



# Millington cum Givendale Parish Council

## Minutes of the Annual Meeting of the Parish Council Tuesday 16th June 2015 at 7:15pm in the Village Hall.

**Present:** Cllrs Brook, Burley, Cargill, Francis,  
**Members of the public :** Lynn Berriman, Sylvia Sheard, Barry Sheard, Roseanne McConachie, Robert Willoughby & Jill Cheney.

### 1. Apologies

None

### 2. Election of Chairman

Cllr Francis proposed Cllr Burley to remain Chairman for a second term. Cllr Brook seconded the proposal. The cllrs voted unanimously to accept the proposal

### 3. Chairman's Declaration of Acceptance

Cllr Burley signed a Declaration of Acceptance for the office of chair.

### 4. Co-option of Councillors

Cllrs Burley read out the co-option procedure that was to be followed and checked that all councillors understood.

1. The council is exercising its right to co-opt as defined in the 'Representation of the People Act 1985, paragraph 21.
2. The council is free to co-opt whomever they wish onto the council. They may select from candidates who have put themselves forward or any other person they think is suitable.
3. Each candidate must be nominated and seconded prior to be included in the vote.
4. Each councillor can nominate or second one person per vacancy, so in the current situation they can exercise this right 3 times.
5. Each councillor can vote once per vacancy, so again in the current situation three votes.
6. Each candidate must be selected by a majority vote, ie they must have at least 3 votes.
7. In the event of a tie the chairman has an extra vote which they can choose to exercise.
8. Discussion of candidates suitability can be discussed in private BUT the nomination and voting procedure must be held in public.

Cllr Burley announced that Lynn Berriman, Roseanne McConachie, Jill Cheney, Robert Willoughby had asked to be considered for a position on the council.

Cllr Burley then asked for nominations.

Cllr Francis nominated Roseanne McConachie. Cllr Brooks seconded.

Cllr Burley nominated Robert Willoughby, Cllr Francis seconded

Cllr Cargill nominated Jill Cheney, Cllr Brook seconded.



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Cllr Burley asked if the council wished a private session to discuss the nominations. Sylvia Sheard objected to this based on it being absent from the agenda. The council decided that they did not want a private session.

Voting was done in alphabetical order of nomination.

Roseanne McConachie, Jill Cheney & Robert Willoughby were all co-opted by a majority vote.

## 5. Declaration of Acceptance

Roseanne McConachie, Jill Cheney & Robert Willoughby signed Declarations of Acceptance. Cllr Burley invited the new councillors to join them for the rest of the meeting.

## 6. Declaration of Pecuniary & NonPecuniary Interest

The new councillors were provided with the necessary form and asked to return to the clerk at the next meeting.

## 7. Election of Vice Chairman

Cllr Cargill proposed Cllr Cheney for the position of Vice Chairman. Cllr Brooks seconded the proposal. The cllrs voted unanimously to accept the proposal.

## 8. Appointment of Representatives

### Swineridge View

Cllr Cheney proposed Cllr Willoughby. Cllr Francis seconded the proposal. The cllrs voted unanimously to accept the proposal.

### Parish Events Committee

Cllr Francis proposed Cllr Willoughby & Cllr Cheney. Cllr Cargill seconded. The cllrs voted unanimously to accept the proposal.

### Millington Village Hall Committee

Cllr Willoughby proposed Cllr Burley. Cllr Brook seconded. The cllrs voted unanimously to accept the proposal.

### ERNLLCA

Decision made that no person be appointed but all cllrs should participate if possible.

## 9. Appointment of two councillors to check accounts for Audit Purposes

Cllr McConachie proposed Cllrs Cheney & Willoughby to check the accounts. Cllr Brook seconded. The cllrs voted unanimously to accept the proposal.

## 10. Any Other Urgent Business

Another meeting needs to be organised to discuss two planning applications that need submission by 1/7/15. Council agreed to meet on 23/6/15 at 7:15pm.

**Meeting closed at 7-40pm**