



# Millington cum Givendale Parish Council

## Minutes of the Meeting

Tuesday 13th October 2015 at 7:15pm in the Village Hall.

**Present:** Cllrs Brooks, Burley, Cheney, Francis & Willoughby

**In attendance :** Mrs Roberts (clerk)

**Members of the public :** Mr D Scullame, Chair Fridaythorpe Parish Council.

### Public Participation :-

Mr D Scullane, explained he was here just to observe and see how our council operates. Mrs Roberts shared a letter her husband had received from our MP Greg Knight saying that he had intervened on our behalf regarding broadband implementation in Millington. We now can expect to have superfast broadband installed by the end of December this year.

### 1066.Declaration of Pecuniary and Non- pecuniary Interest

None.

### 1067.Apologies

Cllr Cargill & Cllr McConachie

### 1068.Minutes of the meetings held on 1st September & 29th September 2015

The minutes from the meetings held on 1st & 29th September were accepted and signed as a true record.

### 1069. Matters Arising

Bank Mandate - no update so far Mrs Roberts will chase.

New Meeting Schedule - this has been updated on the website. Councillors were reminded of the current meeting on 6/10/15 by email.

Wildlife Page - This has been set up on the website.

Millington History - due to personal matters Mrs Berriman is not able to assist at this time.

Dog Walking Site - Mrs Roberts has sent an email to the site asking for then to advise walkers of parking area by St Margaret's. So far no response.

Planning Application 15/02418/PLF Givendale Farm - Mrs Roberts submitted agreed comments to East Riding Planning.

Chainsaw equipment - Cllr Burley queried when the funds were approved. Cllr Willoughby said that this was included in the precept and he will provide an invoice once goods are received.

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## 1070. Parish Matters

This is still in progress, it will include :-

- Bonfire night,
- Christmas events
- Information regarding the filming at Givendale provided by Cllr Francis
- Medibus
- Update on broadband
- Parish Council Website.
- Church Christmas services.

Cllr Burley commented that the council were very grateful for Cllr Cheney's efforts.

## 1071. Bonfire Celebration

Cllr Willoughby reported that the poster is now available including a timetable of events. Cllr Cheney to produce 15 A4 & 4 A3. Cllr Francis volunteered to distributed to wider community. Cllr Brooks to make at 2ft x 3ft board to be posted in the parking area. Sponsorship received from Cllr Brooks. Cllr Willoughby to make and distribute tickets. Mike & Ali Cargill to organise the catering. Police, fire brigade and all safety issues/concerns in hand. Cllr Willoughby has approached a local firework supplier to see if they can match quote from usual supplier.

Mrs Roberts to produce a receipt for Cllr Brooks for £100 towards the firework display.

## 1072. Transparency Code

Mrs Roberts attended a briefing last month on the Transparency code. The council need to be compliant by March 2016. To be compliant with the code the council will need to post on the council website :-

- agendas
- draft minutes ( within 28 days of the meeting)
- resolved (signed minutes)
- supporting papers
- annual return
- payments more than £100
- details of councillors together with their roles & interests
- council assets

Funding is available to help us purchase equipment and recover costs associated with extra work incurred. After consideration the council decided that they would apply for funding and possible broadband access within the village hall. Concerns were raised about having to precept for the on-going running of a broadband connection at a cost of approximately £360 /year. The funding application will be reviewed at next meeting

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## 1073. Annual return

Mrs Roberts reported that Annual Report has been returned and needs to be posted on the council notice board.

Councillors agreed that a £5 fee was appropriate if any member of the public wanted a copy.

## 1074. Website

Cllr Burley proposed that the the council allow the clerk to complete the upload of documents so that we are compliant with the Transparency code. The clerk will then notify councillors so that they can review the pages prior to the next meeting. Pending approval the site will then be made live.

Cllr Burley has been in contact with the archive to try and get information on Millington history.

Cllr Francis asked if we could have a counter so that we know how many visitors. Clerk to investigate.

## 1075. Broad band

Cllr Burley reported that we have had a update on our broadband availability. A new cabinet will be installed bringing superfast broadband to properties with the following postcodes; YO42 1TX, YO42 1TY, YO42 1TZ, YO42 1TH and YO42 1UA by the end of 2015. Note ERYC could not guarantee that all properties would have access to new service

## 1076. Parking & Traffic in the village

Defer

## 1077. Public Transport Event

Cllr Cheney & Mrs Roberts attended a meeting about public transport in rural areas. ERYC have put together a toolkit to establish transport needs and then work with ERYC to come up with solution. The first step is to identify a champion.

Note Medibus available to take parish residents into Pocklington or York Hospital for a nominal fee or free if you have a bus pass. This will be promoted on Website and Parish Matters

Whilst there is interest the Council have other priorities at this time. Clerk to enquire if we could work to a delayed schedule.

## 1078. Electronic working in the Planning Service

Cllr Burley brought to the council's notice a letter regarding ERYC stopping paper distributing plans.

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## 1079. Village Plan

Deferred until more time is available.

## 1080. Emergency Plan

Cllr Burley will respond to a letter received offering support to help us with our emergency plan. In particular regarding the time frame available to apply for a grant.

## 1081. Community Heritage Proposal

Cllr Burley, Cllr Francis & Cllr Brooks met with Paul Holkam. Paul Holkam did an excellent presentation and explained the process very well. This involved various activities including walking site, collecting items, geophysics surveys & digs. In particular he wants to do a dig of the fairly unique circular Roman temple near Millington wood. In addition there are mediaeval villages in Little & Great Givendale as well as the iron age fort, which are of interest.

Cllr Burley noted that in discussion with Numburnholme Parish Council, where a heritage project had been initiated, there was a lot of interest from the community and a lot of enthusiasm

The council is very excited about this project Cllr Willoughby and Cllr Brooks expressed keen interest.

The next stage is for Cllr Burley & Cllr Francis to approach land owners for written approval to proceed. Then proceed with grant application.

## 1082. Finances

- Cheque for £40 to be presented for village hall. Councillors agreed unanimously to approve cheque.

## 1083. Response to e-mails

Councils considered the Budget Priorities Meeting. Unfortunately, no one is available to attend the meeting on 26/11/15.

ERNLLCA survey to be considered next month.

Councillors confirmed receipt of the emails included in Appendix A.

## 1084. Circulars, posters and event notices

Mrs Roberts shared a folder containing all the non-specific correspondence that she has received and asked for guidance from councillors how this should be handled. Councillors decided that if the clerk feels that it warrants council's attention then it should be brought to the meeting. Advertising matter from commercial organisations could be discarded

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## 1085. Items for next agenda

- Community Heritage
- Bonfire Night Review
- Emergency Plan
- Website
- Broadband
- Transparency code funding
- Parking & Traffic in the village
- ERNLLCA survey

## 1086. Any Other Urgent Business

Mrs Roberts reported current bank balances.

## 1087. Next Meeting

Tuesday 24th November

**Meeting closed at 9:15pm**



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## Appendix A

List of email correspondence to be added