



Millington cum Givendale Parish Council

Minutes of the Meeting

Tuesday 2nd June at 7:45pm in the Village Hall.

Present: Cllrs Brook, Burley, Francis,

Members of the public : Lynn Berriman, Roseanne McConachie

Public Participation :-Lynn Berriman asked what was happening regarding the vacancies on the council and noted that she had not seen any agendas for last month's meeting. Cllr Burley confirmed that the council had failed to post the agendas for both the Annual Meeting of the Council and the ordinary Council Meeting on the 5th May on the village notice board. This meant that in law these meetings did not actually take place. The council had consulted with East Riding County Council and they had advised to reschedule the Annual Meeting of the Parish Council as soon as possible and to advertise the current council vacancies. The council anticipates that there would be a pro-forma application form for interested parties to complete. The vacancies would then be filled by co-option.

977.Declaration of Pecuniary and Non- pecuniary Interest

None

978.Apologies

Cllr Cargill

979.Minutes of Meetings held on 5th May 2015

As the meeting held on the 5th May in law did not take place there are no minutes. This means that agenda items 961-976 will not exist in the minutes. Any items where decisions were made would be added to the next agenda so that these are reconsidered lawfully.

This also means that currently we have no chairman and we need to elect one for this meeting. Cllr Francis proposed Cllr Burley, Cllr Brook seconded this proposal, therefore the motion was carried.

980.Matters Arising

Although technically there are no matters arising, however, some actions had been performed that could be reported on.

Dog Fouling

The clerk has been in discussion with the Dog Warden at East Riding County council and can confirm that the council is planning to convert it's existing dog control orders over to Public Protection Space Orders. This is likely to take about a year. The council has decided to keep the on spot fine at £75.

Laura
Burley

7-07-2015



Millington cum Givendale Parish Council

15/00497/PLF

Erection of a 60m telecommunications lattice type mast with supporting guy lines, Telecommunications Site Cattle Hill Nunburnholme East Riding Of Yorkshire

The clerk has queried with East Riding Council Council why we had not been consulted regarding this planning application but has not had a response as yet. Cllr Burley asked that this item be placed on the next agenda.

981. Declaration of Acceptance for the office of chair Deferred

982. Review Insurance

Unfortunately, after the agenda was issued the clerk became aware that council's insurance expired on 1st June 2015. After discussion with Cllr Burley it was agreed to get an emergency cheque sent to ensure that this did not lapse.

Cheque 520 to the value of £388.27 to Aon Insurance was retrospectively approved by the council.

983. Local Government Transparency Code 2015

The clerk advised the council that under this new legislation, the council must post various council documents on its website. These include minutes, agendas, financial information, etc. The law came into effect March 2015. The clerk consulted with ERNLLCA regarding our non-compliance and was advised that at the moment the government is taking a relaxed attitude to councils in breach of the act but it would be in the council's interest to address this sooner rather than later.

984. Website

The clerk reported she has been in contact with East Riding Council and that significant progress has been made. It is anticipated that the website will be available for the council to start populating by the next meeting. Cllr Burley suggested that she and the clerk take responsibility for the website. This was agreed.

Cllr Burley asked Cllr Francis assistance regarding local history content.

Cllr Burley nominated herself to approach the village hall & businesses in the village to see if they wanted to be included on the site.

985. Clerk's Job Description & Contract

The clerk's Job Description & Contract was discussed. Cllr Francis queried whether the council was likely to have any obligation to provide the clerk with a pension under the new Automatic Enrolment legislation. The clerk advised that as the clerk salary is less than £10,000 the council would not have to provide a pension.



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The clerk's model job contract contains paragraphs regarding compensation to the clerk for light, use of space, heating, use of own computer equipment etc. The clerk indicated that she was happy to have these clauses removed if the council would be happy to pay for all the clerk's printer cartridges, up to say a maximum of £70 /year. Cllr Burley was concerned that this represented a rise in expense costs. Cllr Francis was concerned about tax and insurance issues related to the clerk working from home.

Action : Cllr Burley to check last year's clerk's expenses bill. The clerk to investigate home working tax and insurance issues.

986. Summer Celebration

Deferred

987. Village Vegetable Scheme

Cllr Burley raised a suggestion that the clerk had put forward regarding a 'Soup Lunch'. The idea that growers in the villages who have surplus vegetable get together with soup makers and then hold a soup lunch in the village hall for all to share. The council agreed that this was a good idea and thought that August /September would be a good time to trial the concept.

988. Parking and Traffic

This agenda item was raised at the Annual Parish Meeting. The council agreed that it was good that people came to the village. It was suggested that additional signage to indicate the location of the village parking might be useful.

Action :- clerk to investigate.

989. Wilkinson Trust

At the Annual Parish Meeting the council was asked to consider whether Lynn Beriman could remain as a trustee. The council agreed that she could.

990. External Auditor

Cllr Burley discussed the position of external auditor with Pat Trail. Cllr Burley confirmed that Pat Trail is happy to remain in post.

991. Council Documentation

Cllr Burley informed the council that the clerk had inherited a number of boxes containing old planning applications, financial statements etc. The clerk will make an inventory of this documentation and together with Cllr Burley take advice regarding the legal requirements regarding the retention/disposal of this material. Once this information was available it would be brought to the council for consideration.

Cllr Francis asked how secure the council electronic documentation was. The clerk advised that currently all electronic documents are saved on iCloud. Once the council's website is operational this would become the main repository.

*Lauretta
Burley*

07-07-2015



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992. Broadband

No updates

993. Village Plan

No updates

994. Response to emails

The clerk asked if anyone had any ideas regarding the £1000 grant money available for improving the village. Applications need to be submitted by 16/6/15 Several ideas were raised.

Action: Cllr Burley and the clerk to investigate submitting an application.

995. Items for next Agenda

- Website
- Clerk's Job Description & Contract
- Summer Celebration
- Village Vegetable Scheme
- Parking & Traffic in the village
- Council Documentation
- Broadband
- Village Plan
- Bonfire Celebration
- 15/00497/PLF Erection of a 60m telecommunications lattice type mast with supporting guy lines, Telecommunications Site Cattle Hill Nunburnholme East Riding Of Yorkshire

996. Any Other Urgent Business

Finance

Clerk informed the council that currently there were no valid signatures on the bank account and it could not pay its bills as none of the current signatories are elected councillors.

Car Burglary

The council was informed that there had been a burglary in the car park at Millington wood. A window had been smashed and a handbag taken.

Action: the clerk to inform Mike Hadley

997. Next Meeting

None

Meeting closed at 8:40pm

Laura Burley

07-07-2015