



Millington cum Givendale Parish Council

Minutes of the Meeting

Tuesday 7th July 2015 at 7:15pm in the Village Hall.

Present: Cllrs Brook, Burley, Cargill, McConachie & Willoughby

Members of the public : Lynn Berriman

Public Participation :- None

1003. Declaration of Pecuniary and Non-pecuniary Interest

None

1004. Apologies

Cllrs Francis & Cheney

1005. Minutes of the meetings held on 7th April, 2nd June, 16th June, 23rd June 2015

Cllr Burley read the minutes from 7/4/15 . These were signed and accepted as a true record.

The minutes from 2/6/15, 16/6/15 & 23/6/15 (which had all been posted on the new parish council website) were accepted and signed as a true record.

1006. Matters Arising

- Cllr Brooke reported that a laminated dog fouling sign had been erected on the village green.
- Cllr Cargill reported that she had given the clerk the same poster to put on the village notice board. The poster has been placed.
- **Action:** Cllr Burley to get the Dog Fouling leaflets from county hall.
- Adopt a kiosk - Cllr Cargill reported that Mike Cargill has purchased the phone box on the Garthend property.
- **Action:** Cllr Brook to provide the correct paint code specification to Mike Cargill
- The council's response to planning applications 15/00497/PLF & 15/01668/PLF have been submitted to East Riding Council.

1007. Appointment of the new Clerk and Clerk's Salary

Cllr Burley reported that this was to be deferred as Mrs Roberts was concerned about the level of commitment required and was considering withdrawing her application. Cllr Burley reported that she had asked Mrs Roberts to give the council some time to investigate various strategies to see if there were ways in which the workload could be made more manageable as well as more rewarding.

Action : Cllr Burley to investigate.

Cllr Cargill commented that she thought that the work that Mrs Roberts had done so far was excellent and the council would not want to lose her. Cllr Burley echoed these comments and thanked Mrs Roberts for giving the council the opportunity to see if they could make this work. Cllr Brooks also expressed his thanks to Mrs Roberts, and noted how much he valued and respected her work.

Laura Burley

04.08.15



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1008.Clerk's Job Description

Deferred

1009.Change to Bank Mandate

Deferred

1010.Website and Domain Name

Website Domain Name

The council decided to adopt the top level domain name of .org.uk . This was agreed by all

The council decided to adopt the second level domain name of millingtonparishcouncil (as it was felt Millingtoncumgivendaleparishcouncil was to long). This was agreed by all.

Mrs Roberts reported that the basic website was now available for the council to start to populate. The council decided that agendas, minutes and financial documents from the April 2015 onwards should be posted.

Action: Mrs Roberts to update the website with agendas, minutes and financial documents from April 2015 onwards

Action: Cllr Burley to email a list of the various sections of the website so that councillors could elect to take responsibility for specific areas.

1011. Summer Celebration

Due to recent events it was agreed to abandon this item.

1012.Broadband

Cllr Burley reported that she had been advised that Millington was not included in either East Riding Phase 3 nor Phase 4 plan. Phase 3 is due for completion late summer 2015 and Phase 4 the end of 2015. A further £5 million has been announced for further development but again here was no guarantee that Millington would be included in these plans.

Action: Cllr Burley to invite a couple of wireless broadband experts to the September meeting.

1013.Village Vegetable Scheme

Unfortunately this has not been very successful due to the initial courgette & tomato seedling were destroyed by the late frost this year. The council agreed that this is a scheme it would like to support. Deferred until next year.

Laura Burley

04.08.15



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1014. Parking & Traffic in the Village

Cllr Burley reported that Cllr Cheney had put forward a suggestion to submit a questionnaire to the residents regarding parking and traffic in the village, to find out opinions on both the issues and the possible solutions. Cllr Burley suggested that this questionnaire could be incorporated into a broader questionnaire to help build the village plan, rather than send out two separate questionnaires. The council agreed that one questionnaire would be the more sensible approach.

Action: Cllr Burley to discuss with Cllr Cheney

1015. Council Documentation

As reported in a previous meeting the council has a number of boxes of documentation. In the main these consist of old planning applications and financial documents. Cllr Burley reported that she has been contacted by the East Riding archivist who is interested in obtaining old parish council documents. Cllr Burley asked if the council agreed in principle to pass old documents on to the archivist. The council agreed that any documents that legally did not have to be retained could be sent to the archivist.

Action: Mrs Roberts to investigate and draft a document retention policy for the council

Action: At the August meeting organise a date when the council would get together to do a full inventory of the documents in its possession.

1016. Village Plan

See agenda item 1014.

1017. Bonfire Celebration

Cllr Willoughby offered to organise the Bonfire Celebration. The council agreed. Cllr Brook offered to part sponsor the event.

1018. Planning application 15/00497/PLF

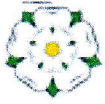
Erection of a 60m telecommunications lattice type mast with supporting guy line. Telecommunication site Cattle Hill, Nunburnholme.

A response to this planning application was discussed at the meeting on 23/6/15.
Outstanding action: Mrs Roberts to update the Greenwoods.

1019. Correspondence - Letter from the conservation party.

Mrs Roberts summarised a letter from the Conservative party which identified the new ward councillors, Cllrs Stathers, Burton & Ward and their offer of support to parish councils.

Laura Burley 04.08.15



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1020.Finance

Cheques presented:-

- No 521 ERNLLCA £225.92
- No 522 Millington Village Hall £50 (5 meetings)

Both agreed and signed.

1021.Response to emails

Cllr Burley raised the issue regarding local council cuts and possible future pressure on precepts.

Mrs Roberts noted that according to ERNLLCA all distributed emails should be listed and documented as received in the council meeting.

Action: Mrs Roberts to produce a list for the next meeting.

1022.Items for next agenda

- Appointment of the new Clerk and Clerk's Salary
- Clerk's Job Description & Contract
- Change to Bank Mandate
- Website & Domain Name
- Broad band
- Parking & Traffic in the village
- Council Documentation
- Village Plan
- Bonfire Celebration (September's Agenda)

1023.Any other urgent business

None

1024.Next Meeting

August 4th 2015 - 7:15pm

Meeting closed at 8:51 pm