	5/11/15
28/10/15	Esh Communities Applications Now Open!	Brad Webster, ERYC	5/11/15
28/10/15	Finance Training Day	ERNLLCA	5/11/15
28/10/15	ERNLLCA October newsletter	ERNLLCA	5/11/15
28/10/15	Notification of Decision on App Ref 15/00497/PLF	Planning, ERYC	5/11/15

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3/11/15	November newsletter	Helen Anderson, Pocklington Police Station	5/11/15
5/11/15	Working in partnership to deliver Public Transport in your area	Helen Reynolds, ERYC	5/11/15
6/11/15	Budget Priorities Consultation	Brad Webster, ERYC	7/11/15
6/11/15	West Wolds Radio	Brad Webster, ERYC	7/11/15
6/11/15	Parish News - November	Brad Webster, ERYC	7/11/15
10/11/15	Telephone Scam - be aware	Helen Anderson, Pocklington Police Station	11/11/15
10/11/15	Suggestions for overview and scrutiny topics 2016	Gareth Naidoo, ERYC	11/11/15
10/11/15	Standards Committee (Hearing) Agenda - 25 November 201	Julie Lidster, ERYC	11/11/15
10/11/15	East Riding of Yorkshire Council's Rough Sleeper Estimate 2015	Nicola Denston, ERYC	11/11/15
11/11/15	Email to Stevan Sajkovic re Website Live Migration	Judith Roberts	11/11/15
11/11/15	East Riding of Yorkshire Council's Rough Sleeper Estimate 2015	Nicola Denston, ERYC	11/11/15
16/11/15	Standards Committee (Hearing) Agenda - 23 November 2015 - Supplementary Paperwork	Julie Lidster, ERYC	18/11/15
27/10/15	Consultations with Town and Parish Councils ? Local Grant Fund	Stephen Hunt, ERYC	18/11/15